

SENATE RESOLUTION #1430

Title: Course Outline of Class Policy

Introduced: March 22, 1982

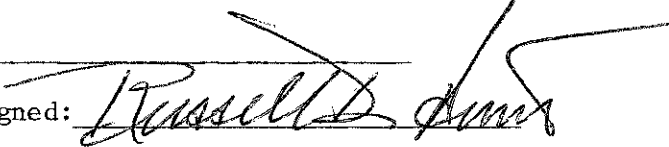
Thesis:

Sponsor: Pam Olson

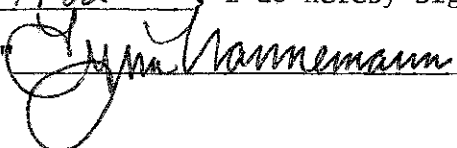
1. Whereas University Regulation 29, Subsection III, c & d states "The student
2. has a right to expect...a statement of purpose and scope of the course and
3. expectations of student performance," and "The instructor shall establish
4. reasonable standards of conduct for each class which should be made known
5. at the outset of the class...;" and whereas a course outline of class
6. policy would benefit both the professor and student by providing a written
7. statement of policies and responsibilities for both; Therefore be it resolved
8. by the Student Senate of the Associated Students of the University of Wyoming
9. that we strongly encourage the University of Wyoming to require the use of
10. course outlines. The outline would be formulated by the professor and
11. presented to students in written form, no later than one week after classes
12. begin. Should major alterations be necessary, a revised written outline
13. would be issued within a week of the announcement in class. Suggested
14. information to be included in a course outline is listed on following page.

Referred to: Academic Affairs

Date of Passage: March 30, 1982

Signed: 

ASUW Senate Chairperson

"Being enacted on April 1, 1982, I do hereby sign my name hereto and
approve this Senate action. 

ASUW President

INFORMATION FOR SENATE RESOLUTION #1430

General information:

name, office location, office hours, office phone number

Course criteria

texts

class prerequisites

specific statement of material covered in course

assignment listing with due dates

(could be issued at the beginning of semester or from test to test)

number of tests and tentative or approximate dates of tests

Policies

attendance and class discussion policy

pop quizzes

late assignments

missed tests or labs

grading procedure - explanation of grade scale

- relative weighting of tests and assignments

- structure of tests and probable alternative structures

appeals procedure for assignment and test grades

Optional topics

possibility of extra credit

other practices (i.e. challenges)