

**UNIVERSITY OF WYOMING**  
**TUITION WAIVER**

Name of Employee \_\_\_\_\_ "W" # \_\_\_\_\_

Employee Status (Required only if waiver is for a UW Spouse/Domestic Partner or a Qualifying Cooperating Agency employee.)

Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_

Email Address \_\_\_\_\_

\_\_\_\_\_ Spring Semester \_\_\_\_\_ Summer Semester \_\_\_\_\_ Fall Semester 20 \_\_\_\_\_

\_\_\_\_\_ On Campus \_\_\_\_\_ Outreach School

**Indicate your eligibility:**

University of Wyoming Employee Department \_\_\_\_\_

Spouse/Domestic Partner of UW Employee

Name (student) \_\_\_\_\_ "W" # \_\_\_\_\_

Qualifying Cooperating Agency \_\_\_\_\_

**The following must be completed for UW and Cooperating Agency Employees (not for spouses/domestic partners):**

Enrollment in \_\_\_\_\_ Credit Hours Course Name: \_\_\_\_\_

Class Schedule: M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ Th \_\_\_\_\_ F \_\_\_\_\_

Supervisor recommends approval of waiver?  Yes  No

If no, why?

Supervisor Signature \_\_\_\_\_

\* Appointing Authority Approval \_\_\_\_\_

Signature

Printed Name

Applications must be submitted to Accounts Receivable at Knight Hall, Room 172 or [acctrecv@uwyo.edu](mailto:acctrecv@uwyo.edu). To ensure that the student is not dropped for non-payment, the approved waiver must be received by Accounts Receivable prior to the first day of the semester. Waivers will not be posted to the student's account until after the add/drop period, and do not apply to charges such as computing or online fees. UW Regulation 4-175 defines eligibility and benefits and is at <http://www.uwyo.edu/generalcounsel/files/docs/UW%20Reg%20Updates%202015/UW-Reg-4-175.pdf>.

\* Must be signed by a person with full appointing authority, not partial. A list of appointing authorities for each department is at <http://www.uwyo.edu/hr/files/docs/human-resources/Appointing-Authority-Chart.pdf>.

**For Accounts Receivable use only:** Total Hours \_\_\_\_\_ Amount of Benefit \$ \_\_\_\_\_