

SENATE RESOLUTION #1560

Title: Take Home Finals

Introduced: February 13, 1987

Thesis:

Sponsor: Clint Mayes

1. Whereas take home finals can be educational but without proper restraints
2. they can overwork the student and cause distress because they can take too
3. much time to complete thus detracting from study time needed for other
4. finals; whereas these restraints would enhance the quality of the
5. educational benefits of the take home final: 1) an instructor who gives a
6. take home final should not require his students to also take an in-class
7. final; 2) an instructor who gives a take home final to his students should
8. give it at least three weeks before the end of the semester; 3) take home
9. finals should be announced at the beginning of the semester in the class
10. syllabus. If there is not a statement in the syllabus then the instructor
11. can only give a take home final if no member of the class objects; 4) have
12. the work time on the test be less than twenty hours. If a majority of the
13. class protests about the time the final is taking, then the students will
14. have a basis within UniReg 403 to tell whether the test is taking too long;
15. therefore, be it resolved by the Student Senate of the Associated Students
16. of the University of Wyoming that these restraints be added to UniReg #403.

Referred to: Academic Affairs ^{2/17/87}

Date of Passage: _____ Signed: _____
ASUU Senate Chairperson

"Being enacted on _____, I do hereby sign my name hereto and
approve this Senate action."

ASUU President

1st reading 2/17/87

THE UNIVERSITY OF WYOMING
Laramie, Wyoming

UNIREG 403
Revision 1
December 4 , 1979

UNIVERSITY REGULATION 403, Revision 1

Initiating Authority: Vice President for Academic Affairs

Subject: Final Examination Policy

References: (a) Regulations of the Trustees of the University of Wyoming, Chapter IV (Republished Ed., August 1, 1978)
(b) University Regulation 403 (Sept. 13, 1978)
(c) Faculty Senate Bill 125 (adopted Nov. 5, 1979)

1. Purpose: To revise final examination policies and procedures in reference (b) by incorporating the recommendations of reference (c), that: the schedule of final examinations be subject to approval of the Vice President of Academic Affairs; Saturday, Sunday or holiday may be the day free of classes preceding the first day of final examinations; and an additional four hours be allowed for submission of final grades to the Registrar's office.

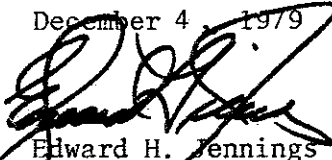
2. Final Examination Schedule:

- a. The Registrar is authorized to schedule final examinations subject to the approval of the Vice President for Academic Affairs. With only the exceptions specifically designated below, exams will be given at the times thus designated and no other times. The examination schedule shall be published at least one month before the first day of final examinations.
- b. Exceptions for which no examination time will be shown in the Final Examination Schedule are: (1) all Military courses; (2) P.E. Activity courses; (3) band, choir, chorus, orchestra and individual lessons; (4) all courses listed entirely as TBA; (5) courses blocked first half of semester; (6) courses meeting off campus; (7) correspondence and extension courses; (8) student teaching; (9) labs, discussions and recitations; (10) courses meeting after 4:59 p.m.; (11) School of Religion courses; (12) courses where the department head and dean have given timely approval for no final examination; and (13) courses beginning with 700 in the College of Education which meet after 2:59 p.m.
- c. In courses in which the same material is taught in more than one section and a common examination is deemed desirable, a group examination will be scheduled by the Registrar if such can be arranged within the limits of the examination period and without creating serious conflicts. Request for such a group examination, affirming that a common examination will be given, shall be made to the Vice President for Academic Affairs.

Vice President for Academic Affairs when recommended by the instructor, the appropriate department or division head, and the dean.

- i. This policy shall be effective beginning with the 1980 Fall semester final examination period.

Approved: December 4, 1979



Edward H. Jennings
President