

AV/IT/SECURITY RESPONSIBILITY MATRIX								
SYSTEMS / EQUIPMENT	RESPONSIBILITY		CONTRACTOR	COMMENTS/DEFINITION	IT POINT PERSON	CONTACT INFO	NOTES	
	FURNISH	INSTALL						
INSTRUCTIONAL TECHNOLOGY SYSTEMS								
DIGITAL SIGNAGE	OF	CI	AVC		Manager, Academic Support Unit (Jesse Ballard)	(307) 766-2081	jessejab@uwyo.edu	University has site license for Digital Sign software from FourWinds Interactive.
DIGITAL PROJECTOR	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
INTERACTIVE WHITEBOARD OR DISPLAY	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
FLAT PANEL DISPLAYS	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
SPEAKERS/MICROPHONES	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
CONTROL SYSTEM	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
VIDEO CONFERENCING SYSTEM	OITF	OITI	O		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
EQUIPMENT RACKS	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
INTERFACE PLATES/ TABLETOP BOXES	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
CAMERAS - VIDEO CONFERENCING, CLASSROOM RECORDING, ETC.	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
BACKBOXES, CONDUIT & SLEEVES	CF	CI	EC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
PROGRAMMING	CF	CI	AVC		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
FUSION SERVER	CF	OITI	AVC/O		Manager, Instructional Technology (Gary Boulware)	(307) 766-2974	gboulwar@uwyo.edu	
COMPUTER LABS								
LAB COMPUTERS	OF	OI	O		Manager, Academic Support Unit (Jesse Ballard)	(307) 766-2081	jesseiab@uwyo.edu	
COMPUTER MONITORS	OF	OI	O		Manager, Academic Support Unit (Jesse Ballard)	(307) 766-2081	jesseiab@uwyo.edu	
COMPUTER TABLES	OF	OI	FFE		Manager, Academic Support Unit (Jesse Ballard)	(307) 766-2081	jessejab@uwyo.edu	IT should be involved in product selection.
CLASSROOMS								
PODIUMS	CF	CI	AVC					IT shall be involved in product selection.
INFORMATION TECHNOLOGY								
TELECOMMUNICATION ROOMS (MDF/IDF)								
CABLE RUNWAY/LADDER RACK	CF	CI	TC		Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
SLEEVES/EZ PATH	CF	CI	EC		Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
EQUIPMENT RACKS/CABINETS	CF	CI	TC		Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
PATCH PANELS	CF	CI	TC		Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
PATCH CORDS	OITF	OITI	O		Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
WIRE MANAGEMENT	CF	CI	TC					
PLYWOOD BACKBOARD	CF	CI	EC					Would the General Contractor provide this?
POWER DISTRIBUTION UNIT (PDU)	OITF	OITI	O	Owner-Specified	Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
UPS (RACK-MOUNTED)	OITF	OITI	O	Owner-Specified	Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
GROUND BUSS BAR	CF	CI	EC					
NETWORK EQUIPMENT	OITF	OITI	O	Routers, switches and servers	Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	per Brad it's any active device not listed on the sheet this is "network equipment"
IT SYSTEMS AND INFRASTRUCTURE								
CATV CONNECTORS, CABLE & SPLITTERS	CF	CI	TC					
STATION CABLE	CF	CI	TC					
INSIDE PLANT (ISP) BACKBONE CABLE	CF	CI	TC					
OUTSIDE PLANT (OSP) BACKBONE CABLE	OF	OI	O		Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
BOX, CONDUIT AND PATHWAYS	CF	CI	EC					
CABLE/BASKET TRAY	CF	CI	EC/TC					
STATION CABLE	CF	CI	TC					
JACKS, FACEPLATE, ETC.	CF	CI	TC					
FLOOR BOXES	CF	CI	EC	Cabling in box by TC/AVC				Shared responsibility with Instructional Technology
WIRE RACEWAY	OITF	CI	EC/TC	EC if includes power				
WIRELESS ACCESS POINTS	OITF	OITI	O		Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
WIRELESS SURVEY	OITF	N/A	O	Survey provided to designer	Systems Administrator IV (Brad Thomas)	(307) 766-5132	brad.thomas@uwyo.edu	
SECURITY SYSTEMS								
ACCESS CONTROL								
ACCESS CONTROL SOFTWARE	OITF	OITI	O	Blackboard Transact	Program Manager, Info Tech (Jeff Greenwald)	(307) 766-2934	jeffery@uwyo.edu	
POWER SUPPLY/ENCLOSURE	OITF	CI	SC	These Bb units can house a MC/DC unit or 2 individual DC's	Program Manager, Info Tech (Jeff Greenwald)	(307) 766-2934	jeffery@uwyo.edu	
MASTER/DOOR CONTROLLER UNIT	OITF	CI	SC	Master Controller unit includes one Door Controller. Can control up to 15 additional DC's. MC requires ethernet.	Program Manager, Info Tech (Jeff Greenwald)	(307) 766-2934	jeffery@uwyo.edu	
DOOR CONTROLLER	OITF	CI	SC		Program Manager, Info Tech (Jeff Greenwald)	(307) 766-2934	jeffery@uwyo.edu	
SECURITY MULTIPLEXER, IF APPLICABLE	OITF	CI	SC	Only need for standalone door position sensors not tie to door controllers.	Program Manager, Info Tech (Jeff Greenwald)	(307) 766-2934	jeffery@uwyo.edu	Security Multiplexers can monitor up to 8 individual doors per multiplexer.

CARD READER/VERIFICATION DEVICE	OITF	CI	SC	Blackboard DR4100 Magstripe Card Reader	Program Manager, Info Tech (Jeff Greenwald)	(307) 766-2934	jeffery@uwyo.edu	
DOOR POSITION SWITCH	CF	CI	SC					Per Gordon, these are a \$20 part they could get from Amazon or similar that they don't typically bother installing
SECURITY CABLE	CF	CI	SC	Specified by vendor? For Bb RS485 wiring between Master and Door Controllers				
CONDUIT, POWER & DATA TO MASTER CONTROLLER, DOOR CONTROLLERS & CARD READERS	CF	CI	EC					
POWER SUPPLY FOR LOCKS	CF	CI	EC					
110V AC TO SECURITY POWER SUPPLIES	CF	CI	EC	At panel unless auto-operator				
ELECTRONIC ACCESS DOOR HARDWARE (ELECTRIC LATCH RETRACTION RIM DEVICE, ELECTRIC POWER TRANSFER, ETC.)	CF	CI	DOOR HARDWARE CONTRACTOR					
RELAY FOR ADA ACCESS, IF APPLICABLE	CF	CI	SC					
VIDEO SURVEILLANCE								
SECURITY CAMERAS	OITF	CI	SC		Systems Administrator III (Gordon Schroyer)	(307) 766-3105	gschroye@uwyo.edu	Are security cameras always provided by IT?
SECURITY CAMERA MOUNTS	OITF	CI	SC		Systems Administrator III (Gordon Schroyer)	(307) 766-3105	gschroye@uwyo.edu	Would UWIT supply these?
CAMERA CABLING	CF	CI	TC					
BOX, CONDUIT AND PATHWAYS	CF	CI	EC					
CAMERA LICENSES	OITF	OITI	O		Systems Administrator III (Gordon Schroyer)	(307) 766-3105	gschroye@uwyo.edu	
VIDEO STORAGE	OITF	OITI	O		Systems Administrator III (Gordon Schroyer)	(307) 766-3105	gschroye@uwyo.edu	
HEAD-END SOFTWARE (MILESTONE)	OITF	OITI	O		Systems Administrator III (Gordon Schroyer)	(307) 766-3105	gschroye@uwyo.edu	
OTHER SYSTEMS								
PHONE HAND SETS	OITF	OITI	O		Project Manager, Info Tech (Jason Gonzales)	(307) 766-3990	alfonso@uwyo.edu	
EMERGENCY (BLUE LIGHT) PHONES	CF	CI			Project Manager, Info Tech (Jason Gonzales)	(307) 766-3990	alfonso@uwyo.edu	
CABLE SUPPORTS - HANGERS/SLINGS	CF	CI	TC					
ELEVATOR SYSTEM	CF	CI	GC					

NOTES:

1. Confirm that UW IT has sufficient labor capacity to furnish and install equipment.

ABBREVIATIONS:

- O Owner
- OF Owner-Furnished
- OI Owner-Installed
- OITF Owner Information Technology-Furnished
- OITI Owner Information Technology-Installed
- CF Contractor-Furnished
- CI Contractor-Installed
- AVC Audio Visual Contractor
- EC Electrical Contractor
- SC Security Contractor
- TC Telecommunications Contractor
- FFE Furnishings, Fixtures, and Equipment Contractor