



SENATE BILL #2399

TITLE: Committee Revisions Act of 2013

DATE: April 3, 2013

AUTHOR: Senator Messer

SPONSORS: Executive Andreen; Senators Lim, McKay, Miech, Powell, and Reinicke

1. WHEREAS, it is the duty of the Student Government of the Associated Students of the
2. University of Wyoming (ASUW) to effectively serve the interests of the student body; and,
3. WHEREAS, the ASUW focus on specific student issues via ASUW Standing Committees;
4. and,
5. WHEREAS, it has been several years since the individual roles of the ASUW Standing
6. Committees have been examined; and,
7. WHEREAS, the ever changing student body necessitates that the roles of the ASUW
8. Standing Committees be examined and altered to match the growing needs of a diverse and
9. expanding campus.
10. THEREFORE, be it enacted by the Student Government of the Associated Students of the
11. University of Wyoming (ASUW) that Article II, Section 10 be amended to reflect the
12. changes contained in Addendum A.

Referred to: Constitution Committee

Date of Passage: 04/16/13

Signed: Burt Kahler

(ASUW Chairperson)

"Being enacted on 4/23/13, I do hereby sign my name hereto and
approve this Senate action."

Joe DePuy
ASUW President



Addendum A

**THE BY-LAWS
ASSOCIATED STUDENTS OF THE UNIVERSITY OF WYOMING**

**ARTICLE II
Legislative Branch**

Section 10. Senate Committees:

- A. In order to provide continuity in ASUW activities and business along with providing a mechanism for timely participation by the ASUW in University processes, the following permanent ASUW Senate committees are established:
- i. The ASUW Academics, Technology and Sustainability Committee:
 - a. Purpose. The Committee shall serve as the means by which the ASUW formulates student philosophy and position concerning University scholastic and technological affairs to include academic policies, grading, class scheduling, faculty and course evaluations, student access to current technologies as they relate to education, quality of technology on campus, and other matters that affect the interests of students in their academic endeavors. The Committee shall also be responsible for formulating student philosophy and position concerning University issues with sustainability and will be annually charged with providing meaningful sustainability education, resources, and programming to students.
 - b. Powers. The Committee shall consider and render recommendations to the Senate on all academic, technological, and sustainable matters referred to it by the Senate or the ASUW Steering Committee; further, this Committee shall serve as a forum and liaison to the Senate for any individual student or group of students who have a concern about their academic welfare and quality or accessibility of academic, technological, and sustainable services available at the University. The Committee shall also be responsible for regularly updating and maintaining the ASUW website in conjunction with the ASUW Secretary.
 - c. Composition. The Committee shall consist of a minimum of five (5) ASUW Senators, one (1) of whom shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with a minimum of one (1) being a Freshman Senator. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.
 - ii. The ASUW Constitution Committee:
 - a. Purpose. The Committee shall be responsible for the initial review and formulation of all proposed amendments to the ASUW Constitution and shall review changes or additions to the ASUW By-Laws and ASUW Rules and Procedures to insure that the By-Laws and Rules and Procedures are consistent with the purpose of the ASUW and the Constitution. As well, the Committee shall serve as the body of initial

review and recommendation in matters of disputed interpretation of the ASUW Constitution.

- b. Powers. The Committee shall receive proposals and requests for recommendations regarding the ASUW Constitution, By-Laws, or Rules and Procedures, and shall act in an advisory capacity to the ASUW Senate. The Committee may propose amendments to the ASUW Constitution and By-Laws. The Committee shall be responsible for the yearly review and (if necessary) revisions of ASUW Standing Committees. The Committee shall be responsible for identifying, and reporting to the Steering Committee any past legislation which is not currently being properly enforced. Additionally, the committee will assist the ASUW President with his/her legislative response, as wells, give a presentation to the Senate over the ASUW Constitution, By-laws, and Rules and Procedures each semester. The Committee shall review all nominees to the ASUW Judicial Council. This review shall include, but is not limited to; questioning based on previous Judicial Council cases, knowledge of the working documents and future plans within ASUW. Upon completion of the review, the committee shall provide a recommendation to the ASUW Student Senate. Furthermore, the Committee will have jurisdiction of all legislative matters concerning the Judicial Council.

- c. Composition. This Committee shall be composed of a minimum of five (5) ASUW Senators, ~~one (1) of whom shall be the ASUW Senate Parliamentarian,~~ one (1) of whom shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with one (1) being a Freshman Senator.. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.

iii. The ASUW Elections Committee:

- a. Purpose. The Committee shall administer all ASUW election policies and superintend all elections conducted under the auspices of the ASUW.
- b. Powers. The Committee shall formulate and recommend ASUW election policies and procedures as well as review and provide recommendation on any proposed changes to such policies or procedures. Additionally, the Committee shall have the responsibility to provide, in accordance with established procedures, the initial hearing and recommendation to the ASUW President in any situation where the fairness of an ASUW election is contested. The Committee shall also have the authority to coordinate with the Student Outreach and Policy Committee for elections public relations and marketing. Further, The Committee shall conduct interviews in accordance with Article V, Section 2, Subsection D in the event that they become necessary.
- c. Composition. The Committee shall consist of a minimum of seven (7) ASUW Senators, each representing a different College, one (1) of whom shall serve as chairperson, which shall be a senator not running for re-election in the following election cycle, and a minimum of three (3) ASUW Students-at-Large, with one (1) being a Freshman Senator. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.

iv. The ASUW RSO Funding Board:

- a. Purpose. The Board shall, pursuant to the provisions of the ASUW Finance Policy, serve to consider and recommend approval by the Senate for the use of budgeted ASUW funds to facilitate, during a fiscal period, the on-going requests by students and student organizations for ASUW financial support.
 - b. Powers. The Board shall have the responsibility of considering the requests of students and student organizations for ASUW funds; recommending Senate action on such requests, and the authority to administer the ASUW Finance Policy pursuant to budgeted allocations of such funds.
 - c. Composition. The Board shall consist of a minimum of five (5) ASUW Senators, one (1) of whom shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with one (1) being a Freshman Senator. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee. The ASUW Advisor, or designee, shall serve as advisor.
- v. The ASUW Budget and Planning Committee:
- a. Purpose. The Committee shall serve to provide internal ASUW fiscal accountability, provide a fiscal planning process for those programs and activities financially supported by ASUW funds, provide research into and recommendations about the cost effectiveness of ASUW programs, develop and recommend, for Senate approval, necessary changes or additions in the ASUW Finance Policy; and prepare for Senate approval all fiscal budgets for the ASUW and its subsidiary operations.
 - b. Powers. The Committee shall promulgate procedures and requirements for maintaining internal ASUW financial control and accountability in any area where ASUW funds are utilized, establish procedures for the timely preparation and consideration of all budget requests utilizing ASUW resources, and recommend to the Senate such changes or additions to the ASUW Finance Policy as are necessary and appropriate. Furthermore, the Committee shall give a presentation to the Senate over the ASUW Finance Policy, as well as the ASUW budget as a whole, each semester.
 - c. Composition. The Committee shall consist of a minimum of five (5) ASUW Senators (two of which shall be returning Senators,) one (1) of whom shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with one (1) being a Freshman Senator, an advisor appointed by the University Vice President for Administration, and the ASUW Advisor. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.
- vi. The ASUW Steering Committee:
- a. Purpose. The Committee shall provide coordination for the various issues, legislative activities, and program involvements of the ASUW Executive and Legislative branches, and serve to pursue ASUW recommendations and actions that are referred to, or require action by the University Trustees, the faculty, or administrative units of the University. The Committee shall also organize an informational meeting for Senators serving their first term in office before the first meeting of the new senate.

- b. Powers. The Committee shall advise and assist all programs of the ASUW and shall formally and informally evaluate aspects of the program which include but are not limited to the budget, student fee allocation, and staffing of all the current programs of the ASUW. The Committee shall also provide recommendations to all programs of the ASUW and the ASUW Senate and Executive Branch on staff, budget, etc. The Committee will maintain regular contact with all programs of the ASUW and will regularly provide institutional and programmatic support to all programs of the ASUW. The Committee will be responsible for submitting yearly reports to the ASUW Budget and Planning Committee, as well as the full Senate, pertaining to the effectiveness and need for funding in specific areas for each ASUW program.

Additionally, the Committee shall be responsible for the formulation and execution of long term policies and goals for the ASUW Student Government and its programs. It shall have the authority to request any information it deems necessary of other ASUW Committees and entities, and it shall use this information to determine areas that require additional focus. Subsequently, the Committee will be responsible for formulating action plans to address these areas of concern.

- c. Composition. The Committee shall consist of a minimum of ~~five-seven~~ (5) Senators of the ASUW, one (1) of whom shall serve as chairperson, three (3) ASUW Students-at-Large, one (1) being a Freshman Senator, and a unique student representative of each ASUW program or service shall have the opportunity to serve as a voting member.

- a. These program and service representatives may be from, but not limited to:

- i. Associated Students Technical Services (ASTEC)
- ii. United Multicultural Council
- iii. A.L. Lupton Financial Literacy Program
- iv. Freshman Senate
- v. Students' Legal Services
- vi. Non-Traditional Student Council
- vii. Panhellenic Council
- viii. Interfraternity Council
- ix. ECO

- b. All these program and service representatives are subject to the final approval of the ASUW Vice President. All program and service representatives will have the right to vote in this Committee. The ASUW Vice President shall appoint one (1) Executive Assistant to serve as an ex-officio on the committee.

ix. The ASUW Programming Committee

- a. Purpose. The ASUW Programming Committee shall serve as the organizing body for all events conducted by the ASUW Student Government.

- b. Powers. The Committee shall assist in organization and execution of events, workshops, etc conducted by the ASUW Student Government. It shall also have the ability to come up with new programming and shall be responsible for the review of the effectiveness of such programming, determining whether a particular event will

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continue to be sustainable, and formulating proposals for future programming. The Committee will actively research successful programming at other institutions, and will communicate with other student governments in order to continue to foster growth. The Committee shall also aide the ASUW Executive Branch, the ASUW Judicial Branch , and ASUW Programs in their programmatic events should they require and request assistance.

- c. Composition. The Committee shall consist of a minimum of seven (7) ASUW Senators, one of whom shall serve as chair, and three (3) ASUW Students-at-Large, one (1) of whom shall be a Freshman Senator. The ASUW Vice President shall appoint Executive Assistants to rotate as ex-officios on the Committee throughout the year.

b.---

B. Each standing committee shall establish regular meeting times. The regular meeting time and place shall be permanently posted in the ASUW Senate Office and on the ASUW website during the academic year.

B-C. Each ASUW Standing Committee shall be responsible for any and all outreach it deems necessary within its jurisdiction.

C-D. Special committees may be formed at the discretion of the ASUW Senate, and shall operate until dissolved by the ASUW Senate and according to By-Laws approved by the Senate at the time of committee formation, as well as all rules established for standing committees.

i. The ASUW Census Committee:

- a. Name. The ASUW Census Committee will also be referred to as the "Cowboy Count Committee."
- b. Purpose. The Committee shall assist in local and regional efforts to enhance the results of the decennial census, specifically working to allow for the full and accurate count of student populations both on and off campus. They shall have the responsibility to promote the Census in a reasonable manner, be the contact organization for federal, state, and local officials while they conduct their efforts surrounding the Census, and work to enhance student understanding of the Census, its function and benefit to students and their community. The committee shall dissolve on the last full business day of the year in which the Census is conducted and be formed at the beginning of each fall semester prior to the next decennial census year.
- c. Powers. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under the ASUW By-Laws and its defined purpose. The ASUW Census Committee will have the authority to speak for ASUW on all matter surrounding the Census, be the contact organization for all interested parties involved in the Census, serve ASUW in an advisory capacity to expand their base of knowledge surrounding the Census, and shall recommend to the Senate actions it deems appropriate to fulfill its functions as a special committee of ASUW. The committee shall also have the power to take action it deems necessary and appropriate to enhance the efficacy and scope of the Census.
- d. Composition. The Committee shall be composed of a minimum of three (3) ASUW Senators, (1) of which will serve as the chairperson, with a minimum of two (2) ASUW Students-at-Large with one (1) being a Freshman Senator appointed by the Freshman Senate, all subject to the

approval of the ASUW Vice President. In addition, two ASUW Executives shall serve as ex-officio members of the committee to be appointed by the ASUW Vice-President.

- ii. The ASUW Mandatory Student Fee Committee
 - a. Purpose. The Committee shall serve as a means by which the ASUW Student Senate shall formulate recommendations on mandatory student fee requests from university fee units. The committee shall meet every fee year to hear and review the mandatory fee units' proposals with recommendations being made to the ASUW Senate. During the years in which fees are not adjusted, the committee shall meet to review the mandatory fee units' programs, budget, and use of fees to evaluate and prepare for the next year's mandatory student fee recommendations. Additionally the committee will be charged with exploring entity's requests and possible merits for new fees.
 - b. Powers. The Committee shall hear mandatory fee requests from campus fee units, and may recommend adjusting the requested fee, give a vote of non-support for the request, or endorse the requested amount for each fee unit. The Committee shall draft legislation supporting a recommendation on a mandatory student fee package, or individual fees, to the ASUW Senate for a vote.
 - c. Composition. The ASUW Mandatory Student Fee Committee shall be composed of four (4) ASUW Senators, two (2) of which should be returning senators, and three (3) Students-at-Large appointed by the ASUW Vice President. The ASUW Vice President shall serve as chair of the committee.
- iii. The ASUW Child Assistance Scholarships Committee
 - a. Purpose. The Committee shall serve as a means by which scholarships will be awarded for students who are parents and need financial assistance.
 - b. Powers. The Committee will meet during the fall semester and will review applications filled out by students applying for assistance. The Committee will then interview applicants and decide awardees for spring scholarships by November 30th. Upon choosing awardees, information for the scholarship recipients must be submitted by November 30th to the UW Financial Aid Office.
 - c. Composition. The Committee shall be composed of an Executive, who will be charged with the planning of this committee and will serve as chair, two (2) ASUW Senators, one (1) ASUW Freshman Senator, one (1) Student-at-Large, one (1) non-traditional student, and an ASUW Advisor or Dean of Students designee.

D.E. The ASUW President and Vice President may require reports from any ASUW committees, program directors, or senators in such form and at such times, as they deem necessary and proper for the furthering of the goals and objectives of the ASUW.

E.F. All standing and special committees shall endeavor to publicize in advance their meetings and the matters they may have under consideration. Any member of the ASUW shall be entitled to appear before any standing or special committee and be heard upon any pending matter or upon matters within the functions and duties of the committee under the same procedures as established for any ASUW member to appear before the ASUW Senate.