

Ground Rules for Group Work

Ground rules answer the question,

How do we want to work together in order to learn, respect one another, and accomplish our meeting goal?

1. Keep the purpose of the summit in mind: *Examining student work that reflects the big ideas in the life sciences.*
2. Begin and end on time.
3. Take personal breaks as needed.
4. Practice conversational courtesies
 - avoid side-bar conversations
 - take turns speaking
 - practice confidentiality
 - limit interruptions (cell phones on vibrate, if on)
 - learn names, wear your name tag
 - use the 3x5 cards to hold your thoughts
 - listen and evaluate, try not to be defensive
 - respect and expect a diversity of views
 - everyone participates – no one dominates
 - critique ideas, not people
5. Ask questions. Every question moves someone (or the group) forward.
6. Participants bring varied backgrounds to the summit which increases the value of our work together.
7. We have enough time to do the work we need to do.
8. The right people are here to accomplish what we need to accomplish.
9. Enjoy your time and today's work!