

WYOCLOUD TRAINING OPPERTUNITIES

Greetings,

Need some hands-on help with WyoCloud Financial Management or financial reporting? The WyoCloud team wants to send you information about a new training opportunity, as well as remind you about our recurring Open Labs.

New: Using Pivot Tables in the Account Analysis Report

The Account Analysis Report in WyoCloud Financial Management is a key report that helps users reconcile their accounts and compare budget to actuals. The report can be further customized using Pivot tables within Microsoft Excel to analyze and interpret your data. **This training will provide an introduction to the report's pivot tables and how they can further leverage the Account Analysis Report**. You can sign up for this training, called WyoCloud Pivot Tables, on <u>WyoLearn</u>. The next training is **September 26 from 9:00-10:30 a.m. in ITC 171**. This training is offered in partnership with UWIT training.

Open Labs

Open labs provide small, "office hours," style sessions with users and subject matter experts. Labs allow both frequent and occasional system users to get one-on-one support tailored to their questions and needs. We have been advised by many of our users that the Open Labs are extremely helpful and supportive. Open labs are scheduled on a recurring basis. The full schedule can be found on the Employee Learn Center, click on Course Catalog then search for WyoCloud labs. The next open lab is September 28 from 10:30 a.m.-12:00 p.m.

Thanks,

The WyoCloud Team

Contact Information

The WyoCloud Team Email:<u>wyocloud@uwyo.edu</u> <u>www.uwyo.edu/wyocloud</u> **Need help with WyoCloud?** Contact the UW Help Desk 766-4357, Option #1 <u>userhelp@uwyo.edu</u>

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