



**Wyoming Collaborative Mentorship Academy
3rd Annual Summer Institute
July 20-22, 2005
Radisson Hotel in Casper, WY**

**New Directions in Special and General Education
Collaboration: Focus on Transition**

Call for Presenters

Are you proud of your organization's programming? Do you have research-based information, strategies, and activities on transition to share? If so, consider presenting at the Wyoming Collaborative Mentorship Academy 3rd Annual Summer Institute July 20-22, 2005. Professionals throughout our region who work with students and the general public are invited to attend. Nationally recognized invited speakers on the subject of transition include Ed O'Leary, Patrick Akos, and Nancy Mizelle.

Three areas of interest to Wyoming teachers and parents are the focus of this year's institute:

- Transition between Elementary School and Middle/Junior High School
- Transition between Middle/Junior High School and High School
- Transition after High School

The Institute will offer a range of learning opportunities:

- Thought provoking keynote presentations
- Current research-based information
- Skill-building for teachers and school professionals
- Time to interact with and learn from professionals from across the State

The institute is being hosted by the University of Wyoming, Special Education Department and the Wyoming Institute for Disabilities and is co-sponsored by the Wyoming Department of Education and the University of Wyoming's Outreach School.

At this time, individuals or organizations are invited to apply to present workshops at this year's Institute. Workshops must be research-based and include skill building activities for the participants. To apply, please follow the guidelines below.

Important Facts for Presenter

- ✓ Workshops will be 90 minutes in length
- ✓ Panel discussions will be 120 minutes in length.
- ✓ You may be asked to repeat your workshop, share a session with another presenter, or serve as part of a panel.
- ✓ The deadline for submission of proposals is April 30, 2005 (e-mail, fax or postmarked).
- ✓ Formal notification of acceptance will be mailed the week of May 16, 2005.
- ✓ All presenters will be asked to prepare a one page summary handout of their presentation to be placed in the institute proceedings. This will be due by June 15, 2005.
- ✓ **Please Note:** The institute registration fee will be waived for all accepted presenters. Travel expenses may be covered, pending grant approval. However, you will be responsible for your hotel (if applicable) and meals not covered by the institute.



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Presenter's Information Form

Thank you for your interest in presenting at the Wyoming Collaborative Mentorship Academy 3rd Annual Summer Institute July 20-22, 2005. Please use the attached form or download an application form at <http://wind.uwyo.edu/wcma/institutes.asp>. Applications are due in our office email or fax and postmarked by April 30, 2005.

PLEASE READ THIS APPLICATION FORM CAREFULLY. Submit only what is requested, via mail, fax or e-mail following the directions listed below.

Applications can be submitted by:

E-mail To submit an application via e-mail download the form into Microsoft Word (the link on the website will do this for you automatically if you have Microsoft Word on your computer). Complete the requested information and save it as a Microsoft Word document (.doc). Send it to lorik@uwyo.edu as a Microsoft Word document (.doc) attachment.

Mail or Fax: To submit an application via mail or fax type or neatly print your application using the attached form OR download the form. Send the completed application to:

Mail: WCMA-WIND
Department 4298
1000 E. University Ave.
Laramie, WY 82071

Fax: WCMA Summer Institute Attn: Lori Kimbrough
(307) 766-2763

If you need additional information or assistance, please contact Lori Kimbrough at (307) 766-5060 or lorik@uwyo.edu.



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Presenter's Application Form

Name: _____

Title: _____

Organization: _____

Address: _____

City/State/Country/Postal Code: _____

Phone: _____ Fax: _____ E-mail: _____

**Please note: E-mail will be the primary means of communication unless you specifically request otherwise.*

Workshop title: _____

Please check the area of interest that best describes your workshop:

____ Transition between Elementary School and Middle/Junior High School

____ Transition between Middle/Junior High School and High School

____ Transition after High School

____ Other _____

Does your presentation target the beginner or experienced professional?

____ Beginner ____ Experienced

Indicate which audio-visual aid(s) you will need:

____ Overhead projector ____ VCR/Monitor

____ Flip chart ____ LCD projector **(You must supply the computer)**

Please provide a three-to-four sentence statement describing your workshop presentation. If your workshop is selected, this statement will be included in the institute guide. **Please note your statement may be modified as needed.*

Please provide 2-3 workshop objectives:

Briefly describe the research your presentation is based upon and your primary references:

Please describe your intended audience (such as parents, teachers, family, administrators, etc.)

Please provide message or content you would like your participants to take away from your session:

Please provide a brief biography that will be used (if accepted) for the introduction at your workshop. This biography may be included in the institute guide: