



## Upcoming Account Analysis Training Opportunities

Please see below upcoming training opportunities:

### **Account Analysis (WyoCloud) Pivot Tables Training**

This workshop will cover how to use basic pivot table features to analyze and interpret your data and additional features to further leverage the Account Analysis report. The session will conclude with a chance to explore your own data and ask questions. The next training is scheduled for:

**Tuesday, January 21<sup>st</sup> from 10:00 a.m. – 11:30 a.m., ITC 171**

You can sign up for this training through the [WyoLearn IT training catalog](#).

### **Account Analysis Report In-Person Training**

The Financial Affairs team offers a training focused on the Account Analysis report to provide more detailed information on how to read and understand the data in the report. For the first few offerings, this training will only be available in-person, but will be available through zoom in the coming months. The training will be offered every month. The next training is scheduled for:

**Friday, January 24<sup>th</sup> from 10:00 a.m. – 12:00 p.m., College of Business room 108**

Employees can register in the [Employee LearnCenter's Course Catalog](#). Click on Course Catalog in the left panel and at the top of the course catalog in the search box, search for "Account Analysis." Click on the first result and enroll in the course.

Please note, this training does not cover pivot tables. We encourage users to attend a PivotTables class and/or the WyoCloud PivotTables class prior to attending this in-person training. Those trainings are available for registration through the IT training catalog: <http://uwittraining.uwyo.edu>.

If you have any questions, please contact Kaylyn Greenawalt at [kgreenaw@uwyo.edu](mailto:kgreenaw@uwyo.edu).

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### **Contact Information**

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