



## WYOCLOUD PLANNING AND BUDGETING

Greetings,

The Budget Office has made the reports used to prepare materials for the President's Office available in the Planning and Budgeting system. Access the reports through the following steps:

Click on the navigator (hamburger)

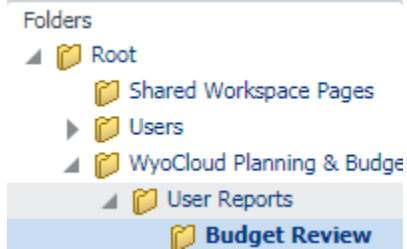


Click "Explore Repository" in the "Reporting" category

The screenshot displays the 'Navigator: WyoCloud User' interface. The top navigation bar includes the WyoCloud logo and the text 'Planning and Budgeting Cloud: WyoCloud'. The main content area is organized into several categories:

- Position Planning**
  - [Benefit and Salary %s](#)
  - [Review Existing Positions](#)
  - [Add TBH and PT](#)
  - [Review Compensation](#)
- Unrestricted Fund**
  - [Suppressed](#)
  - [Un-Suppressed](#)
  - [Transfers and Reserves](#)
  - [Budget Exception Requests](#)
  - [Review Unrestricted](#)
- Designated Operating**
  - [Suppressed](#)
  - [Un-Suppressed](#)
  - [Transfers and Reserves](#)
  - [Review Designated](#)
- Restricted Expendable**
  - [Gifts - Govt - Review](#)
  - [Sponsored Programs Review](#)
  - [Proposed Projects](#)
  - [Total Restricted Review](#)
- Budget Review / Approvals**
  - [Review and Approvals](#)
  - [Review Reports](#)
  - [Fund Balance and Reserves](#)
  - [Review Gifts](#)
- Forecast**
  - [Forecast Review and Input](#)
  - [Forecast Transfers](#)
  - [Forecast Review Reports](#)
- Infolets**
- Application**
  - [Settings](#)
- Tools**
  - [User Variables](#)
  - [Academy](#)
- Integration**
  - [Data Load Settings](#)
  - [Data Management](#)
- Create and Manage**
  - [Preferences](#)
- Actions**
  - [Copy Versions](#)
- Reporting**
  - [Explore Repository](#)
- Monitor and Explore**
  - [Task List Report](#)
  - [System Reports](#)
- Workflow**
  - [Manage Approvals](#)

Navigate through the folders to the “Budget Review” folder



The reports are available for view and export to Excel or PDF

!	*	Name ▲	Type	Modified
		Exception Requests	Financial Reporting	4/3/18 2:46 PM
		FY18-19 Summary Report by Org	Financial Reporting	3/23/18 9:36 AM
		FY18-19 Summary Report by Source	Financial Reporting	3/23/18 2:16 PM
		Restricted Review	Financial Reporting	3/22/18 4:35 PM
		Restricted Review UW Total	Financial Reporting	3/22/18 4:08 PM
		UW Org. Roll Budget to Actual	Financial Reporting	3/23/18 3:29 PM
		UW Org. Roll Budget to Actual Full Decandan	Financial Reporting	4/2/18 3:04 PM
		UW Summary Org. Roll Budget to Actual	Financial Reporting	3/14/18 9:57 AM
		Version Report	Financial Reporting	3/30/18 9:24 AM

Best,

The UW Budget Office

## Contact Information

The WyoCloud Team  
Email: [wyocloud@uwyo.edu](mailto:wyocloud@uwyo.edu)  
[www.uwyo.edu/wyocloud](http://www.uwyo.edu/wyocloud)

**Need help with WyoCloud?**  
Contact the UW Help Desk  
766-4357, Option #1  
[userhelp@uwyo.edu](mailto:userhelp@uwyo.edu)