HIRING TEMPORARY LECTURERS TO MEET INSTRUCTIONAL NEED

Review job descriptions for all tenure stream faculty and extended term stream lecturers

a) Adjust teaching load according to standardized criteria
b) How many credits of teaching are available after teaching loads are adjusted?

Given adjusted load(s), can all **core curriculum courses** can be taught by professors and lecturers?

NO

Rationale (Possible explanations):

- Elimination of vacant position(s) resulted in gap in expertise
- Specialization needed for accreditation and/or certification lacking in current faculty
- Other:

Can current faculty develop skills to teach course(s) in future?

YES

Can professors/lecturers who have remaining teaching capacity deliver **elective** courses

NO

Rationale:

- Vacancies resulted in gap in expertise
- Specialization needed for accreditation and/or certification lacking
- Other:

Can current schedule of courses be adjusted to allow for increased instructional capacity (e.g., 1X/year, every other year, etc.)?

YES

Fall 2016 – Design/Develop Courses to Support Institutional Needs

- FYS
- Honors
- LeaRN/Synergy
- Interdisciplinary
- Other?

Spring 2017 – Deliver Course(s)

Submit request to Dean to Temporary Lecturers to deliver remaining Fall 2016 courses; Each request should verify the process you employed to determine need and a strong justification; If approved, Dean submits request to Academic Affairs for final approval.

Spring 2017 - Annual review of job descriptions for all tenure stream faculty and extended term stream lecturers

a) Adjust teaching load according to standardized criteria and outputs