

## **Applicant Checklist**

1. Make sure you meet the required deadline: January 31st for fall applicants and October 15 for spring applicants.
2. Make sure you meet the minimum admission requirements, as listed on our website:  
<http://www.uwyo.edu/economics/graduate/admission/>
3. To apply to a graduate program
  - a. Use the online application form of the Admission's Office, at  
<http://www.uwyo.edu/admissions/graduate/index.html>.
    - We do **not** pre-screen applicants.
  - b. Upload unofficial transcripts, unofficial GRE scores and, if you are an international student, unofficial TOEFL or IELTS scores.
    - We only waive the TOEFL or IELTS if you have a degree from an English-speaking university and have lived in an English-speaking country for at least two years.
    - We do not accept certificates of completing an ESL program somewhere as an alternative to the TOEFL or IELTS.
  - c. Have your three references upload their letters of recommendation by providing each reference's email address through the online application. If this is not feasible, the three letters of reference can be sent directly to the department, by mail (address below) or electronically, as long as they are sent directly from the letter writer. There are no forms that go with the letters.
  - d. Provide a statement of purpose with your application.
4. After you are accepted to a graduate program
  - a. Have your previous school(s) send official transcripts to the Admission's Office (address below).
  - b. Have the testing center send official GRE scores, and official TOEFL or IELTS scores (if applicable) to the department. School code 1801, department code 4855.  
You must send these scores directly to the department.

### Addresses:

College of Business  
Department of Economics 3985  
1000 E. University Ave. Laramie, WY  
82071

UW Admissions  
Dept. 3435, 1000 E. University Ave.  
Laramie, WY 82071

For additional questions/information please visit our website  
<http://www.uwyo.edu/economics/graduate/admission/>  
or e-mail us [economics@uwyo.edu](mailto:economics@uwyo.edu)

