

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE TRUSTEES**

**June 18, 1976**

**For the confidential information**  
**of the Board of Trustee**

THE UNIVERSITY OF WYOMING  
 Minutes of  
 THE TRUSTEES  
 June 18, 1976

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THE UNIVERSITY OF WYOMING  
Minutes of  
THE TRUSTEES  
June 18, 1976

A special meeting of the Trustees of The University of Wyoming was called to order by President Quealy at 2:00 p.m. on June 18, 1976, in the Saratoga Inn at Saratoga, Wyoming.

ROLL CALL

The following Trustees answered roll call: Brodrick, Bunning, Gillaspie, Hines, McCue, McEwan, Quealy, Smith, Thorpe, True, Wilson, and ex officio members Carlson and Lawton. Trustee Sullivan and ex officio members Governor Herschler and Dr. Schrader were absent. Also present were the following University personnel: Conrad J. Kercher, Acting Vice President for Academic Affairs; Elliott G. Hays, Vice President for Finance; Riley Schaeffer, Dean of the College of Arts and Sciences; Joyce Scott, Assistant Dean of the College of Arts and Sciences; Donald Hall, Assistant University Legal Counsel; Vern E. Shelton, Assistant to the President for Communication Services; and Kendall Baker, Chairperson for the Faculty Senate. In addition, Mr. Rex Arney represented the Alumni Association and Mr. Gene Dehnert represented Corbett/Dehnert and Associates of Lander, Wyoming.

APPROVAL OF MINUTES

President Quealy asked if there were any corrections or additions to the minutes of the meeting held May 14, 1976. When there were none, he declared those minutes to be approved as circulated.

HEADSHIP IN THE  
DEPARTMENT OF BOTANY

President Carlson told the Trustees that the University is presently seeking a department head for the Department of Botany in the College of Arts and Sciences. Dr. Carlson then called on Dean Riley Schaeffer, who commented on the excellent qualifications of Dr. Richard Malcolm Brown, Jr., of the University of North Carolina. Dean Schaeffer advised that Dr. Brown is interested in this position only if it is to be offered as an appointment with tenure. Trustee Wilson asked if the University would be setting a precedent with such an appointment. President Carlson said that the University had previously made appointments with tenure, however, each such appointment had been considered on an individual basis by the Trustees. After further discussion as to Dr. Brown's qualifications and the needs of the Department, Dr. Thorpe moved that the University proceed with negotiations to offer Dr. Brown an appointment with tenure as the Head of the Department of Botany. The motion was seconded by Mr. Gillaspie, and it carried.

Dean Schaeffer withdrew from the meeting at 2:10 p.m.

ALUMNI ASSOCIATION

Dr. Carlson introduced Rex Arney, President of the Alumni Association. Mr. Arney reported that the Alumni Association was recommending the appointment of Dr. Myron W. Johns as Director of the Division of Alumni Relations, effective July 1, 1976. He commented that the selection committee was very impressed with Dr. Johns and felt that he would do a fine job, not only for the University but for the Alumni Association as well.

Mr. Arney commented on various programs of the Alumni Association. He said that the fund drive this year had raised approximately \$60,000 which is more than twice the amount raised during the entire 1974-75 fiscal year. In addition, he noted that the Admissions outreach program had proven to be very helpful in making prospective students and their parents more familiar with the University and its programs, as well as interesting some young people in attending the University who might not otherwise have selected Wyoming.

Mr. Arney told the Trustees that several proposals for expansion of the Alumni activities have been presented to the administration. This includes the addition of another position to the Alumni office, expanded travel budget, improvement of the salary schedules, and sharing of unrestricted development gifts on a fixed percentage basis. President Quealy advised that the proposals would be reviewed by the administration and appropriate proposals would be forwarded by the administration to the Trustees.

President Quealy thanked Mr. Arney for his presentation. Mr. Arney withdrew from the meeting at 2:30 p.m.

MALT BEVERAGE FACILITY

Mr. Elliott G. Hays introduced

Mr. Gene Dehnert of Corbett/Dehnert and Associates, who spoke on alternative proposals for the malt beverage facility in the Wyoming Union. Concern was expressed as to the costs and funding for such remodeling, location and security of the facility, and the overlapping of the food service facilities and personnel. After considerable discussion, it was the consensus of those present that further study and review of the proposals is necessary. President Quealy requested that the proposals be submitted to the administration

for their review and recommendations. Further, President Quealy reactivated the ad hoc committee for ASUW matters to review the recommendations made by the administration and to subsequently report back to the Trustees.

Mr. Dehnert withdrew from the meeting.

President Carlson then asked that matters contained in the President's Report be considered and, on the basis of discussions that took place during the executive session, the following actions were taken:

APPOINTMENTS

Mr. Bunning moved confirmation of the following appointments which had been approved by President Carlson in accordance with authorization granted to him by the Trustees at their meeting on May 14, 1976. The motion was seconded by Mr. McCue, and it carried.

1. Curtis W. Tuck as Supply Associate Professor of Journalism for the 1976-77 academic year.
2. John W. Baldock as Lecturer in Modern and Classical Languages for the 1976-77 academic year.
3. Melvin L. McFetridge as Supply Instructor in Accounting for the 1976-77 academic year.
4. Paul G. Vogel as Assistant Professor of Physical Education for the 1976-77 academic year.
5. Carl L. Reynolds as Assistant Professor of Agriculture Education for the 1976-77 academic year.
6. Vernon D. Larson as Associate Professor of Audiology for the 1976-77 academic year.

7. Captain George L. Street as Instructor in Military Sciences, effective August, 1976.

8. Jann E. Johannes as University Extension Agent, Converse County, for the remainder of the 1975-76 fiscal year, effective June 1, 1976, and for the 1976-77 fiscal year.

9. Leanne M. Johnson as University Extension Agent, Lincoln County, for the remainder of the 1975-76 fiscal year, effective June 15, 1976, and for the 1976-77 fiscal year.

10. James A. Raye, Jr. as Assistant Football Coach and Instructor in Intercollegiate Athletics for the 1976-77 fiscal year.

11. Nicolai Siemens as Professor of Business Administration for the Casper MBA Program for the period August 1, 1976, through May 15, 1977.

12. Donald W. Hendon as Associate Professor of Business Administration and Resident Administrator for the Casper MBA Program for the 1976-77 fiscal year, effective August 1, 1976.

APPOINTMENT OF  
PART-TIME FACULTY

President Carlson announced that as a matter of information, the part-time faculty appointment of Adair Stoner as Lecturer in Entomology had been included in the President's Report.

SUMMER SCHOOL FACULTY

President Carlson advised that as a matter of information only, the Summer School faculty appointments had been included in the President's Report.

CHANGE OF STATUS  
Mary Ellen Cloninger

Mr. Smith moved that Mary Ellen Cloninger, Director of Women's Intercollegiate Athletics, be changed from an academic year to a fiscal year appointment, effective July 1, 1976. The motion was seconded by Mr. Brodrick, and it carried.

RETIREMENT --  
Lloyd A. Lybarger

Dr. Thorpe moved that Lloyd A. Lybarger,  
Building Supervisor in the Custodian

Department, be granted retirement as an exception to the Regulations of  
the Trustees, effective June 30, 1976. The motion was seconded by Mr. Hines,  
and it carried.

RETENTION OVER AGE 65 --  
Noble Gregory

In accordance with the Regulations of  
the Trustees requiring annual reappointment

if an individual is to be continued beyond age 65, Mr. Wilson moved that  
Noble Gregory, caretaker for the Jackson Hole Biological Research Station,  
be retained on a part-time basis for the 1976-77 fiscal year. The  
motion was seconded by Mr. Gillaspie, and it carried.

RECALL OF RETIRED EMPLOYEE --  
Raymond Buskohl

It was moved by Mr. Brodrick, seconded  
by Mr. Wilson, and carried to approve

the recall of Raymond Buskohl as Games Area Advisor for the 1976-77  
fiscal year in accordance with the President's recommendation.

VICE PRESIDENT FOR  
ACADEMIC AFFAIRS --  
Edward B. Jakubauskas

Mr. Hines moved that Edward B. Jakubauskas,  
presently Dean of the College of Commerce

and Industry, be appointed Vice President for Academic Affairs, effective  
July 1, 1976, as recommended by President Carlson. The motion was  
seconded by Dr. Thorpe, and it carried.

President Carlson and the Trustees unanimously extended their  
appreciation to Dr. Conrad J. Kercher for his dedicated service as Acting  
Vice President for Academic Affairs.

ACTING DEPARTMENT HEAD--  
Daniel J. Crawford

It was moved by Mr. Bunning, seconded  
by Mr. McCue, and carried to confirm

the appointment of Daniel J. Crawford, Associate Professor of Botany, as  
Acting Head of the Department of Botany, effective May 17, 1976, and  
until such time as a permanent appointment can be made.

COORDINATOR OF UNIVERSITY OF  
WYOMING ACADEMIC PROGRAMS AT  
CASPER COLLEGE

Mr. Gillaspie moved that Peter K. Simpson  
be designated as Coordinator of

University of Wyoming Academic Programs and Lecturer in History at Casper  
College for the 1976-77 fiscal year in accordance with the President's  
recommendation. The motion was seconded by Dr. Thorpe, and it carried.

DIRECTOR OF ALUMNI RELATIONS--  
Myron W. Johns

It was moved by Mr. McCue, seconded  
by Dr. Thorpe, and carried to approve

the appointment of Myron W. Johns as Director of the Division of Alumni  
Relations, effective July 1, 1976. This appointment was recommended  
by the Directors of The University of Wyoming Alumni Association.

SALARY CHANGES AND CORRECTIONS  
IN THE 1976-77 BUDGET

President Carlson advised that he was  
recommending a change in salary for

Paul R. Kipper, Coordinator of Extension Classes and Assistant Professor  
of Adult Education and Community Services. In addition, he noted that  
certain salaries had been reported incorrectly at the May 14, 1976,  
meeting of the Trustees. Then Mr. Bunning moved that a change in salary  
be approved for Paul R. Kipper; and that the 1976-77 salary corrections  
be approved for James Owens, Louis R. Headley, Conrad J. Kercher, Vicki  
C. Pelton, Carl A. Reed, and Sonya Whitney as detailed by the President.  
The motion was seconded by Dr. Thorpe, and it carried.

CHANGE TO THE REGULATIONS  
OF THE TRUSTEES OF THE  
UNIVERSITY OF WYOMING  
(Revised 7 August 1972),  
PART VII., SECTION 8

President Carlson commented that  
at this time it would be appropriate  
for the Trustees to amend the

Section of the Regulations of the Trustees which relates to University  
employees serving in the State Legislature. This would provide the  
employee planning to seek public office with a more detailed guideline.

After further discussion, it was moved by Mr. McCue, seconded by Dr. Thorpe, and carried that Part VII., Section 8 of the Regulations of the Trustees of The University of Wyoming be amended by the addition of a third paragraph to read as follows, effective immediately.

PART VII. EMPLOYMENT PROVISIONS APPLICABLE TO ALL PERSONNEL

. . .

Section 8. POLITICAL ACTIVITIES

. . .

Any University employee seeking election to the office of state representative or senator in the Wyoming legislature shall apply for earned vacation or for a leave of absence without pay beginning before or at the time of his/her filing for office, which application shall encompass and describe the periods of time the employee shall be absent from assigned duties so as to conduct activities in furtherance of election and to serve as a state legislator, if elected. The University officer immediately responsible for the work of the applicant shall append to such application a statement setting forth his acknowledgment of the absence from duties by the applicant and the means by which the work of the applicant can be accomplished in his/her absence at no additional cost to the University, taking into consideration use of salary not paid during the period of a leave of absence without pay. The cognate principal academic or administrative officer shall forward the application to the President with such comments or recommendations as to the conditions of the vacation or the leave as are appropriate. The President of the University shall approve such application after assuring that the taking of vacation or the award of the leave shall not impair the functions of the affected department or division to any greater extent than other types of leave. An application shall be submitted for each term of office sought by an applicant.

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EXECUTIVE COMMITTEE ACTIONS

Mr. Hays advised that the Executive Committee had awarded bids on the facilities at Jelm Mountain Observatory Site and for the Lewis Street Area Improvements, and it would be necessary for the Trustees to ratify these actions.

1. Facilities at Jelm Mountain Observatory Site. Mr. Hays noted that due to the various contracts involved, considerable coordination was necessary on this project. Due to the delay in receiving the site permit from the U.S. Bureau of Land Management, a timing problem has occurred with H-V Inc. Mr. Hays advised that if the Trustees approve the recommended change to the contract with H-V Inc. and a change order to Observa-Dome Laboratories, Inc. that the extra cost for this project may run as high as \$10,000 which could be absorbed by the project funding. However, by not approving the changes and having to rebid, the additional costs could run as high as \$100,000. It was explained by Mr. Hays that Don Hall has negotiated the recommended changes in the contract with H-V Inc. and Observa-Dome as follows:

(a) That the first paragraph in Article II under the time of completion portion of the contract that the date of September 30, 1976 be changed to read October 31, 1976; and that if the contractor is weathered out that a grace period be extended the following spring without penalty assessment. That the second paragraph in Article II be amended to change the August 15, 1976 date to September 1, 1976, and to delete all of the open-end liquidated damages with reference to the dome structure. This change would then provide on the dome portion of the structure for liquidated damages at \$50 per day commencing September 2, 1976.

(b) That a change order be issued to Observa-Dome to reflect that the notification date to Observa-Dome from the University for the commencement of Phase B be changed from July 15, 1976 to August 15, 1976; and that Observa-Dome would proceed with Phase B commencing September 1, 1976. Further, that if Observa-Dome cannot complete the project this fall they will be permitted to winterize the dome and to complete the structure

the following spring with the right to renegotiate wage rates at that time. Mr. Brodrick moved that the bid award to H-V Inc. be ratified and that the changes as outlined in (a) and (b) above be authorized. The motion was seconded by Mrs. McEwan, and it carried. The contract awarded to H-V Inc. was computed as follows:

Base bid	\$156,750
Add alternate to provide increased vehicle storage space	<u>3,000</u>
Total Contract	<u>\$159,750</u>

2. Lewis Street Area Improvements. It was moved by Mr. Gillaspie, seconded by Mr. Smith, and carried that the action of the Executive Committee in accepting the bid of Yeoman Construction Company, Laramie, Wyoming, for the Lewis Street Area Improvements be ratified. The contract awarded to Yeoman Construction Company was computed as follows:

Base bid	\$76,311.95
Alt. No. 1--Add service drive paving	3,269.00
Alt. No. 2--Add playground paving	6,380.50
Alt. No. 4--Deduct light fixtures and poles	<u>6,000.00</u>
Total Contract	<u>\$79,961.45</u>

CHANGE TO THE REGULATIONS  
OF THE TRUSTEES OF THE  
UNIVERSITY OF WYOMING  
(Revised 7 August 1972),  
PART III., SECTION 4

It was moved by Mr. Wilson, seconded by Dr. Thorpe, and carried that Part III., Section 4 of the Regulations of the Trustees of The University of Wyoming be amended to read as follows, effective immediately.

PART III. THE ACADEMIC ORGANIZATION OF THE UNIVERSITY

. . .

Section 4. THE AMERICAN HERITAGE CENTER

The American Heritage Center shall be composed of special programs relating to the American heritage and shall specifically include the School of American Studies and the Western History Research Center, each having its own distinct and definite academic goals and functions. The Center shall be headed by the Assistant to the President for the American Heritage Center who shall be responsible to the President, and through him to the Trustees, for developing and administering all programs within the Center. With regard to the School of American Studies, the Assistant to the President shall consult with the appropriate academic officers of the University in formulating and initiating interdisciplinary programs in American Studies. The objective of the Western History Research Center shall be the acquisition, organization, and management of all University archival collections relating to the history of American civilization, with particular emphasis on the American West.

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INTERNAL AUDITOR

Mr. Bunning moved the approval of

E. Van Jacobson as Internal Auditor,

effective approximately August 1, 1976. Mr. Gillaspie seconded the motion, and it carried.

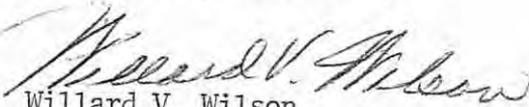
ADJOURNMENT AND DATE  
OF NEXT MEETING

There being no further business,

President Quealy declared the meeting

adjourned at 4:00 p.m. The next regular meeting of the Trustees will be July 30, 1976.

Respectfully submitted,



Willard V. Wilson  
Secretary