

# UNIVERSITY OF WYOMING

**Office of Graduate Education**  
**Division of Academic Affairs**  
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## MEMO

**DATE:** July 3, 2018  
**TO:** Deans, Directors, Department Heads, and Graduate Coordinators  
**FROM:** Jim Ahern, AVP for Graduate Education  
**RE:** Carlton R. Barkhurst Dissertation Fellowship

The Office of Graduate Education is pleased to announce a new initiative intended to help Ph.D. candidates finish their degrees in a timely manner. The Carlton R. Barkhurst Dissertation Fellowship is made possible by a generous gift from the late Irene Ahlbom Barkhurst.

Up to eight Barkhurst Dissertation Fellowships will be awarded for the 2018-19 academic year. The single-semester awards will comprise a fellowship award of \$8,392.50 and 1 credit hour of tuition and the Optional Student Fee Package. Awards will be limited to a single semester of funding, either fall or spring.

### **Eligibility requirements:**

- Ph.D. *candidate* (preliminary exam passed within four years prior to Anticipated Date of Graduation). Other graduate and professional students are not eligible.
- Must be an U.S. citizen or eligible non-citizen (see: <https://fafsa.ed.gov/help/fotw15a.htm>) with unmet financial need as determined by the Free Application for Federal Student Aid (FAFSA). Information on how to submit a FAFSA can be found here: <http://www.uwyo.edu/sfa/fafsa/>.
- Anticipated Graduation Date form is on file with the Office of the Registrar.
- Anticipated Graduation Date is no sooner than December 2018 and no later than August 2019.
- Must be eligible for the Optional Student Fee Package: [http://www.uwyo.edu/registrar/\\_files/docs/OptStudentFeePetition.docx](http://www.uwyo.edu/registrar/_files/docs/OptStudentFeePetition.docx) (an approved Optional Student Fee Package form must be on file with the Office of the Registrar before the Fellowship begins).
- Must be in good academic standing.

### **Selection criteria:**

- Degree of unmet financial need.
- Academic record and advisor's recommendation.
- Likelihood of completing degree by end of Barkhurst Fellowship semester.

Barkhurst Fellows may not hold any form of employment with the University of Wyoming during their fellowship semester. Furthermore, as fellowship recipients, Barkhurst Fellows are not employees and will not have any work expectations associated with their fellowship other than conducting their own research and writing their dissertations.

**To apply:**

Eligible Ph.D. students can access the application for the Carlton R. Barkhurst Fellowship via AcademicWorks (<https://uwyo.academicworks.com>). The following are required for a completed application:

- Title of dissertation
- Date of passing preliminary exam
- Anticipated graduation date
- Eligibility for the Optional Student Fee Package
- Applicant's current C.V.
- Applicant's current unofficial transcript
- A letter of nomination and recommendation from a faculty member, preferably the student's major advisor.

Applications (including letters of recommendation) for Fall 2018 awards are due by no later than July 27, 2018. Nominations for Spring 2019 awards are due by no later than October 1, 2018.