

Student Advising Plan During Reorganization for AY22/23

Overview

The University of Wyoming continues undergoing a reorganization during Academic Year 23/24. UW will continue to provide outstanding student advising during the reorganization and beyond. Provided here is a phased plan to provide a smooth transition of student advising from the College of Arts and Sciences to the College of Engineering and Physical Sciences and the College of Agriculture, Life Sciences and Natural Resources for transitioning students for AY 22/23. We also provide a list of follow-on action items, a list of Frequently Asked Questions (FAQs), and a summary chart of student advising.

Background

The University of Wyoming continues undergoing a reorganization during the upcoming AY 22/23. These activities include the transition of departments from the College of Arts and Sciences to the College of Engineering and Physical Sciences and the College of Agriculture, Life Sciences and Natural Resources. A summary of transitions is provided in Table 1.

Table 1. Summary of department transitions

College of Arts and Sciences (source)	College of Engineering and Physical Sciences (destination)	College of Agriculture, Life Sciences and Natural Resources (destination)
Math and Statistics	Math and Statistics (by July 1, 2022)	
Chemistry	Chemistry (by July 1, 2023)	
Geology & Geophysics	Geology & Geophysics (by July 1, 2023)	
Physics/Astronomy	Physics/Astronomy (by July 1, 2023)	
Botany/Biology		Botany (by July 1, 2023)
Life Sciences		Life Sciences (by July 1, 2023)
Zoology & Physiology		Zoology & Physiology (by July 1, 2023)
Other transitions: <ul style="list-style-type: none"> • American Studies to School of Culture, Gender, and Social Justice (no college change) • Move ECEC from Ag/Family & Consumer Sciences to College of Education • Move Creative Writing to English (no college change) • Family and Consumer Sciences - pending 		

Student academic advising is partially covered by a \$6 per credit hour advising fee. The revenue is specified for advising staff throughout the College Advising Centers only.

- Recent changes to fees have resulted in charges to distance students for an advising fee which will provide the advising centers with the needed funds to now deliver advising to distance students. Expanded advising support for distance students by College/School Advising Centers started on July 1, 2022.
- In February 2022 the Advising Council approved a revised model of distributing advising fees based on student head count. This model goes into effect July 1, 2023.

Transition Plan

UW will continue to provide outstanding student advising during the reorganization and beyond. We propose a phased approach of transitioning students to advisors during AY22/23 based on the following tenets:

- Declared freshmen and sophomores within the College of Arts and Sciences from departments that are moving to a new college will transition to their new college by October 1, 2022. Advisors within the receiving colleges will provide academic advising and support advising for the upcoming Spring 2023 semester.
 - Sending and receiving advisors will work together to ensure a smooth transition of advising duties.
- Declared juniors and seniors from selected departments within the College of Arts and Sciences are currently advised by a mixture of central A&S professional advisors and also faculty advisors. Students in this category will be “advised out” to graduation by their current advisor.
 - The following A&S departments currently use central A&S professional advisors:¹ Botany, Chemistry, Communication and Journalism, Criminal Justice and Sociology, Modern and Classical Languages, Psychology, School of Culture, Gender and Social Justice, School of Politics, Public Affairs, and International Studies, Zoology and Physiology.
 - The following A&S departments currently use faculty advisors for juniors and seniors:² Anthropology, English, Geology and Geophysics, History and American Studies, Music, Philosophy and Religious Studies, Physics and Astronomy, Theatre and Dance, Visual and Literary Arts.

Associate Deans and Advising Managers from the Colleges of Arts and Sciences, College of Engineering and Applied Sciences (now College of Engineering and Physical Sciences - CEPS), and the College of Agriculture and Natural Resources (now College of Agriculture, Life Sciences, and Natural Resources - CALSNR) have been proactively meeting since March 2022 to develop an advising transition plan. The impact on advising load is summarized in Table 2.

Table 2. Advising Transition Summary for AY22/23 effective October 1, 2022.

	College of Arts and Sciences (source)	College of Engineering and Physical Sciences (destination)	College of Agriculture, Life Sciences and Natural Resources (destination)
Math and Statistics Freshman Sophomores Juniors (faculty) Seniors (faculty)	already transitioned already transitioned Advise out Advise out		
Chemistry Freshman Sophomores Juniors (advisors) Seniors (advisors)	-11 -10 Advise out Advise out	+11 +10 - -	
Geology & Geophysics Freshman Sophomores Juniors (faculty) Seniors (faculty)	-11 -7 Advise out Advise out	+11 +7 - -	
Physics/Astronomy Freshman Sophomores Juniors (faculty) Seniors (faculty)	-20 -21 Advise out Advise out	+20 +21 - -	

¹ Note this transition is still in progress and there are some faculty still advising students out.

² Professional advisors still serve for the first 2 years.

Botany/Biology			
Freshman	-26		+26
Sophomores	-28		+28
Juniors (advisors)	Advise out		
Seniors (advisors)	Advise out		
Life Sciences	Not a program w/advisees		
Zoology & Physiology			
Freshman	-65		+65
Sophomores	-51		+51
Juniors (advisors)	Advise out		
Seniors (advisors)	Advise out		
Net change Oct 1, 2022	FR -133 SO -117	FR +42 SO +38	FR +91 SO +79

Recommendations Moving Forward

- Approve the transition of declared freshmen and sophomores to their new colleges effective October 1, 2022.
- Consult and discuss with Deans and Directors advisor caseloads university wide at an upcoming Deans and Directors meeting.

Other related action items

In addition to developing an advising transition plan, College representatives have been tasked to review and update as necessary the following documents and processes.

- College bylaws – Associate Deans
- Petitions for course substitutions and the University Studies Program – Registrar and Admissions.
- College grade appeal and academic dishonesty processes – Associate Deans.
- Determine when Banner assigns new college to students – Registrar.
- Academic dishonesty, final transition plan pending (e.g., can students be able to choose which college process they use for AY22-23?).
- Academic Affairs will work with Associate Deans/Advising Managers to flesh out details, including communication plan for informing students of changes.
- Academic Affairs will notify the Dean of Students of changes in reporting lines.
- The Office of Graduate Education will work with departments and colleges to ensure that current GTA allocations are preserved.
- **All onboarding activities, including Saddle Up, will be associated with the current college** (e.g., LIFE and physical sciences students will remain assigned to the A&S Saddle Up camp).

Attachment

Student Advising Transition Summary AY 22/23 and FAQs

Attachment: Student Advising Transition Summary AY 22/23 and FAQs

Advising Transition Summary for AY22/23.

My Major	My Advisor for AY 22/23		
	College of Arts and Sciences (CAS)	College of Engineering and Physical Sciences (CEPS)	College of Agriculture, Life Sciences and Natural Resources (ALSNR)
Math and Statistics			
Freshman		X	
Sophomores		X	
Juniors (faculty)	X		
Seniors (faculty)	X		
Chemistry			
Freshman		X	
Sophomores		X	
Juniors (advisors)	X		
Seniors (advisors)	X		
Geology & Geophysics			
Freshman		X	
Sophomores		X	
Juniors (faculty)	X		
Seniors (faculty)	X		
Physics/Astronomy			
Freshman		X	
Sophomores		X	
Juniors (faculty)	X		
Seniors (faculty)	X		
Botany			
Freshman			X
Sophomores			X
Juniors (advisors)	X		
Seniors (advisors)	X		
Zoology & Physiology			
Freshman			X
Sophomores			X
Juniors (advisors)	X		
Seniors (advisors)	X		

Frequently Asked Questions (FAQs)

- For **advising** related questions, please see your assigned advisor as shown in the table above.
 - Who do I talk to when....?
 - I need to drop or add a class?
 - I need to add or change my major?
 - I want to add or change my minor?
 - Get advised for Spring 2023?
 - Get advised for Fall 2023?
- For **scholarship** related questions...
 - If you are majoring in Math and Statistics, Chemistry, Geology & Geophysics, or Physics & Astronomy; you should visit with the Advising Manager in the College of Engineering and Physical Sciences (CEPS).
 - If you are majoring in Botany or Zoology & Physiology; you should visit with the Advising Manager in the College of Agriculture, Life Sciences and Natural Resources (ALSNR).
- To explore **career options** and opportunities...
 - If you are majoring in Math and Statistics, Chemistry, Geology & Geophysics, or Physics & Astronomy; you should visit with the Career Advising Office in the College of Engineering and Physical Sciences (CEPS).
 - If you are majoring in Botany or Zoology & Physiology; you should visit with the Career Advising Office in the College of Agriculture, Life Sciences and Natural Resources (ALSNR).
- I need assistance on a **grade appeal**, who should I see?
 - If you are majoring in Math and Statistics, Chemistry, Geology & Geophysics, or Physics & Astronomy; you should visit with the Associate Dean in the College of Engineering and Physical Sciences (CEPS).
 - If you are majoring in Botany or Zoology & Physiology; you should visit with the Associate Dean in the College of Agriculture, Life Sciences and Natural Resources (ALSNR).
- I need assistance for an **academic dishonesty** situation or appeal, who should I see?
 - If you are majoring in Math and Statistics, Chemistry, Geology & Geophysics, or Physics & Astronomy; you should visit with the Associate Dean in the College of Engineering and Physical Sciences (CEPS).
 - If you are majoring in Botany or Zoology & Physiology; you should visit with the Associate Dean in the College of Agriculture, Life Sciences and Natural Resources (ALSNR).