

ANIMAL SCIENCE 4550 Internship

Instructor

McKensie Harris
Lecturer

Office: AB 112; (307) 766-2334
Cell: (307) 760-6674
Email: mckensie.harris@uwyo.edu

Course Description

4550. Internship in Animal Science. 2 (Max. 8). Provides opportunities to acquire experience in a field of interest to the student. Offers learning experiences that are difficult, if not impossible, to realize in classroom settings. Following off-campus educational experience, students are more able to evaluate potential career opportunities and select additional classes on-campus to complement career direction. Offered S/U grade only. *Prerequisites:* sophomore standing; 2.5 GPA. (Offered fall, spring and summer).

Course Objective

1. Students will acquire experience in a field of their interest.
2. Students will earn academic credit for a completed internship.
3. Students will help the department promote the Animal Science Internship Program.
4. Students will summarize their learning experiences and professional development outcomes.

Course Requirements

1. Students will need to complete the online Memorandum of Agreement Form *prior to beginning* the internship. The form may be found at the following link:
<http://www.uwyo.edu/anisci/students/internships/>
2. Credit award must be approved by the internship program coordinator before a student completes the internship. Students are strongly encouraged to enroll in credits during the term the internship is completed or the term immediately following.
3. Students will prepare a 5 to 10-minute promotional video outlining the internship. This video should be produced while completing the internship, but may be finalized using the resources at UW once the student has returned to school. A rubric for the video will be provided to the students (see below). The video should be creatively produced and informative for students interested in completing the internship in the future. This video will serve as one portion of the student's grade in the course. If credits are awarded for the term the internship is completed, the video is due to internship coordinator at the completion of the internship, unless the student wishes to utilize UW video-production resources. In this case, the video will be due to the coordinator within one month of the completion of the internship. If credits are awarded for the term immediately following completion of the internship, the video is due to the internship coordinator at least one week before the end of classes during that term. Final due dates will be outlined by the instructor.

4. Upon completion of the internship, students will prepare a paper (minimum of 6 pages, double spaced) describing their learning experiences. Students should review the outline (provided below) when completing the paper. This paper will serve as one portion of the student's grade in the course. If credits are awarded for the term the internship is completed, the paper is due to internship coordinator at the completion of the internship. If credits are awarded for the term immediately following completion of the internship, the paper is due to the internship coordinator at least one week before the end of classes during that term. Final due dates will be outlined by the instructor.

5. Students will need to request their cooperator submit a Cooperator Evaluation form after completion of the internship. This form will need to be submitted to the coordinator prior to the assignment of a final grade. The form may be found here:
http://www.uwyo.edu/anisci/students/internships/_files/cooperator-evaluation-form-harris.pdf

Evaluation and Grading

Grades will be based on the following:

Assignment	Points
Complete Memorandum of Agreement	10
Video	100
Paper	100
Complete Cooperator Evaluation form	10
TOTAL POINTS	220

A student must earn >153 points (70%) out of the total points available to earn a passing (Satisfactory) grade.

Grades will be assigned based on the percentage of the points earned out of the total available (220 points).

The video, paper, and cooperator evaluation form should be submitted on WyoCourses.

Students with Disability

If you have a physical, learning, sensory or psychological disability and require accommodations, please inform the instructor as soon as possible. You will need to register with and provide documentation of your disability to the University Disability Support Services (UDSS) in SEO, room 330 Knight Hall.

Academic Dishonesty

The University of Wyoming is built upon a strong foundation of integrity, respect and trust. All members of the university community have a responsibility to be honest and the right to expect honesty from others. Any form of academic dishonesty is unacceptable to our community and will not be tolerated. Teachers and students should report suspected violations of standards of

academic honesty to the instructor, department head, or dean. Other University regulations can be found at: <http://www.uwyo.edu/generalcounsel/new-regulatory-structure/index.html>)

ACADEMIC DISHONESTY is defined by the UW Faculty as: **An action attempted or performed that misrepresents one's involvement in an academic endeavor in any way, or assists another student in misrepresenting his or her involvement in an academic endeavor.** Examples of academic dishonesty include, but are not limited to: Plagiarism, Cheating, Fraud, Violation of Standards, Multiple Submissions, Interference or Obstruction, Complicity.

See University Regulation 2-114 for details. http://www.uwyo.edu/regs-policies/_files/docs/section-2-regulations-july-2018/uw_reg_2-114_format_effective_7-1-18.pdf

Also visit the Dean of Students webpage for more information. <http://www.uwyo.edu/dos/>

Statement of Diversity

The University of Wyoming values an educational environment that is diverse, equitable, and inclusive. The diversity that students and faculty bring to class, including age, country of origin, culture, disability, economic class, ethnicity, gender identity, immigration status, linguistic, political affiliation, race, religion, sexual orientation, veteran status worldview, and other social and cultural diversity is valued, respected, and considered a resource for learning.

Duty to Report

UW faculty are committed to supporting students and upholding the University's non-discrimination policy. Under Title IX, discrimination based upon sex and gender is prohibited. If you experience an incident of sex- or gender-based discrimination, we encourage you to report it. While you may talk to a faculty member, understand that as a "Responsible Employee" of the University, the faculty member **MUST** report information you share about the incident to the university's Title IX Coordinator (you may choose whether you or anyone involved is identified by name). If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are people who can meet with you. Faculty can help direct you or you may find info about UW policy and resources at <http://www.uwyo.edu/reportit>

You do not have to go through the experience alone. Assistance and resources are available, and you are not required to make a formal complaint or participate in an investigation to access them.

The information contained in the course syllabus, other than the grade and absence policies, may be subject to change with reasonable advance notice, as deemed appropriate by the instructor. Substantive changes made to the syllabus by the instructor during the semester shall be communicated in the learning management system, other electronic means, or in class to the students with reasonable notice.

Student name

Rubric - paper		
Total Points: 100		
Objective: Discuss your learning experiences throughout the internship. Provide details about any changes in career choices after completing this internship.		
<u>Graded portion</u>	Possible points	Points earned
Spelling	5	
Grammar	5	
Title page	2	
Title of internship		
Name of direct supervisor & company name (cooperator)		
Location of internship		
Name, major, year in school of student		
Dates of internship, semester enrolled in internship, internship credit hours		
Introduction	15	
Describe why you selected the internship		
Describe expectations prior to starting the internship		
Describe the internship in general terms (should include objective, daily responsibilities)		
Learning Experience and intellectual development	48	
Description (in detail) of three specific learning experiences		
Was the cooperator interested in your development? Description of your interaction with your cooperator and co-workers		
What classes have you taken, if any, that have helped you throughout this internship? How have they helped?		
Did the internship experience change your outlook or approach to your education (coursework, involvement, etc.) at UW? Explain.		
Career path	15	
What were your career plans prior to this internship?		
Describe how your career plans may have changed.		
Are you more comfortable with your future career plans now that you've completed this internship? If so, explain your change in thought throughout the internship.		
Appendices (these should not be contributors to the page length minimum)	10	
Include the resume and cover letter that were submitted to the Cooperator		
Include any project material that was completed during the internship		
Total	100	

Rubric - video**Total Points: 100****Objective:** Produce a promotional video that will provide well-rounded insight to future students interested in applying and completing the internship.

<u>Graded portion</u>	Possible points	Points earned
Time length = 5 – 10 minutes	10	
Video is uploaded to YouTube	5	
Video was creatively outlined & designed	20	
Video included the student describing the internship in general terms	15	
Did the internship meet or exceed your expectations? Explain.	5	
Describe positive attributes of the internship	5	
Describe pitfalls of the internship	5	
Would you recommend this internship to others? Why or why not?	5	
Video included an interview with the cooperator(s)	10	
Video included interviews with co-workers	10	
Video showcases the accommodations and environment of the internship	10	
Total	100	