



MEMO

To: Deans, Department Heads, Program Directors, and Graduate Coordinators

From: Jim Ahern, Vice Provost for Graduate Education

Subject: UW's Graduate Tuition & Fee (GTF) awards

Date: January 24, 2022

To continue our drive to more effectively apply the GTF funds, this memo intends to clarify the priority uses of these funds. In response to funding limitations and the wide variety of requests Graduate Education continues to receive, we feel the need to restate the guidelines for use of GTF support.

Requirements for support: All graduate assistants (GAs) receiving GTF awards must have been already admitted into an identified academic department and degree program (no awards will be made to undecided/non-degree students or students pending admission).

GTF award requests will continue to be considered in the following way:

First priority: Priority is given to GAs on awarded grants and contracts for which tuition is not allowed by the granting source.

Second priority: Start-up commitments (coordinated through the Research Office) to new faculty for GAs supported through department or college discretionary funds will be awarded on a limited basis.

Third priority: GAs supported for a full stipend by endowment and external funding awarded to degree-granting units when funding is insufficient to support tuition and fees will be considered.

Please send an email request to mpeck@uwyo.edu, addressed to the VP. Please include details regarding the GA position, stipend funding source type, and time-frame (AY or semester).

Additional information: GTF awards are granted for academic year only. Academic units choosing to split GAs will receive tuition, **mandatory** fee, and health insurance support in accordance with UW's policy for support of split graduate assistantships. Coverage of the student health insurance (premium) cost will be included for all GTF award commitments.