

TEI Coordinating Council Action on Proposal 2017-12
Title: Common Indicators System: A National Consortium
Action: Returned for Revision

REVISIONS
10.9.17

Requested Revisions:

- Provide an action plan for how the data will be used and shared.
- Amend the budget timeline to begin in 2018-2019.

Action Plan for How CIS Data Will Be Used

Since the CIS National Consortium under the leadership of Deans for Impact (<https://deansforimpact.org>) is just now coming together, information on how data will be used and shared is also a work-in-progress. The current plan for how CIS data will be used and shared is as follows:

1. Each participating “trail blazer” institution selected for inclusion in the CIS National Consortium will negotiate with *Deans For Impact* (DFI) a customized Memorandum of Understanding (MOU) to be signed by both an authorized representative from the participating institution and the CEO of Deans for Impact.
2. It is the intent of the Dean of the College of Education to negotiate the follow constraints and parameters for UW COE data sharing and use:
 - a. UW COE data using the CIS Deans for Impact assessment administration results shared with the *Deans for Impact: CIS Consortium* containing individual de-assessment scores must be de-identified at the level of individual scores to protect the identity of assessment participants.
 - b. Storage of the original and de-identified UW COE *Deans for Impact: CIS Consortium* data containing individual scores will be stored on a protected server within encrypted data.
 - c. Individual score data will be stored in two separate files using a double blind system. This is where the identities of individuals connected to individual scores are stored in a separate encrypted file away from the an encrypted data set where individual names are removed and individual identities are represented by an assigned number or code.
 - d. UW COE data will neither be released nor shared with any outside organizations other than *Deans for Impact: CIS Consortium* unless expressly authorized by the UW COE in writing.
 - e. *Deans for Impact* will not be authorized to share UW COE data internal with other *Deans for Impact: CIS Consortium* institutions unless data are de-identified and reported in the aggregate.
 - f. Any reports released to the public by Deans for Impact containing UW COE data must de-identify UW COE data and be reported in the aggregate representing a combination of all *Deans for Impact: CIS Consortium* data contributors.
 - g. All data sets, analyses and reports of UW COE data produced by the *Deans for Impact: CIS Consortium* will be shared with UW COE annually.

- h. When analyzed and or compared to other institutions within the *Deans for Impact: CIS Consortium*, UW COE data will be de-identified and compared only to the aggregate data for then entire data set of the *Deans for Impact: CIS Consortium* for the purpose of discovering programmatic components that are determined to be best practices for educator preparation programs within the *Deans for Impact: CIS Consortium* data base.
- i. UW COE data will not be released to external organizations to rank or make comparisons with any of the institutional members of the *Deans for Impact: CIS Consortium* or with any other educator preparation institutions.
- j. UW COE data will have full authorization to determine how UW COE data may be used for its own institutional marketing or communications to its public.

I believe these parameters and constraints will provide adequate control and risk protection for the sharing and use of the UW College of Education’s CIS data.

Amend the budget timeline to begin in 2018-2019.

As requested, I have amended the budget timeline as shown below to begin in 2018-2019.

Funding Request to Support Pilot Innovation Implementation

\$95,000.00 **2018-2019 Total Request**

Subtotal Amount: \$50,000.00 **Purpose:** Training in Administration of the Common Indicators System® metrics, most especially the CLASS instrument.

Subtotal Amount: \$20,000.00 **Purpose:** Acquisition, Administration, and Scoring of the Common Indicators System® metrics, most especially the CLASS instrument

Subtotal Amount: \$25,000.00 **Purpose:** Part Time Applied Data Scientist to analyze and report data to the College of Education

Subtotal Amount: _____ **Purpose:** _____

\$95,000.00 **2019-2020 Total Request**

Subtotal Amount: \$50,000.00 **Purpose:** Training in Administration of the Common Indicators System® metrics, most especially the CLASS instrument.

Subtotal Amount: \$20,000.00 **Purpose:** Acquisition, Administration, and Scoring of the Common Indicators System® metrics, most especially the CLASS instrument

Subtotal Amount: \$25,000.00 **Purpose:** Part Time Applied Data Scientist to analyze and report data to the College of Education

Subtotal Amount: _____ **Purpose:** _____

Subtotal Amount: _____ **Purpose:** _____

\$95,000.00 **2020-2021 Total Request**

Subtotal Amount: \$50,000.00 **Purpose:** Training in Administration of the Common Indicators System® metrics, most especially the CLASS instrument.

Subtotal Amount: \$20,000.00 **Purpose:** Acquisition, Administration, and Scoring of the Common Indicators System® metrics, most especially the CLASS instrument

Subtotal Amount: \$25,000.00 **Purpose:** Part Time Applied Data Scientist to analyze and report data to the College of Education

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