Johnson County Extension Winter Hours

8:00 a.m.—12:00 p.m.
1:00 p.m.—5:00 p.m.
Weekdays

Johnson County Extension Summer Hours

(Memorial Day through Labor Day)

7:30 a.m.—12:00 p.m.
1:00 p.m.—4:30 p.m.

Phone: 307.684.7522
FAX 307.684.2964
bhorn@uwyo.edu
jdawson@uwyo.edu
johnson@wyoextension.org

Issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Glen Whipple, Director, Cooperative Extension Service, University of Wyoming, Laramie, Wyoming 82071.

Person seeking admission, employment or access to programs of the University of Wyoming shall be considered without regard to race, color, religion, sex, national origin, disability, age, political belief, veteran status, sexual orientation, and marital or familial status. Person with disabilities who require alternative means for communication or program information (Braille, large print, audiotape, etc.) should contact their local UW CES Office. To file a complaint, write the UW Employment Practices/Affirmative Action Office, University of Wyoming Dept. 3434, 1000 E. University Ave., Laramie, Wyoming 82071.
IMPORTANT DATES

Nov. 2, 3, 2016  Make-It-With Wool Contest
Nov. 3, 2016    Leader training w/Michelle Pierce
Nov. 10, 2016   Fair Board Meeting
Nov. 14, 2016   4-H Council Meeting
November 25-29  National 4-H Congress
Nov. 29, 2016   Winchesters’ Pizza Hut Fundraiser
Dec. 6, 2016    Winchesters’ Pizza Hut Fundraiser
July 28—August 6, 2017  2017 Fair & Rodeo
Aug. 12-19, 2017 State Fair
Sept. 8, 2017   Record Books Due
University of Wyoming Extension
Johnson County Office
30 Fairgrounds Road  Buffalo, WY 82834
(307) 684-7522
jdawson@uwyo.edu

October 31, 2016

To the Johnson County 4-H Community,

The JC 4-H program and community clubs provide youth members many quality learning opportunities which often times lead to statewide camps or contests. In 2015-2016, JC many youth took advantage and participated in these state events. The 4-H state horse camp, Showcase Showdown, and at the Wyoming State Fair the Dog Show, Livestock Judging, and Fashion Revue all saw delegations from JC. The state 4-H office also coordinates learning experiences for our 4-H members at the national and international level.

4-H Travel Opportunities

- National 4-H Conference
- Citizenship Washington Focus
- Leadership Washington Focus
- National 4-H Congress
- National 4-H Shoot
- Samoa
- Raton Shooting Sports Award Trip
- Western National Roundup Award Trip
- Fall Deer Hunt in Northeastern Wyoming
- American Youth Leadership Program (AYLP)-Ghana

JC youth, in the past, have seized these travel opportunities and most recently Elsa Freise went with Leadership Washington Focus (LWF). LWF is a 4-H leadership program for youth grades 7 - 9 and takes place at the National 4-H Youth Conference Center, 1 mile from Washington, D.C. These chosen as 4-H delegates experience hands-on learning with the historical backdrop of Washington, D.C. via motivational speakers, educational workshops, and are immersed in the culture and history of our nation through on-site workshops at D.C.’s most spectacular sights including: White House and Lafayette Park, Ford’s Theatre, National Archives, Presidential and war monuments and memorials, and Smithsonian museums.

JC 4-H Educator, Jim Dawson, to travel with WYO youth delegates to National 4-H Congress Nov. 25th - 29th 2016

National 4-H Congress is held after Thanksgiving Day each November in Atlanta, GA. Delegates have the opportunity to meet 4-H members from around the country to discuss youth-related issues as well as participate in a community service project, attend workshops, hear inspirational speakers, and tour Atlanta. Youth delegates selected to represent Wyoming 4-H submit an application and interview at Showcase Showdown. Those selected to attend may be awarded funds from the 4-H Foundation. Adult chaperones will be selected by the State 4-H Office.

Sincerely,

James T. Dawson  Johnson County UWE 4-H/Youth Development Educator
Johnson County 4-H Council Meeting Minutes
October 10, 2016

The meeting was called to order at 6:30 p.m. See attached sign-in sheet for those in attendance. Cade Malson led the Pledge of Allegiance and Jamie Irish led the 4-H Pledge.

CLUB REPORTS
Blue Ribbon
Cactus –
Clover Colts –
JC Raiders -
Kountry Kids – The club had a fun day today with pizza and bowling. They have a highway cleanup planned for this Saturday, October 15th. Will meet again on November 21st.
Krazy Kritters – The club plans to meet in October, date not set.
Powder River – The club met yesterday, set some educational and community service goals. They have set a club goal to have three presentations at each meeting.
Rowdy Riders – Have not met since before fair.
Spurs & Lace –
Stirrups –
Topnotchers -
Winchesters –

SECRETARY REPORT
Minutes of the September meeting were not read aloud, as they were published in the October 2016 Clover Chatter. Kristen Hepp made 1st motion to approve the September minutes. Jamie Irish seconded, motion carried.

TREASURER REPORT
Kristen Hepp reported a checking account balance of $30,513.56 with $1,716 in deposits and $0 in expenses as of today’s date. Wyoming 4-H Foundation has a balance of $25,272.01 and Endowment balance is $10,986.70. Kari Malson made a motion to approve the Treasurer’s Report. Jamie Irish seconded, motion carried.
Kristen Hepp provided copies of the proposed 2017 4-H Council Annual Operating Budget. There was some discussion and explanation regarding project areas with their own checking accounts. The topic of accountability to 4-H Council for those checking accounts to assist in establishing an annual 4-H Council budget was tabled for the next meeting. Following questions, clarification, and lengthy discussion, a motion was made by Breaheh Lawrence to approve the proposed budget. Sophia Conklin seconded, motion carried.

COMMITTEE REPORTS
Programs:
Publicity: Kami Kennedy and Breaheh Lawrence are two adult volunteers who have agreed to serve on the Publicity Committee.
Awards and Recognition: Achievement Night is scheduled for Saturday October 22nd at 6:00 p.m. at the Fire Hall.
Fundraisers: Dates in March 2017 were discussed for the 4-H Carnival fundraiser, and possible locations of Bomber Mountain Civic Center or Buffalo High School. Jim will contact both facilities for availability and fees.
Livestock: Livestock Committee will meet on November 1st.
Special Committees: Please take back to your club that we will need new committee members for the following:
  - Junior Leaders
  - Mountain Camp
  - Junior FAIR Board
  - 4-H @ Work

OLD BUSINESS
Approval of Appendix II to Bylaws. President Chanda Rule tabled this approval for the November meeting when the bylaws will be reviewed and voted on.
Report: Kami Kennedy gave a strong appeal to revitalize 4-H @ Work. The 4-H Council included in the proposed budget $750 of seed money, and $600 for ¼ of the stipend of one internship.
Required Club Chartering Meetings October 11-27 with Jim Dawson. Please RSVP.
Group Accountability Form: - Committees and project area leaders with checking accounts need to complete this form annually.
Leader Trainings by Michelle Pierce, UWE Community Development. November 3, 2016, 7:00 p.m. @ Community Building. Michelle has agreed to work with club leaders to enhance their leadership skills. Please take back to your clubs. Pre-Registration is required. Contact the Extension Office to register.

NEW BUSINESS

Mountain Camp Date. Tentative dates for 2017 are Saturday, July 15 – Tuesday, July 18. Take this information back to your clubs. We are also hoping for more adult leaders/chaperones.

Club Needs. Our 4-H Community clubs have great ideas!! Pass on, share, and invite others to attend your club meetings!

Leader Re-enrollment and Certification. October 1 is the start of the new 4-H year. Please re-enroll youth members and adult volunteers/leaders.

Project Area Reports, Plans for 2017 needs, and evaluations. There has been shooting sports closure meetings. There will be a shooting sports leader training in 2017.

ANNOUNCEMENTS

November 14ths, next 4-H Council Meeting. The meeting will begin at 6:30 p.m. at the Community Building at the fairgrounds. which will include an annual review of the bylaws.

No Premiums paid by Johnson County Fair Board for County Fair. Elizabeth Downare stated that the 4-H Council was not aware until after County Fair that the J.C. Fair Board would not be paying fair premiums this year. She is wondering how we can handle this in the future as we were not given notice that fair premiums would not be paid.

Jim Dawson out of town beginning November 11th.

Meeting adjourned at approximately 7:50 p.m.

Respectfully Submitted,
Cristie Murray, 4-H Council Secretary.

Left: Jim Dawson ensuring all attendees of the 2016 Achievement Night held October 22, 2016 at the J.C. Fire Hall, had voted. Elections were held for two council offices—Vice President and Secretary. Vice President and Secretary are voted on in even years (for a two year term) and President and Treasurer are up for election (for a two year term) in odd years. Per the by-laws of the Johnson County 4-H Council, officers take over the position immediately following the election.

After tallying the votes with the assistance of Kristen Hepp, J.C. 4-H Council treasurer, Jim announced that Elizabeth Downare would remain as Vice-President for another two years and Cristie Murray will serve as Secretary. Thank you for your dedication and leadership.
Karina Mysse-Bassett, Hannah Qualm, and Kadynce French show off their big smiles as they promoted 4-H in Johnson County for National 4-H Week (October 2nd through the 8th). Their media of choice was Big Horn Mountain Radio!

Kaya Pehringer, and Hollis Mantle (back row), Ruthie Mantle, and Emma Pehringer take a minute from their dazzling radio interview to smile for Jim’s camera. All were promotion 4-H in Johnson County during National 4-H Week. All four girls are members of the Kountry Kids 4-H Club.

Mark Wilson interviewed Giovanni Monterastelli and Olivia Wasinger for recognition of National 4-H Week, which was early in October.
WINCHESTERS 4-H CLUB

PIZZA HUT FUNDRAISER!

PLEASE COME JOIN US FOR PIZZA ON

NOVEMBER 29TH OR DECEMBER 6TH FROM 5-9 PM AT THE BUFFALO PIZZA HUT

4-H KIDS WILL BE YOUR WAITRESS!!!

Tips and 20% of your total purchase of dine-in, carryout or delivery from 5-9 pm will be donated to the 4-H club.
Citizenship is:

Demonstrating good citizenship is being a person who is involved in trying to make the community, nation, or world a better place. Good citizens are people who are engaged, in big or small ways, in considering the needs of others in their community. Good citizenship in practice is understanding, appreciating and doing things that make life better for yourself and for others. Citizenship demands participation, involvement and contribution. Good citizens go beyond their own interests, demonstrate a concern for the needs of others and recognize their obligations to make their home, school, neighborhood, country and world the best they can be. Citizenship is a two-way relationship and includes both rights and duties. No one makes a difference without being involved.

How to be a good citizen:

- Live Each Day with Courage
- Take Pride in your Work
- Always Finish What you Start
- Do what has to be Done
- Be Tough, But Fair
- When You make a promise, Keep It
- Ride for the Brand
- Talk Less, Say More
- Remember that some things are NOT for Sale
- Know where to Draw the line

Talk about Citizenship

- Name someone who is your hero and explain why you think so.
- Talk about how good citizens demonstrate dependability.
- Discuss what each of us can do to promote good citizenship.

Adapted from WVU Extension Service

Like these activities? Find more like them in the “Good Ideas Book” at your local Extension Office

If you wouldn’t say it to my face, don’t say it on Facebook.
JOHNSON COUNTY 4-H COUNCIL CONSTITUTION
BY-LAWS & OPERATING PROCEDURES
(Revised December 14, 2015)

ARTICLE 1 – WYOMING/NATIONAL 4-H AFFILIATION

Section 1: The name of this organization shall be Johnson County 4-H Council hereafter referred to as the county-wide 4-H organization.

Section 2: The county-wide 4-H organization will annually complete the chartering process for permission to use the 4-H name and emblem as authorized by the University of Wyoming Extension (UWE) on behalf of National 4-H Headquarters at the United States Department of Agriculture.

Section 3: The 4-H Educator is responsible for assuring that all programs bearing the 4-H name and emblem are consistent with the mission, goals and policies of Extension’s 4-H program state-wide and nationally.

Section 4: The UWE’s and county coordinator have the final authority for the county 4-H program.

Section 5: The Historian shall keep a historical record of the County 4-H Council.

Section 6: The County Extension Educators shall present brief progress reports of the 4-H work in the county.

ARTICLE 2 – MEMBERSHIP

Section 1: Any certified 4-H volunteers in good standing and/or current 4-H members over the age of 12 are eligible for membership in the Johnson County 4-H Council.

Section 2: The Johnson County 4-H Council shall comply with all federal and state laws including those regarding non-discrimination.

Section 3: All salaried Extension Educators who provide program leadership to the county 4-H program shall participate as ex-officio members.

Section 4: Membership of the Johnson County 4-H Council shall consist of:
• Each club shall be represented by up to two votes at each meeting, one youth and one adult.
• A club is defined as a group of no less than five members from two or more households with no less than two leaders and meet these two requirements to be in good standing.
  o Completion of the annual Club evaluation and Charter renewal applications,
  o Completion and submission of the Club Yearly Book, Treasurer’s Book, and Secretary’s Book at the end of the 4-H Year to the Extension Office.
  o Participate in county fundraisers and club fundraising forms must be turned in to the 4-H Council
• Those eligible to vote on council decision are the (two) representatives from each club plus the executive board officers, except the president which only votes in cases of ties.
• Executive Board members may not vote as a club leader representative.
• Johnson County practices a flex-enrollment policy for membership.
• Adult council members shall be currently certified via the University of Wyoming.
• If club disbands, remaining funds and property will revert back to the 4-H Council.

ARTICLE 3 – LEADERSHIP ROLES AND RESPONSIBILITIES

Section 1: The 4-H Council Executive Board shall be composed of the elective officers with the UWEs as ex-officio members. The executive board shall have supervision over all business for the Johnson County 4-H Council during the interim between regular meetings and shall keep an accurate record of all proceedings.

Section 2: The elected leadership positions for the Johnson County 4-H Council shall include: president, vice-president, secretary, and treasurer.

Section 3: Qualifications for council leadership elected positions is to be a currently certified 4-H leader in good standing.

Section 4: Leadership positions nominees will be identified using the following process:
• Officer nominations may be made by any Johnson County 4-H member but shall become official upon receipt of the Officer Nomination Application form by the Extension Office.
• Nominations shall be made prior to the last business day before Achievement Night with elections conducted at Achievement Night.
• A majority of all votes cast is necessary to elect any officer.

Section 5: The duties of leadership position shall be:

Executive Board shared responsibilities.
• Work as a team to plan and carry out the function of the 4-H Council.
• Complete the Group Accountability Form annually, and return to the Extension Office
• Annually review council by-laws to ensure these are in alignment with the state 4-H office & county needs. This will be done annually at November meeting and voted on at the December meeting. A signed copy will be in secretary’s records.
• Participate in 4-H Council meetings and officer meetings
• Work with 4-H Educator to determine annual operating budget by Oct. 1
• Arrange meeting dates, times, locations, facilities, for meetings
• Oversee and support work of standing and special committees
• Participate in and support county 4-H functions
• Promote participation in county, state, national, and international 4-H opportunities

President
• Preside at all council meetings and officer meetings, ensuring that all voices are heard and the majority rules
• Plan meeting agendas with the officer team and 4-H Educator
• Provide leadership to the executive board and council membership
• Secure council members to lead the American and 4-H Pledges at each meeting
• Arrange for vice president to preside over meetings in case of absence
• Appoint special committees as needed
• Hold officers accountable to their duties
• Casts deciding vote in cases of ties

Vice President
• Assist president in duties as requested
• In the absence of the president, presides over meetings
• Assumes the duties of the president in the event the position of president becomes vacant

Secretary
• Keep accurate minutes, including meeting attendance, of all meetings
• Custodian of all official papers and records
• Keep a correct list of officers and members of committees
• Provide a copy of council meetings and office meeting minutes to the Extension Office
• Assist the president in tracking old business from previous meetings
• Read and write any correspondence of the 4-H Council

Treasurer
• Shall prepare and present financial reports to the County 4-H Council at each meeting
• Shall collect all monies belonging to the 4-H Council and shall disburse such funds upon the order of the Executive Committee
• Manage funds following the financial recommendations in the Wyoming 4-H Treasurer’s Handbook
• Work with the 4-H Council to develop an annual budget based upon the educational goals
• All accounts shall be audited at the close of the Club year and reported in full at the next regular meeting of the Council
• Submit proper documentation for audit of the financial accounts
• Complete and submit annual financial reports to fulfill chartering requirements
• Pay bills and make deposits in a timely manner, and work with the 4-H Educator and accountant to provide information for filing taxes annually

Section 6: Terms for leadership positions shall be:
• The President and Treasurer shall serve a term of two years beginning in the even numbered years. Vice President and Secretary shall serve a term of two years beginning in the odd numbered years. Officers shall be limited to two (2) consecutive terms in the same office
• Members are eligible to succeed themselves in the same leadership position, not to exceed two consecutive terms unless the position cannot be filled

Section 7: Provision to remove a member from a leadership position:
• The executive board shall have the power to remove any board member from an elected council position for just cause upon a unanimous vote of the executive board
Section 8: The process to fill a vacancy in a leadership position shall be:
- The President, with the consent of the Executive Board, will appoint an eligible individual to fill any vacancy until the next regular election
- In the event the office of President becomes vacant, the Vice President will move into the position of President, and assume all associated duties for the remainder of the term

ARTICLE 4 – MEETINGS

Section 1: All 4-H meetings will be conducted in compliance with Wyoming Statute Section 16, Article 4, regarding Public Meetings.

Section 2: Johnson County 4-H Council meetings will be scheduled on the second Monday of each Month. There shall be at least six regular meetings held annually. One of the first meetings of the new 4-H year will be dedicated to developing the yearly educational plan and budget to support the program.

Section 3: The following procedures will be used regarding meetings:
- Meeting attendees will be asked to sign-in, with clubs designating their voting youth and adult representatives at this time
- Parliamentary procedures will be used to ensure the minority is heard, the majority rules, and meeting business is conducted in an orderly fashion
- Policy changes shall be presented at one meeting, disseminated to club leaders, and voted on at the next meeting, when time allows
- Other decisions such as setting dates of carnival and approving minutes may be voted on at the current meeting, these decisions will be made by the majority of voting members in attendance

Section 4: Officers shall meet at the call of the council president. Any officer may request a special meetings. Notice shall be given to members and the 4-H Educator at least one week prior to the meeting date, or as soon as possible.

Section 5: Council agenda and minutes will be published in the county 4-H newsletter.

ARTICLE 5 – COMMITTEES

Section 1: Standing Committees shall include:
- Programs Committee
  - Report to the 4-H Council at each regular meeting
  - Work with 4-H Educator to determine program needs in the county
  - Design and implement programs that foster positive youth development
  - Submit proposals to 4-H Council to establish a working budget for the committee
- Publicity Committee
  - Report to the 4-H Council at each regular meeting
  - Write press releases about upcoming and past events for local media
  - Keep and compile memorabilia of activities throughout the year
  - Plan and implement activities for National 4-H Week for all club participation
  - Submit proposals to 4-H Council to establish a working budget for the committee
• Fundraising Committee
  o Report to the 4-H Council
  o Work with other committees to accomplish work when needed
  o Understand 4-H Council funding needs and budget requirements
  o Plan fundraising activities to include committee members, volunteers, and youth
  o Submit proposals to Council to establish a working budget for the committee

• Awards & Recognition Committee
  o Is a working group reporting to the 4-H Council at each regular meeting
  o Plan and conduct annual Achievement night with UWE Educator
  o Understand the 4-H Recognition Model, and utilize this model to determine a variety
    of methods to recognize youth and adults
  o Determine appropriate times to recognize work of youth and adults throughout the
    program year, and provide awards at these times
  o Submit proposals to 4-H Council to establish a working budget for the committee

• Livestock Committee
  o The voting membership of the Livestock Committee will be comprised of three 4-H
    representatives as follows: one adult 4-H member appointed by the 4-H Council, one
    youth 4-H member appointed by the 4-H council (a youth voter rotation will be
    established), and the UWE 4-H Educator. These representatives will attend each
    Livestock Committee meeting and vote on behalf of the Council. If a representative
    is unable to attend a Livestock Committee meeting a 4-H Council Officer will be an
    alternate to and provide a proxy vote. Each representative shall attend the Livestock
    Committee meetings and the 4-H Council meetings to report to proceedings.

Section 2: Special committees shall be composed of 4-H certified adult leaders and youth
members to be appointed by the executive board on an as-needed basis to accomplish specific
tasks.

ARTICLE 6 – FUNDS

Section 1: Federal regulations governing the use of the 4-H name and emblem require annual
financial reporting/accountability of all 4-H organizations. Funds will be managed following the
financial recommendations in the Wyoming 4-H Treasurers’ Handbook

Section 2: As a group, the membership is responsible for developing an annual budget and
making decision about expenditures for the county wide 4-H organization.

Section 3: Funds raised in the name of 4-H are publicly accountable and must be used only for
4-H purposes. All property purchased by the county wide 4-H organization is the property of the
UWE 4-H program

Section 4: Special fundraisers conducted as a community service project or for a specific cause
not associated with the 4-H program must be advertised accordingly

Section 5: Solicited donations and grants are coordinated on a county-wide basis. The 4-H
Educator should be consulted prior to contacting local businesses for a donation or submitting a
grant application
Section 6: The 4-H Educator shall have oversight authority on all county-wide 4-H organization financial and investment accounts.

- All bank accounts associated with the 4-H program must have a unique EIN number that is on file with the county 4-H Educator
- All bank accounts associated with the 4-H program must have at least two UW Employee’s names on the signature card

Section 7: Funds will be distributed as follows:

- Approval by the majority of the council officers for purchase of items over $500 is needed prior to purchase
- Clubs and individuals are encouraged to approach the council for special projects, start-up funds, and other opportunities. Requests to be on the agenda at a regular meeting should be made to a council officer or 4-H Educator prior to the start of the meeting
- Funds may be distributed on a case-by-case basis. Clubs and individual shall work with the council treasurer for fund distribution
- Individuals in need of reimbursement will complete the Reimbursement Form with attached receipts, and return to the Extension Office or the council treasurer

Section 8: Funds may be provided by the council to individual members applying for scholarships and for financial support to attend statewide or national events. Application for these scholarships shall be made in person by the applicant at a scheduled council meeting. Recipients of council funding will receive funding prior to events and be required to report back at a council meeting

ARTICLE 7 – AMENDMENTS

Section 1: The components of these by-laws, which are determined by the Johnson County 4-H Council’s membership may be amended by the following procedures:

- By-laws may be amended by a majority vote during a regular 4-H Council meeting provided that the proposed amendment has been distributed to Johnson County 4-H members my e-mail/mail 10 business days before the scheduled meeting vote
- To make a decision on a policy change, after notification to membership has been made, the majority of those present shall vote and make the policy in question change.

ARTICLE 8 – DISCIPLINARY ACTION

Section 1: Failure to abide by the Johnson County by-laws may result in immediate dismissal from the UWE Johnson County 4-H Program and/or a restriction of participation in any Wyoming 4-H programs in the future or dissolution of the club.

- The UW Extension Educator determines non-compliance to adopted by-laws, has authority to take disciplinary actions, and shall consult with the Executive Board of the Johnson County 4-H Council when determining necessary disciplinary action
- Appeals to disciplinary action may be made at the next scheduled council meeting
Revised Johnson County 4-H Council by-laws were approved and adopted on December 14, 2015.

Signatures of officers and voting club members:

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<tr>
<th>Position</th>
<th>Name</th>
<th>Title</th>
<th>Date</th>
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<td>4-H Council President</td>
<td>Chub Rule</td>
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<tr>
<td>4-H Council Vice-President</td>
<td>Elizabeth A. Downard</td>
<td>(youth member)</td>
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<td>4-H Council Secretary</td>
<td>Cristie C. Murray</td>
<td>(youth member)</td>
<td>12/14/2015</td>
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<td>4-H Council Treasurer</td>
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<th>Date</th>
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<td>Spin the Lace</td>
<td>Tim Fennema</td>
<td>Shelby Fennem</td>
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<td>Winchester</td>
<td>Travis Burt</td>
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Appendix I

To by-laws for clarification of level of support from the Johnson County 4-H Council as pertaining to leaders, chaperones, and youth at state contests or camps

Leader/chaperone criteria
- Need to be a current on 4-H certification, MVC and screening
- Chaperones must be in charge of more than just their own kids

4-H Council pays for those chaperoning or coaching at:
- Mountain camp – no cost for leader or chaperones
- State fair – council pays dorm fee and meal ticket
- State shoot – council pays dorm or campground fee for chaperones & leaders
- Showcase Showdown – council pays registration and lodging
- Any other state contests/camp – council pays leader or chaperones registration fee when taking youth participants
- Leadership training – up to $65 of registration fee

**The 4-H council reserves the right to adjust these on an individual basis

Youth State trips: State fair/state contests or camps
Fair Board pays for youth placing as top:
- Senior showmanship winners or next highest division
- Senior judging teams or next highest division
- Youth with Grand Champion animals
- Senior Division style revue winners
- J.C. Senior High Point Performance horse winner

4-H Council will pay for youth fees:
- When exhibiting for 1-6 days will pay registration fee
- When exhibiting for 7-8 days will pay for meal ticket
- When 1st place showmanship, 1st place style review, or grand champion still project will pay a $10 meal credit as well as registration fee for that project

**The council reserves the right to pay more depending on the situation until the budgeted funds are expended
- State shoot – council will pay basic registration and discipline fees up to $35 total
- Showcase Showdown – council will pay registration up to $35
- Other 4-H camps/trips – council will pay up to $35

**Additional scholarship funds may be available on an individual as need basis. Request for additional scholarship need to be made in person to the 4-H council

Eligibility requirements for youth members to receive Johnson County 4-H Council funding for trips or scholarships
- Must turn in record book by or on due date
- Must sell and turn in all required raffle tickets
- Must participate in any other county wide required fundraising efforts

**Failure to complete any of these shall result in being billed for amounts paid on your behalf
Appendix II (for October 10, 2016 adoption)

To the 4-H Council by-laws for clarification of level of support provided by the Johnson County 4-H Council as pertaining to youth attending a national 4-H event.

- One full sponsorship to be used for registration and travel expenses (up to $2,000) for a high school 4-H youth to attend Citizen Washington Focus.
- One partial sponsorship to be used for registration and travel expenses (up to $750) for a middle school 4-H youth to attend Leadership Washington Focus.

Eligibility requirements for 4-H Youth members to receive JC 4-H Council funding sponsorships:

- Limit of two sponsorships awarded to any single individual, one time as a high school student (CWF) and one time as a middle school student (LWF).
- Must be an enrolled 4-H member for a minimum of two years.
- Must sell required number of raffle tickets for annual 4-H Carnival Fundraiser.
- Must complete and submit portfolio/record books by due date for each year enrolled in 4-H.
- Must formally present how the national 4-H event experience was a benefit during the JC 4-H Achievement Night.
- Must request sponsorship in person at a monthly 4-H Council meeting and submit a written application.

* A selection committee, as determined by the current executive board, will review the applications and select the youths to receive sponsorship funds.

* Recipients shall pay in advance the cost of national trip and then submit a reimbursement form to the JC 4-H Council to receive reimbursement.

**Disclaimer: These sponsorships will be awarded on a 'JC 4-H Council budget funds allowing' basis.
JC 4-H members have the opportunity to participate in national events. Questions? Need more information? For more information about any of these events, contact the UWE JC office or 4-H Educator Online: www.Wyoming4H.org Email: 4-H@uwyo.edu

National 4-H Conference

National 4-H Conference is held the first week of April in Washington D.C. This is the U.S. Secretary of Agriculture’s premiere youth development opportunity. Young people assist in the development of recommendations to help guide 4-H Youth Development programs nationally and in their communities. This is a working conference and delegates prepare in advance, attend workshops and develop recommendations during the conference, and, afterwards report accomplishments to the USDA they have achieved as a result of the conference.

Youth serving on the State 4-H Leadership Team will receive a scholarship towards the cost of this trip if they would like to attend. While funding support cannot be guaranteed, all youth between the ages of 15 & 18 are encouraged to apply for selection as a delegate. Interested youth will complete an application and interview sometime in November.

Citizenship Washington Focus

Citizenship Washington Focus (CWF) is held each June in Washington D.C. Delegates will learn about the democratic process, meet new people, see the sights of Washington D.C., meet Wyoming’s U.S. Congressional Representatives, and experience our national government from a new perspective.

An unlimited number of youth delegates between the ages of 15 and 18 can attend this trip. There is not an application process – simply contact your local County 4-H Educator and let him/her know you would like to attend. The cost of the trip is approximately $1,200-$1,500 and limited donor funds are available through the Wyoming State 4-H Foundation.

Leadership Washington Focus

Leadership Washington Focus (LWF) is a 4-H leadership program for youth entering grades 7 thru 9. The program is held each July in Washington D.C. Delegates will enjoy motivational speakers, educational programs and increase individual leadership capacity leading them to develop skill for success.

An unlimited number of youth delegates can attend this trip. There is not an application process – simply contact your local County 4-H Educator and let him/her know you would like to attend. The cost of the trip is approximately $1,200-$1,500.

National 4-H Congress

National 4-H Congress is held just after Thanksgiving Day each November in Atlanta, GA. Delegates will have the opportunity to meet 4-H members from around the country to discuss current youth-related issues as well as participate in a hands-on community service project. Youth will also attend workshops, hear inspirational speakers, and tour Atlanta.

Youth between the ages of 15 and 18 who are interested in going on this trip are selected through an application and interview process. Qualified candidates have the opportunity to compete for various levels of funding support available through the Wyoming State 4-H Foundation. Interviews are held in conjunction with the Wyoming 4-H Showcase Showdown held in June.
Annual 4-H Renewal processes starting soon - The new Wyoming 4-H year is October 1st thru September 30th and every year youth and adults must remember to enroll or re-enroll. Community Club leaders also need to renew and many are scheduling now to close out last year and start the process for a new 4-H year via the chartering process with the 4-H Educator.

Youth Members - Youth enrollment in 4-H (https://wyoming.4honline.com) must be completed every year. Youth ages 8-18 are able to participate in any project offered by Wyoming 4-H, and youth ages 5-7 years old may only enroll in the Cloverbud project.

4-H Community Clubs - All youth in Johnson County 4-H must be a member of one of the community clubs. Youth may be a club member of 4-H in only one state and one county at any time. Each club shall adopt and adhere to 4-H Club By-Laws and formally complete the annual chartering requirements. All clubs shall have a membership with a minimum of 5 youth from at least 2 separate households/families.

Official 4-H volunteers - All 4-H programs and activities must be supervised by an official 4-H volunteer. Adult enrollment in 4-H (https://wyoming.4honline.com) must be done every year and shall be completed before supervising youth. Adults 19 years of age prior to January 1st of the current 4-H year may apply to be an official UW 4-H volunteer. This application includes a background screening prescribed by UW at 5 year intervals. Upon completion of screening, training, and enrollment, volunteers are appointed by the 4-H Educator and are considered unpaid employees of the University of Wyoming. Volunteers can be terminated from their service to the program for any reason.

Shooting sports and horse related - All 4-H shooting sports and horse leaders who directly supervise an official 4-H shooting sports or horse related activity shall receive additional required UW 4-H training designated by the State 4-H Program.

Johnson County 4-H Council - Johnson County has very proactive 4-H Council Executive Officers and conduct monthly meetings. Each club is expected to have an adult and youth member at each Council meeting which is held the second Monday of most months. Officer elections are held at the annual Achievement night conducted at the end of the 4-H year. The 4-H Council and committees are under the direction of the UW 4-H Educator to organize, plan, implement, and evaluate the JC 4-H program.

Financial Responsibility - Funds raised in the name of 4-H are publicly accountable and must be used only for 4-H purposes. All property purchased by a 4-H club, council or committee is the property of the Johnson County 4-H program. All bank accounts associated with the 4-H program must have at least two UW employees as signatory authorities. Upon dissolution, 4-H funds and property must be relinquished to the Johnson County 4-H Council.
Start of the new 4-H year Checklist:

Youth Member:
- Enroll or re-enroll via 4HOnline.com
- Discuss with family what club leadership roles you would like to try
- Decide which project areas you would like to learn about for this year
- Encourage friends to come to a 4-H meeting to see if they would like to try 4-H

Adult Leaders:
- Enroll or reenroll via 4HOnline.com
- Maintain active leader status by checking screening, MVC, & training needs
- Recruit Project/Activity Leaders & additional parents for club or 4-H Council committee work

Clubs:
- Submit the Yearly Club Book & complete the chartering renewal process with a meeting with the 4H Educator
- Conduct Club officer elections (clearly explain duties)
  - The President shall preside at meetings, preserve order, appoint committees, call special meetings perform other duties as necessary.
  - The Vice President shall perform the duties of the President if the President is absent. The Vice President should assist the President in leadership of the club and be active at all times.
  - The Secretary shall keep the minutes of all meetings, send minutes to the County Extension 4-H Educator, keep an accurate record of attendance and carry on all official correspondence for the club.
  - The Treasurer shall follow the financial recommendations in the Wyoming 4-H Treasurers Handbook. To provide a youth treasurer the full experience of handling money each 4-H club shall have only one checking account with an ending balance not to exceed $1,000.
Johnson County 4-H Livestock Judging Team starts out 2016-2017 Strong!

4-H Leader and Livestock Judging Coach Kassie Bales has kicked off the new 4-H year early with a junior judging team traveling up to compete at the Northern International Livestock Exposition (NILE) in Billings. Good stuff for the first month of the new 4-H year. The traveling team members included: McKinly Hepp, Hazen Camino, Cassidy Bessler, Kylie Miller, and Lily Crago.

Kassie’s team already has been working hard on their judging skills and are excited to work all year for the Wyoming State Fair Livestock Judging contest, which typically is held on Wednesday during Wyoming State Fair (WSF) in Douglas, at the State Fairgrounds.

Results from the NILE contest:

**Beef**
- McKinly Hepp - 5th Overall

**Sheep**
- Lily Crago – 3rd Overall
- McKinly Hepp – 8th Overall
- Cassidy Bessler – 10th Overall

**Swine**
- McKinly Hepp – 7th Overall

**Reasons**
- Lily Crago – 3rd Overall
- Cassidy Bessler – 7th Overall

**High Individual Overall**
- McKinly Hepp – 5th High Overall
- Hazen Camino – 12th High Overall

**Team Overall**
- 4th High Team Overall

At the WSF, the Livestock Judging teams will see 8 to 12 classes of the following:
- *Beef* — Market and/or Breeding
- *Swine* — Market and/or Breeding
- *Sheep* — Market and/or Breeding
- *Goats* — Market Performance

Contestants will be allowed 12 minutes per class. The Wyoming 4-H Judging Card will be used for all classes.

Questions & Reasons Contestants will give reasons and/or answer questions on specific classes based on their age category.
2016-2017 4-H CLUB CHARTERING & COMMUNITY CLUB LEADER RENEWAL

All Johnson County 4-H clubs must renew their club charters at the start of the new 4-H year (October 1st) and 4-H club leaders must maintain their UWE 4-H certification active status. Failure to meet club chartering requirements and/or leader certification may result in the loss of the charter or restrictions placed upon a club. During the January 11th 2016 4-H Council meeting the motion carried whereby clubs failing to complete their chartering prior to December 15, 2016 be fined $100. Please call now to schedule a club year end meeting.

Projected Johnson County 4-H Clubs and Club Leaders for 2016 - 2017

<table>
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<tr>
<th>Blue Ribbon</th>
<th>Vanessa Ragels</th>
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<tr>
<td>Cactus</td>
<td>Kristen Crago</td>
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<td>Clover Colts</td>
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<td>JC Raiders</td>
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<td>Kountry Kids</td>
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<td>Krazy Kritters</td>
<td>Lisa Peterson</td>
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<td>Powder River</td>
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<td>Anita Bartlett</td>
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<td>Rowdy Riders</td>
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<td>Topnotchers</td>
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<td>Winchester</td>
<td>Gary Bessler</td>
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4-H Club renewal requirements:
- Complete the year end club evaluation and renewal application with Jim Dawson in October.
- Work with the UWE Office to complete the IRS 990.
- Clubs must have a minimum of 5 youth from at least two separate families with 2 certified leaders.

4-H Leader renewal requirements:
- Registration via 4HOnline is required to be completed after the start of each 4-H year (after October 1st).
- Motor Vehicle Record Checks are required each year for all 4-H leaders.
- A UW background screening and a training every 5 years, a break in service restarts the process.

Training requirements for New 4-H Volunteer Leaders:
- New volunteers may enroll using 4HOnline and must complete the 4-H Volunteer Orientation.
- Upon completion of the above screening and motor vehicle records check are conducted by UWE 4-H.

James T. Dawson  Johnson County UWE 4-H/Youth Development Educator
List of Johnson County 4-H Projects you can enroll in and learn by doing!

Aerospace       Foods & Nutrition       Photography       Sport Fishing
Archery         Gardening              Pistol - Air 22  - Pistol 22
Beef - Breeding or Market          Pocket Pets          Swine - Breeding - Market
Cake Decorating  Geology              Poultry            Veterinary Science
Cats            Goats - Dairy Goats     Quilting            Visual Arts
                - Meat Goats         Rabbits - Breeding
                Citizenship       Ducks - Market
Cloverbuds      Health                Range Management
Computers       Horses                Recreation          Wildlife and Hunting
Crocheting      Horticulture          Rifle - 22 Rifle - Air Rifle
Dairy Cattle    Interior Design       Robotics            Youth Leadership
Dogs            Knitting               Ropecraft            Self-determinind
Electricity    Llamas & Alpacas       Sheep - Breeding - Market
Entomology      Leathercraft          Nature and Ecology Shotgun
Fabric & Fashion Nature and Ecology Shotgun

University of Wyoming Extension Johnson County Office
30 Fairgrounds Road
Buffalo, WY 82834
Call (307) 684-7522 or email Jim Dawson at jdawson@uwyo.edu

To enroll or change your projects or activities, go to www.4honline.com
4-H Youth/Volunteer Enrollment Process

FOR EXISTING MEMBERS

1. Go to [http://wy.4honline.com](http://wy.4honline.com) You will see a screen like this.
2. As an existing Member/Family that is re-enrolling for the next 4-H year select the first option ○ I have a profile
   - Enter your email address and password you used to create your Family login and click the **Login** button
   - If you can’t remember your password select enter your email address and click the **Send My Password** button.
   - A new automated password will be sent to the email address you provided along with instructions to login and reset your password.
3. Once you are logged in you can review your Family info and update it if needed by clicking the **Edit Family** button
4. In the MEMBER LIST tab, please look at the Member/Volunteer List to view the members/adult volunteers associated with your family account.
   - Please do not add a new individual that is already listed in the member/volunteer list!
   - To Re-Enroll for the new 4-H year click on the **Edit** button to the right of each name
   - Review the information displayed in the Personal Information screen.
   - At the Bottom of the page on the right you will click the **Enroll for 2015-2016** button.

**NOTE:** In an effort to reduce our mailing costs, please consider selecting the EMAIL option in the Correspondence Preference field.

In the ADDITIONAL INFORMATION screen you will review the Publicity Release, Statement of Assumed Risk Transportation Release, Code of Conduct, and for Leaders Training and Screening Understanding.

- Please Read this information! You must click this box in each section in order to continue
- The next screen is the HEALTH FORM - If any of the individuals Health information has changed, please update it!

In the PARTICIPATION screen you will add or delete Clubs and Projects for each individual.
- If you are unsure of which Club to choose, please select 1 Club Placement and we will help choose a club.
- If you select a new club remember to click the **Add Club** button to add it to your Club list.
- When finished with club selections click the **Continue >>** button at the bottom.
- You will be taken to the project tab where you can add or delete projects.
  - For returning members the years in project should automatically increase for projects you are continuing
  - Remember to click the **Add Project** button to add a project to the Project List.
  - You can delete a project by clicking the **Edit** button and then clicking the **Delete** button.
- When you are finished with club and project selections click the **Submit Enrollment** button.

If your enrollment status is Pending, your record is complete and waiting for county level 4-H approval. If your enrollment status is Inactive or Incomplete, click Edit to review your record for missing information and resubmit.
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<td>5 James Foss’ b-day</td>
<td>6 Tamica Smith’s b-day Winchesters’ Pizza Hut Fundraiser</td>
<td>7 Tyler Allgier b-day</td>
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<td>9 Adelie Gonzales, Stormee Olsen, &amp; Cole Reiner’s b-day</td>
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<td>11 Kalea Herold, Payton LeDoux, &amp; Andrew Rogers’ b-day</td>
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<td>23 Elsa Freise &amp; Shelden Malli’s b-day</td>
<td>24 Connor Malli &amp; Delaney Stine’s b-day</td>
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<td>25 Nathan Largent &amp; Kaya Pehringer’s b-day</td>
<td>26 Tylynn Smith’s b-day</td>
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<td>28 Kade Benton, Joshua Burke, Case Banker, &amp; Zayne Huber’s b-day</td>
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November 2016

Johnson County Extension Office Fall/Winter Hours
8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.

Permit #7
Buffalo, WY
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