


	University of Wyoming	
	940th Air Force Reserve Officer Training Corps Cadet Wing Practical Military Training Operations Order Leadership Laboratory	DATE
		24
		January 2018

1. Situation	The Cadet Wing will hold first training session on 24 January 2018 in Wyoming Hall and Ag 1032.
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2. UOD&Location	Uniform of the Day		Uniform during Lab	
	POC	GMC	POC	GMC
	Service Dress	Service Dress/NCU	Service Dress	Service Dress/NCU
	NOTES: Cadets wearing NCUs may wear a conservative jacket during outdoor transit. DET/CC authorizes cold weather parka for cadets wearing service dress.			
	Location(s)			
	LLAB 1 will be held at Wyoming Hall and Ag 1032.			

3. Mission	LLAB 1 will consist of a Commander's Call to include an expectations briefing by the Detachment Commander, Cadet Wing Commander, and Operations Flight Commander. The PTC will conduct a briefing and administer a PT Questionnaire, followed by an academic mentoring group briefing.
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4. Execution					
Cadets	Activity	Location	Time	Objectives	POC
All	Transit	Outside the Detachment	1500-1510	5, 6, 7, 11, 28, 31	Flight Commanders
All	Academic Awards	Ag 1032	1510-1525	8, 15, 27	C/Col Factor
All	Detachment Commander's Call	Ag 1032	1525-1535	8, 32	Col Shearer
All	Cadet Wing Commander's Call	Ag 1032	1535-1545	2, 3, 8, 28, 32	C/Col Factor
All	OFC Briefing	Ag 1032	1545-1600	3, 32	Capt Noah
All	PT Briefing/Questionnaire	Ag 1032	1600-1615	22	C/Lt Col Faryna
All	Academic Mentoring Briefing/Mentoring group time	Ag 1032	1615-1640	7, 21, 22, 28, 31	C/3C Lake
All	Announcements/Det Chant	Ag 1032	1640-1650	19	C/Col Johnke
All	Transit	Outside the Detachment	1650-1700	5, 6, 7, 11, 28, 31	Flight Commanders

5. Objectives*		<ul style="list-style-type: none"> The following objectives will be accomplished: 2, 3, 5, 6, 7, 8, 11, 15, 19, 22, 27, 28, 31, 32 See below for breakdown, by cadet category, of objectives for this LLAB 			
Objective	Description	IMT	FTP	ICL	SCL
2	Know the Air Force and AFROTC Chain of Command.	x			
3	Know the AFROTC Honor Code.	x			
5	Apply individual and flight drill positions.	x			
6	Apply basic individual and flight drill movements.	x			
7	Apply effective followership and teamwork skills	x	x		
8	Know the environment of an Air Force Officer.	x	x		
11	Apply the skills needed to be an effective flight commander.		x		
15	Know the mental, physical and administrative requirements of Field Training.		x		
19	Apply learned information during esprit de corps activities.	x	x	x	x
21	Apply leadership and followership skills through a cadet mentor program.	x	x	x	x
22	Know the principles of Air Force health and wellness	x	x	x	x
27	Apply the AFROTC Awards and Decorations program in a formal awards ceremony.	x	x	x	x
28	Apply leadership and management skills in supervising the cadet corps or through advanced leadership experiences			x	x
31	Apply leadership, management and problem-solving skills in special projects/positions				x
32	Know issues and topics given in a Commander's Call environment.	x	x	x	x

6. Weather	Projected Weather Forecast for LLAB: Partly cloudy/wind. 35° high, 18° low; 68% humidity, 0% precipitation, winds of 16 mph.
	Inclement weather impact and plan: In case of weather-related cancellations, determined by campus administration or cadre, the Det 940 CW/CC will contact all cadets as soon as possible to alert cadets about the change in location of LLAB to an indoor facility. Plan: LLAB will take place inside Ag 1032. The Commander's Call will proceed as planned, followed by a fitness briefing, academic mentoring briefing, and mentoring group time. All of the objectives will be covered as planned.

7. Risk Management Worksheet				
POC: C/Col Leah Johnke				
Cadre Safety Observer: Capt George Noah				
	Step 2: Assess Risks	Step 3: Analyze	Step 4: Control Decisions	

Step 1: ID Hazards	Low	Med	High	Ext	Risk Control Measures	A	R	M	E	Step 5: Implement Risk Controls
Hazardous weather	x				Relocate to a DWC facility for LLAB X	x				If weather is deemed too poor, a contingency LLAB X plan will be used
Cadets become dehydrated or fatigued	x				Have mobile water source available		x			Give cadets water and let them take a break when needed
Overall Assessment	x					x				
Step 2 Risk assessment level determined based on AFI 90-802, Figure 3 (Risk Assessment Matrix); events with an overall medium risk assessment will be forwarded to the AFROTC Detachment 940 Commander for review/approval. Step 4: A – Avoid, R – Reduce, M – Mitigate, E – Eliminate Overall Analysis: As long as proper safety precautions are taken, there should only be an overall low risk of incident during LLAB. Note: ORM Step 6 will be conducted after LLAB completion at POC hotwash.										

8. Authorization	<ul style="list-style-type: none"> AFROTCI 36-2011, Cadet Operations T-508, Cadet's Guide to 2017-2018 LLAB Curriculum 940th Cadet Wing OPLAN, Spring 2018
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9. 940 CW/CC Signature	//SIGNED/gmf/17 Jan 18//
	GUIL M. FACTOR, C/Col, USAF AFROTC Det 940 CW/CC

10. OFC Approval and Signature		APPROVED		DISAPPROVED	DATE:	19 Jan 17
	GEORGE T. NOAH, Capt, USAF Operations Flight Commander					

11. Detachment/CC PMT Time Deviation Approval		APPROVED		DISAPPROVED		N/A	DATE:	
	Deviations from the mandatory PMT maximum time limits must be approved by the Detachment/CC in writing and must be reasonable and justifiable. Blanket deviation statements are not authorized. Each instance must be addressed individually. This event combined with the weekly LLAB/PT will exceed the six hour limit. No objections have been presented from within the cadet wing at this time. Students with legitimate schedule conflicts will be excused on a case-by-case basis. The value of training that will be received makes this request both reasonable and justifiable.							
	SAMUEL R. SHEARER, Lt Col, USAF Commander, AFROTC Detachment 940							