

UNIVERSITY OF WYOMING

Office of Academic Affairs

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February 6, 2026

TO: Deans, Directors, and Department Heads and Chairs

RE: Applications for use of the Flittie House (2026-2027)

In accordance with Professor Ed Flittie's will, in which he bequeathed his house to the University, the Faculty Recognition Committee solicits applications for the use of that house by visiting faculty during the academic year 2026-27. The house becomes available on August 1, 2026. The maximum period of occupancy is one calendar year.

Applications, with an explanation of the specific use proposed for the house and a justification for that use, are due to the Office of Academic Affairs **by 3 pm, Monday, March 30, 2026**. Please email your application to facultyaffairs@uwyo.edu. Applications must include specific dates for use of the house. Please note that preference will be given to applications covering full-year occupancy of the house. Visiting university administrators, other than department or division heads and chairs, are not eligible to use the house.

The Faculty Recognition Committee will review the applications and make final decisions.

The house features tasteful appointments: maple wood and marble accents, with tile in the bathrooms, kitchen and dining area. There are comfortable interior furnishings, a fully-equipped kitchen, washer, and dryer. The two bedrooms have queen-sized beds with linen provided. The living-dining-kitchen area is equipped with an entertainment system that includes a large flat panel television and Blu-Ray/DVD player. The home is wired with high-speed internet connection throughout.

Visiting faculty will be responsible for utilities, snow removal, and lawn care, which are billed directly from UW. The visiting faculty member will be responsible for all costs up to \$750. Any cost beyond that amount will be taken care of by the endowment. If the sponsoring department or division would like to cover these costs, a housing allowance must be set up through payroll so that we can appropriately report the payment as taxable income. Please contact Arron Sullivent (asullive@uwyo.edu) in Real Estate Operations for more information.