



Department of Defense (DOD) Tuition Assistance Refund Policy

Policy

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded.

To comply with the Department of Defense (DOD) policy, the University of Wyoming (UW) will return any unearned TA funds on a prorated basis through at least the 60% portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending (withdrawal from, dropping the course, or ceasing to attend). In instances when a service member stops attending due to a military service obligation, UW will work with the affected service member to identify solutions that will not result in a student debt for the returned portion in compliance with the DOD policy.

Student Responsibility

This policy serves to fully inform students receiving military tuition assistance of the required actions the College must take to comply with the DOD Memorandum of Understanding Return Policy for Military Tuition Assistance funds rules and align with the return of unearned student aid rules applicable to the Federal Student Aid as required under section 484B of the Department of Education Title IV of the Higher Education Act of 1965.

Procedures

This policy applies only to students receiving Military Tuition Assistance (TA). This tuition assistance is a benefit that is available only while the student is in the service. This policy does not apply to Veterans or Veterans benefits.

Refund calculations apply to any student who is attending the University of Wyoming and withdraws within 60% into the period of enrollment for which the student has received TA.

The amount of unearned TA that is returned is based on the date of withdrawal from the course. Once a student has completed more than 60% of the period of enrollment, all of their assistance has been earned (by the school) and will be retained by the university.

15 Week Course: withdrawal submitted

Before the first day of the semester	100%
Semester class day 1-8	100%
Semester class day 9-15	80%
Semester class day 16-20	70%
Semester class day 21-25	60%
Semester class day 26-30	50%
Semester class day 31-35	40%
Semester class day 36+	0%