The Next Phase of WyoCloud:
WyoCloud Human Capital Management

Our Journey to WyoCloud Human Capital Management

Our Roadmap

What's Changing?

Why WyoCloud Human Capital Management?

224 days
Our Journey to WyoCloud
Human Capital Management

Introduction from President Laurie Nichols

WyoCloud
Human Capital Management

Coming October 2018
Why WyoCloud Human Capital Management?

Now
- HRMS
- Transactional
- Paper forms
- Disjointed stagnant processes

Future
- WyoCloud HCM
- Reporting & Analysis
- System processes
- Streamlined flexible processes

- Current System Support Expiring
- Data Integrated Across Systems
- Investment in Employees
Current System Support Expiring

UW's current business processes have required many **customizations** to be created in HRMS over time. Due to this, we have been unable to stay current with system upgrades which means our **vendor support** will soon be **unavailable**.
Data Integrated Across Systems

With WyoCloud Human Capital Management, UW will have **expanded access** to current data **across systems** for **improved reporting and analysis**.

- Example -
  - Hiring an employee for a new position
Data Integrated Across Systems

Funding information for new position in WyoCloud Financial Management

1. Funding information sent to WyoCloud HCM to create the position

2. New position data sent to Taleo Recruiting to recruit new employee

3. Candidate information sent to WyoCloud HCM to add new employee

4. Employee is paid through WyoCloud HCM and the budget/actuals information is sent to WyoCloud Financial Management

5.
Investment in Employees

- Performance Evaluation Process Expended
- New Goal Management Module
- Streamlined Recruitment Processes
- New Training System
The Next Phase of WyoCloud: WyoCloud Human Capital Management

Our Roadmap

Why WyoCloud Human Capital Management?

What's Changing?

Our Journey to WyoCloud Human Capital Management

224 days
What's Changing?

Every employee at the University of Wyoming will be impacted by the new WyoCloud Human Capital Management system.
All Employees

Every employee will have access to WyoCloud Employee Self-Service. WyoCloud HCM and Financial Management will share a dashboard.

Benefitted Employees

Non-Exempt Employees
## Update Personal Information

### Contacts

<table>
<thead>
<tr>
<th>Primary</th>
<th>Type</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Campus</td>
<td>United States 1 307 766 - 4129</td>
</tr>
<tr>
<td></td>
<td>Campus</td>
<td><a href="mailto:cowboyjoe@uwyo.edu">cowboyjoe@uwyo.edu</a></td>
</tr>
</tbody>
</table>

### Address

Primary Mailing: Home Address: 123 Main St, Laramie, WY 82070, Albany, UNITED STATES
<table>
<thead>
<tr>
<th>Period Start Date</th>
<th>Period End Date</th>
<th>Amount</th>
<th>Payment Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-01-2018</td>
<td>01-15-2018</td>
<td>$1,200.58</td>
<td>01-31-2018</td>
</tr>
</tbody>
</table>

View Payslip
Welcome Cowboy Joe  You are signed in.

Job Search  My Jobpage

Keyword  Location  Job Title  

Job Openings 1 - 25 of 27

Posting Date

Location
City
- Laramie (27)
See all locations

Job Field
Job Family
- Administration - Test (7)
- Food Service (4)
- Administration (4)
- Administrative Support (3)
- Senior Secretarial/Clerical (2)
See all job fields

Job Type
- Standard (22)
- Experienced (2)
- Temporary Work (1)

Piano Tuner - Full-time
US-WY-Laramie

Accountant_AL - Full-time
US-WY-Laramie

Food Service Attendant - Part-time
US-WY-Laramie

UW Head Wrestling Coach - Full-time
US-WY-Laramie

Office Associate, Senior - Full-time
US-WY-Laramie

Apply for Jobs through new Taleo Recruiting
Access Training through new Taleo Learn
Benefited Employees

Through self-service, benefited employees are able to submit leave requests and view their leave balance.
Submit Leave and View Remaining Leave Balance
Non-Exempt Employees

As part of the WyoCloud HCM implementation, UW is also updating select time keeping systems used by non-exempt employees.
Managers

Employees with direct reports will have access to Manager Self-Service. The manager role may become more hands-on due to the enhanced security and workflow features of WyoCloud HCM.
My Team
### Payroll Time Entries for Approval

#### Person Information
- **Name:** Patol Pete
- **Assignment Number:** E12034_0
- **Position:** Business Analyst, Executive
- **Location:** Merica Hall
- **Person Number:** 12034
- **Job:** Business Analyst, Executive
- **Department:** Payroll
- **Manager:** Sheryn Farnham

#### Time Card Details
- **Time Card Period:** 2/25/2018 - 3/10/2018
- **Overtime Periods:**
  - 2/25/2018 - 3/10/2018
  - 3/4/2018 - 3/10/2018
- **Status:** Submitted

#### Reported Time

<table>
<thead>
<tr>
<th>Action</th>
<th>View</th>
<th>Format</th>
<th>Freeze</th>
<th>Detach</th>
<th>Wrap</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Reported Hours</th>
<th>Absence Hours</th>
<th>Scheduled Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>24.00</td>
<td>0.00</td>
<td>80.00</td>
</tr>
</tbody>
</table>

#### Days

<table>
<thead>
<tr>
<th>Assignment Number</th>
<th>Time Reporting Code</th>
<th>Unit of Measure</th>
<th>Sunday, February 25</th>
<th>Monday, February 26</th>
<th>Tuesday, February 27</th>
<th>Wednesday, Thursday, February 28</th>
<th>Friday, March 02</th>
<th>Saturday, March 03</th>
<th>Sunday, March 04</th>
<th>Monday, March 05</th>
<th>Tuesday, March 06</th>
<th>Wednesday, Thursday, March 07</th>
<th>Friday, March 09</th>
<th>Saturday, March 10</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>E01234_0</td>
<td>Regular Hours</td>
<td>Hours</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>----------</td>
</tr>
</tbody>
</table>

#### Approve Time
Initiate New Hire Process through Taleo Recruiting
Departments

As new business processes are reviewed and finalized through system testing, the WyoCloud team will work with departments to allow time for applicable policies and procedures to be updated and communicated prior to go-live.

Business processes that vary by department and will be impacted by WyoCloud HCM:

- Initiate new hire process
- Annual performance review process
- Time entry process
- Update job data process
Departments

Example:
Transfer employee to a new department through WyoCloud HCM instead of submitting a job data change form.
Transfer Employee
Student Workers, Work Study, and Graduate Assistants

The WyoCloud team is **still determining** how some University employees will be impacted by WyoCloud HCM. Information will be **shared with campus** as business **processes and policies are finalized**.

A **targeted communication plan** is being developed to specifically prepare these groups.
The Next Phase of WyoCloud:
WyoCloud Human Capital Management

Our Journey to WyoCloud Human Capital Management

Why WyoCloud Human Capital Management?

What's Changing?

Our Roadmap

224 days
Our Roadmap

WyoCloud Human Capital Management will replace HRMS on October 8th, 2018.

This date was chosen to accommodate the start of **Fall Term**, **new faculty** hires, and **payroll** cycles.
Lessons Learned

Since the first WyoCloud system was released in March 2017, the WyoCloud team has incorporated many lessons learned for the HCM implementation.

- **Include** academic and non-academic department faculty and staff on project team for system development input.
- Increase role-based communications and training for processes outside of system.
- Begin user security and workflow development before system testing.
- Gather report requests from campus.
- Expand channels for campus communication and feedback through the Sponsorship Network and Change Agent Network.
Events

There are many opportunities to learn more about WyoCloud Human Capital Management leading up to go-live on October 8th, 2018.

Townhall May  
Deep Dives June-July
Expos August  
Training September

Go-Live October

Detailed information will be shared with campus well in advance of scheduled events.
Every employee on campus has a designated WyoCloud Sponsor and Change Agent that will be communicating relevant WyoCloud information.

WyoCloud website will be continually updated with specific module information and screenshots.

The WyoCloud email (wyocloud@uwyo.edu) is your destination to submit questions about WyoCloud Human Capital Management.
Questions?

Thank you for attending the WyoCloud Human Capital Management Townhall.
The Next Phase of WyoCloud: WyoCloud Human Capital Management

Our Journey to WyoCloud Human Capital Management

Why WyoCloud Human Capital Management?

What's Changing?

Our Roadmap

224 days