HISTORY SHEET

**TENURE-TRACK FACULTY**

Name      Department

Rank of Appointment

Date of Appointment

Mandatory review of probationary faculty shall occur in the first, second, fourth and sixth years of employment.

In second-year (fourth-year) reviews, the Board of Trustees may authorize a faculty member to proceed to the fourth (sixth) year review. In these cases the employment of the faculty member will continue through the fifth (seventh) year. The department faculty, the chair, the college tenure and promotion committee, the dean, the University tenure and promotion committee, or the Provost for Academic Affairs may request an additional review in the spring of the third (fifth) year. In these cases, the employment of the faculty member may continue through the fourth (sixth) year. The Provost for Academic Affairs will generally support a majority request at any level for an optional-year review.

**Decision Type** **Year Reviewed** **Reappointed Through**

1st year review

2nd year review

3rd year review (if required)

4th year review

5th year review (if required)

6th year review

Mandatory tenure vote

Promotion to Assoc. Professor

If the candidate has received credit toward tenure for previous service, please attach the letter of hire that specifies the details and indicate the year of the mandatory tenure vote above. For example, a faculty member beginning at UW with one year’s credit toward tenure has the first-year review during the first year of employment and the third-year review during the second year of employment. It is inadvisable to skip optional third- and fifth-year reviews of candidates who have credit toward tenure.