

How to List a WyoCourses Shell and Syllabus For Viewing

1. First, after logging into WyoCourses, navigate to the course you need to list on the Public Index.
2. When you are in the course shell, click on “Settings” at the bottom of the navigation bar.

Spring 2019

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Syllabus

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3. Scroll down to where it says “Visibility:” in the options. Click on the drop-down menu next to this and select “Course.”

Language: ▼

This will override any user/system language preferences. This is only recommended for foreign language courses

File Storage: megabytes

Grading Scheme: Enable course grading scheme
[view grading scheme](#)

License: ▼ ?

Visibility: ▼ ?

Customize
Syllabus: ▼

Include this course in the public course index

Format: ▼

Description:

[more options](#)

Update Course Details

4. Check the “Customize” box under that drop-down menu and then select “Institution” from the drop-down menu for the “Syllabus” option.

Language: ▾

This will override any user/system language preferences. This is only recommended for foreign language courses

File Storage: megabytes

Grading Scheme: Enable course grading scheme
[view grading scheme](#)

License: ▾ ⓘ

Visibility: ▾ ⓘ

Customize

Syllabus: ▾

Include this course in the public course index

Format: ▾

Description:

[more options](#)

Update Course Details

5. Check "Include this course in the public course index."

Language: ▼

This will override any user/system language preferences. This is only recommended for foreign language courses

File Storage: megabytes

Grading Scheme: Enable course grading scheme
[view grading scheme](#)

License: ▼ ?

Visibility: ▼ ?

Customize
Syllabus: ▼

Include this course in the public course index

Format: ▼

Description:

[more options](#)

Update Course Details

6. Click “Update Course Details” to make your course syllabus visible in the public index.

Language: ▼

This will override any user/system language preferences. This is only recommended for foreign language courses

File Storage: megabytes

Grading Scheme: Enable course grading scheme
[view grading scheme](#)

License: ▼ ?

Visibility: ▼ ?

Customize
Syllabus ▼

Include this course in the public course index

Format: ▼

Description:

[more options](#)

Update Course Details