**Registration Form**

Casper (November 14, 2018)

_____ LPA Certification ($65)

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Local Project Administration (LPA) Certification

Overview
Beginning with the fiscal year 2012, WYDOT requires that federally funded local projects be overseen by a certified representative of the local agency. Certification will be valid for three years, after which recertification will be required. Federal requirements can be overwhelming to local agencies, especially if federal funds are infrequently used. The goal is to assist local agencies in bringing projects to successful completion.

Who Should Attend?
Any city, town, county, or local public agency employee or consultant project manager who will be responsible for the oversight of the federally funded project should attend this certification workshop. Attendees are expected to already possess a working knowledge of this subject.

Instructors
WYDOT and FHWA will provide instructors for this certification.

Date/Time/Location
November 14, 2018
8 am—5 pm
Casper, WY
The workshop is $65, which includes lunch, breaks, and all class materials.
Holiday Inn
721 Granite Peak Drive
Casper, WY 82609
307-577-5000

Agenda
8:00 am  Registration  
8:30 am  Intro/Policy Statement/ Certification Requirements  
8:45 am  Program Management  
10:15 am  Break  
10:30 am  Consultant - Selection Negotiation and Contract Execution  
11:15 am  The Federal NEPA Process  
12:15 pm  Lunch  
1:15 pm  Land Acquisition  
1:35 pm  Federal Requirements  
2:20 pm  Break  
2:35 pm  Contract Advertisement Award  
2:55 pm  Construction Contracting  
3:20 pm  Reimbursement  
3:50 pm  Questions  
4:15 pm  Short Certification Exam  
4:30 pm  Training Wrap-up/Award Attendance certificates  
5:00 pm  Departure