WYOCLOUD FINANCIAL MANAGEMENT AND BUSINESS INTELLIGENCE UPDATES

Greetings,

Below please find several updates on WyoCloud Financial Management and Business Intelligence.

General Ledger Dashboard on Business Intelligence
The General Ledger Dashboard on WyoCloud Business Intelligence is now rending reports with current data loaded from the previous day's transactions in WyoCloud Financial Management. Per previous communications, the dashboard was only rendering information as of April 28, 2018. The issues causing this delay have been resolved.

Expense Reports & System Maintenance
As previously notified, WyoCloud Financial Management and Business Intelligence will be down for regular maintenance beginning **Friday, May 18, at 5:30 p.m. through Monday, May 21 at 8:00 a.m**. Users will be unable to access the system during this time.

As we tested the effects this maintenance will have on the system, **we uncovered two previous patches to address system issues that have been undone**. Specifically, users will be unable to process the following types of expense reports:

1. Itemized expense items that are using two or more project funds. However, you are able to process an expense report with multiple expense items being charged to different grants. This issue only affects individual expense items that are itemized to two or more project funds.
2. Some users may not be able to submit expense reports depending on their hire date. As hire dates for an employee also change if they transition to a new position, it is difficult to give a specific date. Thus, it's recommended a user try to submit an expense report to see if this issue is affecting their profile.

As soon as we discovered these issues in our testing instance, **we immediately notified Oracle and requested the system maintenance dates be moved or the patches be provided to address these issues**. At this time, Oracle has not confirmed a solution for these issues, as they need to prepare the patches for our system environment. The patches may not be available

until May 28, at the earliest. Thus, it is recommended you restructure your workload and **process as many expense items as possible this week**, knowing the expenses module may not be working next week. We would also note with these issues, we've found that the p-card transactions with a posted date (which normally does not coincide with the transaction dates) of May 4, 9, 10, 11, and 13 for were not loaded into the system. The p-card transactions posted March 22 has been loaded, and we are working to load the other dates.

We realize this is a significant inconvenience, so we are providing as much notice as possible.   We hope this provides at least some assistance as Oracle addresses these issues.

Year End Presentation
The WyoCloud Financial Team wants to remind you of the year end presentation scheduled for Wednesday, May 16 at 2:00 p.m., in the West Yellowstone Ballroom. During this presentation, we will share important information to help you prepare for year end. The meeting will also be WyoCast, at the below link, if you are unable to attend in person. Also, the memo sent out last week on year-end close has been slightly revised and uploaded to the [WyoCloud website](). The change was made to the fourth page of the memo, second paragraph under Requisitions and POs.
https://wyocast.uwyo.edu/WyoCast/Play/a17d11d5fc124a8481af02bec2fbf1fc1d

UW Foundation Funds Transfer
After the month of April was closed, the Accounting Office discovered the journal entry posting the UW Foundation funds transfer, for March 2018 expenditures, had been done backwards. The error was corrected on May 10. If you are affected by this, you will see your Foundation transfer as a debit in your April reports. If you run a report that includes May, you will see this entry being reversed and a correct credit entry being applied for the March 2018 expenditures transfers.

If you need assistance, please contact the UW Help Desk and submit a ticket. The UW Help Desk is your first resource and quickest response for questions. You can contact the Help Desk by emailing userhelp@uwyo.edu or by calling 766-4357 and selecting option #1.

Best,

The WyoCloud Team