

## TRAINING OPPORTUNITY & SYSTEM UPDATE REMINDER

Greetings,

The WyoCloud Team wanted to send a reminder about the WyoCloud Pivot Tables training tomorrow, February 7, 3:00-4:30PM, ITC 171. This workshop will cover how to use basic pivot table features to analyze and interpret your data and additional features to further leverage the Account Analysis Report. This workshop has been revamped compared to past sessions and we encourage users to come even if you've attended a session before. The session will conclude with a chance to explore your own data and ask questions. You can sign up for this training on WyoLearn.

The WyoCloud Financial Management will be down for a quarterly system update beginning **Friday, February 15 at 5:00 p.m. through Monday, February 18 at 8:00 a.m.** During this time, the system will be unavailable. Please be sure to log out of the system by **5:00 p.m. on Friday, February 15.** The maintenance and update schedule can be found <u>here</u>. It is recommended users add these dates to their calendar.

Thanks,

The WyoCloud Team

## **Contact Information**

The WyoCloud Team Email:<u>wyocloud@uwyo.edu</u> www.uwyo.edu/wyocloud Need help with WyoCloud? Contact the UW Help Desk 766-4357, Option #1 userhelp@uwyo.edu

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