

**BUILDING EMERGENCY
ACTION PLAN *for*
NON-RESIDENTIAL
CAMPUS BUILDINGS**

Building
Emergency
Action
Plan

Facilitating
Emergency Actions
on a
Building Level



UNIVERSITY OF WYOMING

Background

- UW Emergency Response Plan 2010
- May 2011 Tabletop Exercise
- BEAP Reviewed and Recommended for Adoption
 - UW President's Advisory Council on Safety
 - December, 2011



Building Emergency Action Plan

- Purpose
 - Facilitate (non-resident) building occupant actions during emergencies
 - Provide emergency guidelines to occupants
 - Meet the OSHA requirement 29 CFR 1910.38
 - International Fire Code - Chapter 4
- Scope:
 - All building occupants



Emergencies impact people in buildings



Building Fires



Shootings - University of Alabama-Huntsville 2010



Weather



Explosions



Chemical Spill

Emergency Actions

- Evacuation
- Shelter-in-Place
- Seek Secure Shelter
- Avoid Area, Warn Others





Building Fires

Evacuate



Shootings - University of Alabama-Huntsville 2010

Seek Secure Shelter



Weather
Shelter-in-place



Explosions

Evacuate



Chemical Spill

Evacuate Avoid area warn others

Evacuation
Shelter in Place
Seek Secure Shelter
Avoid Area Warn Others

Responsibilities

- Deans, Directors, and Department Heads
- Building Emergency Coordinators (BECs)
- Work Area Emergency Coordinators
- Environmental Health & Safety (EHS)
- Police Department (UWPD)
- Building Occupants



BEAP Program Implementation

1. Deans, Directors, Dept Heads appoint:
 - Building Emergency Coordinator (BEC) and
 - Work Area Emergency Coordinators
2. BEC reviews information and plan template
3. BEC fills in required portions of plan template
4. BEC submits completed plan to EHS



BEAP Program Implementation

continued

5. BEC communicates plan to building occupants
6. BEC drills plan
With assistance from UW EHS and UWPD
7. BEC reviews and updates plan as needed
8. EHS sends annual reminders re plan updates



Building Action Plan Template

Customization to meet individual building requirements

- General information page
 - Building name, date
 - Building and Work Area Emergency Coordinator names
 - Designated assembly areas for evacuation
 - Preferred shelter in place locations
- Appendix A Employee lists
 - for building and employees requiring assistance
- Appendix B Floor plans
 - Evacuation and shelter in place
- Appendix C Research and livestock animals (if applicable)
- Appendix D Post Event/Drill Evaluation



BEAP Roll-Out

1. Communicate plan to major stakeholders
2. Start with with 5-6 key buildings on campus for developing BEAPs
3. Assign building and work area coordinators
4. Provide training and information for BECs
5. Reassess BEAP template/process and make adjustments
6. Roll out program to other buildings
7. Recognition of BECs



Preparation Today

Can Saves Lives

Tomorrow

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