

UNIVERSITY OF WYOMING

Human Resources Department
Dept. 3422 • 1000 E. University Ave. • Room 327, Hill Hall • Laramie, WY 82071-2000 (307)
766-2215 • fax (307) 766-5607 • www.uwyo.edu/employeeshr

Certification of Retirement

Retiree's Name _____ EmplID _____

Retirement Date _____

This form must be completed and submitted to the Human Resources Office if you terminate your employment and desire to withdraw or rollover money from a University of Wyoming sponsored 401(a), 403(b), or 457(b) retirement account.

Normally, you must be retired to access money in one of these retirement accounts. An exception is for the 403(b) account if you are at least 59 ½ year old. To be considered to be retired, there must be a bona fide break in service as defined by the Internal Revenue Code (IRC). **You are not considered to be retired if you have a pre-existing arrangement to return to work following your retirement or any promise of future employment with the University of Wyoming.**

Each of these retirement plans sponsored by the University of Wyoming is subject to qualification by the Internal Revenue Service (IRS). This qualification is predicated upon compliance with the IRC and other federal law. Lack of compliance with these federal mandates threatens the qualified tax status of the plans. The University of Wyoming must demonstrate bona fide separations of service to protect the retirement plans' qualified status.

By signing below, I certify that I am retiring from the University of Wyoming and have no promise of future employment with the University of Wyoming.

X

Signature of Retiree

Date

Revised 4/17/2020