



# Group Meeting Notes

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**TEI Group:** Coordinating Council

**Date/Time/Location:** February 6, 2017; 3 p.m.; University of Wyoming Rochelle Gateway Center and Videoconference

**Members in Attendance:** Jillian Balow, Nick Bellack, David Bostrom, Coralina Daly, Audrey Kleinsasser, Jubal Yennie, Suzanne Young, Rebecca Watts

**Support in Attendance:** Anaya Yates

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**Information Reviewed:** TEI Strategic Plan, Timelines, Milestones  
TEI Governance Structure  
Available data regarding the UW College of Education

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**Discussion:**

Need to assure that the visual representation of the Governance Structure and Process is reflective of the iterative process designed.

Need to assure that other colleges within the University, especially Arts and Sciences, are a part of the vetting process for TEI proposals.

Need for PTSB engagement with the Research Work Groups. Nick Bellack offered open access to respond to PTSB questions as the Research Work Groups' work proceeds.

The group decided that the structure of the Coordinating Council needs external facilitation support. Rebecca will work to identify the optimal ways for this to occur. Another suggestion was a co-facilitator model with two members of the Coordinating Council sharing those responsibilities.

Need to assure that we are gaining all the necessary Institutional Review Board approvals for the research work under TEI.

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**Votes/Actions:** Trustee Bostrom made a motion to seek approval from the Governing Board to change the mission statement from referencing "K-12" to referencing "P-12". The motion passed on a unanimous voice vote.

## Trustees Education Initiative Work Group Meeting Notes

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### **Deadline / Tasks / Responsibilities:**

By February 21, Rebecca Watts will revise the Governance Structure chart to strengthen clarity and understanding of TEI's research and approval process.

By February 21, Rebecca Watts will draft and present a written proposal to the Coordinating Council regarding a protocol for the process for TEI proposals to move through the Governance Structure. The TEI Coordinating Council will review the draft and take action by electronic vote.

By February 21, Rebecca Watts will draft and electronically present to the Coordinating Council a menu of options for engaging other colleges at the University of Wyoming with the TEI Process.

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**Next Meeting Details:** To be scheduled in April 2017. Anaya Yates will distribute a Doodle Poll to identify mutually available dates and times for the Council members.