

WYOMING UNION

Unit Plan: 2009 - 2014

I. Mission

A. Relevant UW mission components

- Ensure individual interactions among students, faculty, and staff
- Nurture an environment that values and manifests diversity, free expression . . . personal integrity and mutual respect
- Promote opportunities for personal growth . . . and leadership development for all members of the University community
- Committed to outreach and service . . . to serve the people in our communities, our state, the nation, and the world

B. Relevant Student Affairs mission components

- Contributes to the learning, success, wellness, and overall development of our students so that they may become informed and contributing citizens of their communities, state, nation, and world

C. Wyoming Union Mission Statement

As an integral part of the University's educational mission, the Wyoming Union fosters a sense of community by providing quality programs, services and facilities that promote development, embrace diversity, and cultivate loyalty to the University.

The Wyoming Union shall help to provide a nurturing environment within which students are encouraged to pursue excellence, to develop leadership, and to realize their potential.

II. Previous planning accomplishments FY2005-2008

Action Item	Results to date
Continue to develop Gardens restaurant concept and programming space	Expanded lunch and evening menus. Initiated Thursday Night Garden Party Music Series. Implementing Jazz Jam. Reviewing and revising menus on a regular basis.
Aspire to have 15% of student employees from under-represented groups	Spring of 2006—over 20%. Spring 2008 – about 10%. Employees are not asked about their status. Spring 2008 University breakdown: 8.6% ethnic, 4.6% international.
Rebid Union Food Service upon end of current contract	Bids sent out in Spring of 08. Bids rejected. UW Dining Services will operate Union Food Court.
Continue to develop and improve the club and organization development series.	Offered monthly general sessions for both advisors and students. Added specialized sessions on topics such as budgeting, volunteerism, etc.
Increase outreach efforts to students not involved in student organizations, volunteerism or other campus programs and educate them on the benefits of involvement.	Campus Activities Center outreach through Freshman Orientation, Club & Organization Days, RSO recruitment days, and tables in the Union Breezeway. Center for Volunteer Service outreach efforts through volunteer fairs, resource fairs, RA training, class presentations and RSO meetings.

Evaluate hours of operation	Revisions made. Hours extended on Friday evenings to accommodate Friday Night Fever programs. Building closes earlier on Saturday evenings. Open later on Sunday mornings. Closed on Sundays during the summer.
Create a full-time Union Marketing Coordinator position	Graduate assistantship established. Will be reviewed to determine the need for a full-time position.
Expand Friday Night Fever to Saturdays	Late night events also scheduled for the first Saturday of each month.
Enhance the programs and services in the Center for Volunteer Service to support the development of service learning and meet the needs of UW students.	Hired a full-time coordinator. Received AmeriCorps grant. Initiated Alternative Spring Break program in FY06 which has expanded to 6 trips in FY08 and will include an international trip in FY09. Added a second Service day. Increased the number of volunteer fairs. Implemented a database to connect volunteers with opportunities. Received a grant from Serve Wyoming to develop AmeriCorps programs in conjunction with the Wyoming community colleges.
Collaborate with Academics on Service Learning	ECTL, class presentations.
Foster opportunities for leadership development	Collaborated with the Dean of Students on the creation of the Student Leadership and Civic Engagement Office.

III. Relevant Institutional issues

A. Relevant items from Creation of the Future III

- Access – Inclusiveness (p.7) : plan for recruitment & retention of students of color; greater outreach to Latino/a students; more focused efforts to recruit and retain American Indian students
- Excellence – Capital facilities and infrastructure (p.14): demonstrate sustainable and energy-efficient operations; measures to upgrade existing buildings; set of recommended operating practices that can be realistically implemented by 2012.
- Leadership – Cultivating leaders (p.19): co-curricular programs that foster student leadership, civic engagement, place-based and service learning; overlap with credit-bearing curriculum

B. Relevant items from President Buchanan's Vision & Goals 2008-2009

- Leadership – d. enhance safety & security
- Access – a. collaborate with community colleges on programming related to . . . service learning . . .
- Excellence – a. University planning
 - HLC accreditation process
- Excellence – b. Campus planning
 - Long range development plan for east campus, including sustainable & “green” measures
 - Master plan

IV. Action items. See V. Implementation for correlation to Creation of the Future III and President's Vision and Goals, 2008-2009.

- Review space and usage issues to accommodate growth in programs and services
 - Have discussions with necessary groups (i.e. tenants, VPSA Office, Union Staff, Union Board, etc.)
 - Review current use of space for effectiveness
 - Identify potential solutions

- Create a sustainable practices plan
 - Review current building practices and evaluate efficiency
 - Determine areas for improvement
 - Review industry standards (if any) and common practices for Union facilities across the country
 - Create a plan for becoming more sustainable
- Expand & enhance SLCE programs
 - Evaluate current programs
 - Determine strategies to reach out to the unidentified student leader
 - Write a 5-year strategic plan
 - Consult w/DOS
 - Secure new funding (fee increase, grants, etc.) as needed
- Expand CVS programs & services
 - Expand Serve Wyoming Grant to community colleges
 - Evaluate current services
 - Write a 5-year strategic/growth plan
 - Secure additional funding as needed
 - Explore expanding alternative spring break to faculty, staff & community members
 - Expand alternative spring break trips to include more opportunities for internationalization
 - Expand service-learning opportunities on campus
 - Secure additional staff
- Explore ways to enhance the Safe Zone program
 - Identify possible grants for additional funding
 - Research possibility of graduate assistant coordinator
 - Explore possibility of statewide outreach to community college, high schools, etc.
- Develop a comprehensive plan for RSO leadership training
 - Consider a high-tech online training program
 - Evaluate staffing needs to effectively assist RSOs
 - Potentially add graduate assistant(s)
- Enhance security and safety within the facility
 - Explore feasibility of installing video surveillance system
 - Install internal emergency notification system
 - Purchase weather radio
 - Enhance staff training in emergency care (First Aid, CPR, AED, etc.)
- Complete a master plan for routine facility maintenance
 - Identify items for this category (furniture, carpet, paint, equipment, etc.)
 - Determine history of maintenance items
 - Write 5-year and 10-year plans
- Develop a plan for major renovations/additions/structural maintenance
 - Identify major items
 - Collect historical information and industry standards
 - Write a 25-year plan for building/infrastructure maintenance
 - Develop a plan for south wing upgrade
 - Replace windows in south and west
 - Explore solutions to catering kitchen issues (expansion, access from loading dock, etc.)
 - Explore possible renovation of Resource Center hallway
- Continual assessment of programs and services
 - EBI benchmarking survey
 - Targeted assessment of services
 - Student opinion survey components
 - Noel-Levitt assessment components
 - ACT assessment components

V. Implementation

Action Item	Timeline	Creation of the Future III	Vision and Goals 2008-2009
Review space usage issues & growth	FY09	Excellence: Building excellence in capital facilities and infrastructure Access: Inclusiveness	
Create sustainable practices plan	FY10	Excellence: Environment and natural resources Excellence: Building excellence in capital facilities and infrastructure	
Expand/enhance SLCE	FY10	Access: Student Success Leadership: Cultivating leaders	
Expand CVS	FY10	Access: Student Success Leadership Cultivating Leaders	Access: Enhance UW partnership with Wyoming community colleges
Enhance Safe Zone program	FY09	Access: Inclusiveness	
RSO leadership training plan	FY10	Leadership: Cultivating leaders	
Enhance safety & security	FY09	Excellence: Building excellence in capital facilities and infrastructure	Leadership: Enhance safety and security on UW campus
Master plan for routine maintenance	FY10	Excellence: Building excellence in capital facilities and infrastructure	Excellence: Campus planning
Master plan for major maintenance	FY11	Excellence: Building excellence in capital facilities and infrastructure	Excellence: campus planning
Continual assessment of programs and services	FY10-14		Excellence: University planning
Revise/add items to plan	FY10-14		