



### **FY19 Year-End Close**

In preparation for the close of fiscal year 2019, the Financial Affairs division has prepared an FY19 year-end memo and corresponding calendars that highlight important processes and deadlines between May to September 2019.

The memo and calendars can be found on the new Financial Affairs website:

<http://www.uwyo.edu/administration/financial-affairs/year-end-information.html>

The memo and calendars are subject to change. Any updates or additional documentation will be shared via email and posted online.

In the meantime, should you have any specific questions after reviewing the year-end documents, please do not hesitate to contact the relevant department:

- All Financial Affairs contact information can now be found here: <http://www.uwyo.edu/administration/financial-affairs/contact-us.html>
- Payroll contact information is on the HR website: <http://www.uwyo.edu/administration/payroll/>

We look forward to working with you over the coming weeks to ensure a smooth close to fiscal year 2019.

Thank you,

Financial Affairs

Financial Affairs  
Room 202H, Old Main  
Phone: (307) 766-5766  
Fax: (307) 766-3436  
[financialaffairs@uwyo.edu](mailto:financialaffairs@uwyo.edu)  
[www.uwyo.edu/administration/financial-affairs](http://www.uwyo.edu/administration/financial-affairs)

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