Registration Form

Casper (November 7, 2019)

_____ LPA Certification ($65)

Name: ____________________________
Nickname: _________________________
Employer: _________________________
Address: __________________________
City: _____________________________
State: _________ Zip: _____________
Phone: ___________________________
Fax: ______________________________
Email: ___________________________
## Local Project Administration (LPA) Certification

### Overview
Beginning with the fiscal year 2012, WYDOT requires that federally funded local projects be overseen by a certified representative of the local agency. Certification will be valid for three years, after which recertification will be required. Federal requirements can be overwhelming to local agencies, especially if federal funds are infrequently used. The goal is to assist local agencies in bringing projects to successful completion.

### Who Should Attend?
Any city, town, county, or local public agency employee or consultant project manager who will be responsible for the oversight of the federally funded project should attend this certification workshop. Attendees are expected to already possess a working knowledge of this subject.

### Instructors
WYDOT and FHWA will provide instructors for this certification.

### Agenda
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>Registration</td>
</tr>
<tr>
<td>8:30 am</td>
<td>Intro/Policy Statement/Certification Requirements</td>
</tr>
<tr>
<td>8:45 am</td>
<td>Program Management</td>
</tr>
<tr>
<td>10:15 am</td>
<td>Break</td>
</tr>
<tr>
<td>10:30 am</td>
<td>Consultant - Selection Negotiation and Contract Execution</td>
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<tr>
<td>11:15 am</td>
<td>The Federal NEPA Process</td>
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<tr>
<td>12:15 pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:15 pm</td>
<td>Land Acquisition</td>
</tr>
<tr>
<td>1:35 pm</td>
<td>Federal Requirements</td>
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<tr>
<td>2:20 pm</td>
<td>Break</td>
</tr>
<tr>
<td>2:35 pm</td>
<td>Contract Advertisement Award</td>
</tr>
<tr>
<td>2:55 pm</td>
<td>Construction Contracting</td>
</tr>
<tr>
<td>3:20 pm</td>
<td>Reimbursement</td>
</tr>
<tr>
<td>3:50 pm</td>
<td>Questions</td>
</tr>
<tr>
<td>4:15 pm</td>
<td>Short Certification Exam</td>
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<tr>
<td>4:30 pm</td>
<td>Training Wrap-up/Award</td>
</tr>
<tr>
<td>5:00 pm</td>
<td>Departure</td>
</tr>
</tbody>
</table>

### Date/Time/Location
November 7, 2019
8 am—5 pm
Casper, WY

The workshop is $65, which includes lunch, breaks, and all class materials.

WCA
2220 Bryan Stock Trail
Casper, WY 82601
307-237-4400

### Cancelation Policy:
All registrants will be billed unless cancelations are received at least 48 hours prior to the workshop.

### Questions?
Call 307-766-6743 or email wyt2c@uwyo.edu

Register online at:
wweng.uwyo.edu/wyt2
(on the events and workshops page)

OR email:
wyt2c@uwyo.edu

OR fax to:
307-766-6784

OR register by mail:
Wyoming T2 Center
University of Wyoming
1000 E. University Ave.
Dept. 3295
Laramie, WY 82071