



Wyoming Institute for Disabilities
 Wyoming Assistive Technology Resources (WATR)
 Department 4298, 1000 University Avenue
 Laramie, WY 82071
 Phone: (307) 766-6187
 Fax: (307) 766-2763
<http://www.uwyo.edu/wind/watr>

WATR Coordinator:
 Estimated Assessment Costs:
 (including travel)

watr@uwyo.edu

PROFESSIONAL SERVICES AGREEMENT

Date of Agreement:

Name/Contact Person:

Agency/School/organization:

Mailing Address:

City/Zip:

Phone Number:

Alternate Phone Number:

E-Mail Address:

Fax Number:

REQUESTS THE FOLLOWING SERVICES FROM THE WYOMING ACCESSIBILITY CENTER

Wyoming Assistive Technology Resources (WATR) Regional Assessment (travel expenses included)
 Location of consultation:

Date consultation needed:

Name or ID# of individual:

Anticipated number of contact hours:

Wyoming Assistive Technology Resources (WATR) consultation to review an individual's assistive technology needs
 @ \$125 per contact hour with a client (plus travel expenses from Lander or Laramie)

Location of consultation:

Date consultation needed:

Personnel Needed, State Discipline (SLP, OT, etc.) :

Anticipated number of contact hours per discipline:

Wyoming Assistive Technology Resources (WATR) Training @ \$125 per contact hour of training (plus travel expenses from Lander or Laramie) or \$400 per half day plus travel, or \$750 per whole day of actual training plus travel

Location of training:

Date(s) of training:

Anticipated number of contact hours:

Wyoming Assistive Technology Resources (WATR) Technical Assistance @ \$125 per contact hour of technical assistance (plus travel expenses from Lander or Laramie)

Location of technical assistance:

Date technical assistance needed:

Anticipated number of contact hours:

Wyoming Assistive Technology Resources (WATR) One-Time AT Assessment Plan & Follow-up @ \$1,500 (plus travel expenses from Lander or Laramie)

Location of consultation:

Date consultation needed:

Name or ID# of individual:

Anticipated number of contact hours:

Wyoming Assistive Technology Resources (WATR) One-Time AT Assessment Plan For 1-Year including training and technical assistance \$3,000 (plus travel expenses from Lander or Laramie)

Location of consultation:

Date consultation needed:

Name or ID# of individual:

Anticipated number of contact hours:

Accessible materials (Wyoming NIMAS Clearinghouse) conversion @ \$1.00 per page

Approximate number of pages:

Converted from:

Converted to:

Date needed:

Anticipated number of contact hours:

Accessible materials (Wyoming NIMAS Clearinghouse) training or technical assistance @ \$125 per contact hour of training or technical assistance (plus travel expenses from Laramie or Lander)

Location of training or technical assistance:

Date of training or technical assistance needed:

Anticipated number of contact hours:

Technical Assistance for creation of Pragmatic Organization Dynamic Display (PODD) books....
\$125 per professional contact hour plus travel, minimum of 2 hours- maximum of 3.5 hours, pricing includes cost of materials, customization, and time spent for production

Technical Assistance \$125 per professional contact hour plus travel.

By signing below, I authorize WIND to prepare and deliver the services indicated above. I agree that my organization or agency will be responsible for the payment for these services.

*As stated in Wyoming Assistive Technology Resources' Policy and Procedures, the assessment report will be delivered within 5 weeks upon completion of the assessment.

*This report will only be delivered once it is finished in its entirety and will only be delivered to the person/entity who signs the agreement.

Signature

Date

Wyoming Accessibility Center Use Only

WAC Coordinator of this project:

Other WAC Staff who will be involved in delivering these services:

Date services will be delivered:

Travel date(s):

Other notes:

Wyoming Accessibility Center Use for Billing Purposes Only

Date services were delivered:

WAC Project Coordinator for this work:

Professional hours to be billed:

WAC staff: @ number of hours

WAC staff: @ number of hours

WAC staff: @ number of hours

Travel expenses:

WAC staff:

- Bill entire travel for these dates
- Bill as follows:

WAC staff:

- Bill entire travel for these dates
- Bill as follows:

WAC staff:

- Bill entire travel for these dates
- Bill as follows:

Fax or E-mail a signed copy of this form to:

University of Wyoming/Wyoming Assistive Technology Resources
Wyoming Institute for Disabilities
1000 E. University Ave., Department 4298
Laramie, WY 82071
E-Mail: watr@uwyo.edu
Fax: (307) 766-2763

Assessment Services will be billed through Wyoming Accessibility Center

