

SENATE BILL #2442



TITLE: Operation of and Funding for the RSO Asset Storage Initiative

DATE: October 22, 2014

AUTHOR: Senators Messer and Scherlin; Executive West

SPONSORS: Senators Chandler, Cooley, De Wett, Dexter, Gualano, Krysl, Long, Maze, Perez, Schueler, and Yang; Students-at-Large Austin and Lewis

1. WHEREAS, it is the purpose of the Associated Students of the University of Wyoming
2. (ASUW) Student Government to be fiscally responsible and sustainable with the funds it
3. receives from Mandatory Student Fees; and,
4. WHEREAS, the ASUW Student Government distributes funds to Recognized Student
5. Organizations (RSOs) for events which benefit a significant and diverse student population;
6. and,
7. WHEREAS, it is understood that RSOs lose an extensive amount of materials and items
8. purchased through the funds distributed by the ASUW Student Government to fund RSO
9. events; and,
10. WHEREAS, these occurrences are due to the natural and constant change of RSO leadership
11. between academic years; and,
12. WHEREAS, RSOs lack a centralized location to store materials and items purchased through
13. the funds distributed by the ASUW Student Government to fund RSO events; and,
14. WHEREAS, RSOs also lack a centralized location to store materials and items purchased
15. through their own funds; and,
16. WHEREAS, the RSO Asset Storage initiative will provide RSOs a centralized location to
17. store both their own materials and items, as well as materials and items purchased through

18. the funds distributed by the ASUW Student Government to fund RSO events; and,
19. WHEREAS, the ASUW Special Services Endowment (Facilities Endowment) has a
20. current expendable balance of \$297,631.81; and,
21. WHEREAS, it is estimated the ASUW Facilities Endowment will generate a further
22. \$70,873.75 in interest at the end of Fiscal Year 2015; and,
23. WHEREAS, the purpose of the RSO Asset Storage initiative is worthy of the funds
24. within the ASUW Facilities Endowment.
25. THEREFORE, be it enacted by the Student Senate of the Associated Students of the
26. University of Wyoming (ASUW) that \$1661.31 be allocated from the ASUW Special
27. Services Endowment (Facilities Endowment) to fund the purchase of three (3) double
28. tiered secure storage lockers for the RSO Asset Storage initiative as outlined in
29. Addendum A; and,
30. THEREFORE, be it further enacted that the Executive Branch of the ASUW Student
31. Government will have sole authority over the operation of the RSO Asset Storage
32. initiative as outlined in Addendum B; and,
33. THEREFORE, be it further enacted that the operating procedures are subject to change at
34. the discretion of the Executive Branch of the ASUW Student Government; and
35. THEREFORE, be it further enacted that when and if the operating procedures are
36. changed, the Executive Branch of the ASUW Student Government must report such
37. changes to the ASUW Student Senate; and,
38. THEREFORE, be it further enacted that the Wyoming Union Director and Associate
39. Director have approved the RSO Asset Storage initiative, identified the alcove in Wyoming
40. Union corridor 004 as a proper location for the RSO Asset Storage initiative, and committed

- 41. to the set up and installation of the secure storage lockers purchased by the ASUW Student
- 42. Government for the RSO Asset Storage initiative free of charge as outlined in Addendum C.

Referred to: _____ Program and Institutional Development and Budget & Planning _____

Date of Passage: 11/11/14 Signed: *Richard Ford-Gonzalez*
(ASUW Chairperson)

“Being enacted on 11/14/14, I do hereby sign my name hereto and
approve this Senate action.” *Alvan*
ASUW President

Addendum A

- **Billing Address**

Robert West
ASUW
1000 East University Avenue
Dept. 3625
LARAMIE, WY 82071
UNITED STATES
Phone: 307-766-5204
Email: asuwexc3@uwyo.edu

- **Shipping Address**

Robert West
ASUW
1000 East University Avenue
Dept. 3625
LARAMIE, WY 82071
UNITED STATES
Phone: 307-766-5204

ORDER REVIEW

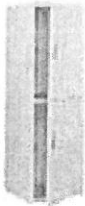
Item Description
Choose a shipping method

Order Summary

Items (3): \$1,310.85
Shipping & Handling: \$350.46
Total Before Tax: \$1,661.31
Estimated Tax: \$0.00

Order Total: \$1,661.31

Items sold by globalindustrial.com



\$436.95

**Heavy Duty Extra Wide Welded Steel Locker Double Tier
24x24x74 2 Door Putty**

Sold By: globalindustrial.com

Shipping: Usually ships in 10 to 13 days

Price: \$1,310.85 Quantity: 3

Addendum B

RSO Asset Storage Operating Procedures

The below described operations and procedures of the Recognized Student Organization (RSO) Asset Storage initiative will be within the sole authority of the Executive Branch of the ASUW Student Government. The RSO Asset Storage initiative will be comprised of three (3) double-tired lockers, a total of six (6) locker units, to be operated and distributed for usage to RSO's through the below described procedures.

Terms of Usage:

1. RSOs may apply to lease (free of charge) an RSO Asset Storage locker unit from the ASUW Student Government.
 - a. The RSO Asset Storage locker units will remain the sole property of the ASUW Student Government even after access to a locker unit has been granted to an RSO.
 - b. The Executive Branch of the ASUW Student Government reserves the right to access any RSO Asset Storage locker unit at any time, for any reason.
2. Only RSOs which have current approved status through the Campus Activity Center (CAC) will be eligible for an RSO Asset Storage locker unit.
 - a. The Executive Branch of the ASUW Student Government will coordinate with the CAC to determine the approved status of any RSO who applies for an RSO Asset Storage locker unit.
 - b. Any RSO who loses their approved status through the CAC, for any given reason after receiving an RSO Asset Storage locker unit, will immediately forfeit the locker unit.
 - i. The Executive Branch of the ASUW Student Government will work with any such RSO in a timely manner to remove all of the RSO's materials and items from the RSO Asset Storage locker unit.
3. RSOs will only be able to store materials and items purchased through the funds distributed by the ASUW Student Government to fund RSO events, as well as materials and items purchased through their own funds.
 - a. No personal materials or items of RSO members will be allowed to be stored in an RSO Asset Storage locker unit.
 - b. No food materials or items will be allowed to be stored in an RSO Asset Storage locker unit.
 - c. The Executive Branch of the ASUW Student Government reserves the right to deny the storage of any other materials or items it deems necessary within an RSO Asset Storage locker unit.
4. The Executive Branch of the ASUW Student Government reserves the right to deny access to and/or remove from an RSO Asset Storage locker unit any RSO found in violation of these terms of usage policies.

Distribution of the RSO Asset Storage Locker Units:

1. An application process will begin after the passage of such ASUW Student Senate legislation which approves the operation and funding of the RSO Asset Storage initiative

to distribute the RSO Asset Storage locker units for the remainder of the 2014-2015 academic year.

- a. This application process will select one (1) RSO per RSO Asset Storage locker unit to be granted access to the locker units.
 - b. The ASUW Student Government will structure the application in a way to determine if the RSO meets the above referenced terms of usage policies and obtain a detailed description of what materials and items the RSO would like to store in an RSO Asset Storage locker unit.
 - i. The Executive Branch of the ASUW Student Government reserves the right to place any other question(s) it deems necessary on the application.
 - c. The Executive Branch of the ASUW Student Government will determine which RSOs who submitted an application are selected for access to an RSO Asset Storage locker unit with coordination from the RSO Funding Board.
 - d. If an RSO has been selected for access to an RSO Asset Storage locker unit, the RSO will be required to:
 - i. Sign a lease agreement with the ASUW Student Government for the RSO Asset Storage locker unit.
 1. The lease agreement will detail terms of usage policies, as well as specific responsibilities and restrictions of accessing an RSO Asset Storage locker unit.
 2. The lease agreement will only grant RSO access to an RSO Asset Storage locker unit until the end of the following spring semester.
 - a. An RSO's access to an RSO Asset Storage locker unit will cease at the end of the following spring semester, unless the RSO is granted access to a locker unit again through the procedures described below.
 3. Any further details of the lease agreement will be developed by the Executive Branch of the ASUW Student Government in coordination with the RSO Funding Board.
 - ii. Submit a detailed written description of all materials or items to be stored within the RSO Asset Storage locker unit to the Executive Branch of the ASUW Student Government.
 1. RSO's will be required to submit an updated written description of all materials or items within the RSO Asset Storage locker unit at the beginning of each semester.
 2. The Executive Branch of the ASUW Student Government will keep electronic documentation of all materials and items stored within the RSO Asset Storage locker units.
 - iii. Once an RSO has met these requirements, they will be granted access to an RSO Asset Storage locker unit.
 - iv. The Executive Branch of the ASUW Student Government reserves the right to deny access and/or remove from an RSO Asset Storage locker unit any RSO who is in violation of these requirements or any stipulation(s) within the lease agreement.
2. During every subsequent spring semester, the Executive Branch of the ASUW Student Government will begin another application process for the distribution of the RSO Asset

Storage locker units for the following academic year.

- a. This application process for the distribution of the RSO Asset Storage locker units will follow the same procedures as described above.
 - b. If an RSO is granted access to an RSO Asset Storage locker unit at the end of the spring semester for the following academic year, they will be allowed to store materials and items within the locker unit over the summer.
 - c. An RSO's access to an RSO Asset Storage locker unit for the following academic year is contingent upon the RSO following the necessary RSO renewal process through the CAC.
 - i. The Executive Branch of the ASUW Student Government will coordinate with the CAC to determine the renewal status of all RSO granted access to an RSO Asset Storage locker unit at the beginning of every fall semester.
 - ii. The Executive Branch of the ASUW Student Government will also periodically check with the CAC on the approved status of all RSOs granted access to an RSO Asset Storage locker unit throughout the term of their lease agreement.
 - iii. The Executive Branch of the ASUW Student Government reserves the right to deny access to and/or remove an RSO Asset Storage locker unit any RSO found in violation of this requirement.
3. If an RSO is denied access to and/or removed from an RSO Asset Storage locker unit for any reason described in this document, the Executive Branch of the ASUW Student Government will be responsible for filling the locker unit vacancy as soon as possible.
- a. The Executive Branch of the ASUW Student Government will use previously submitted RSO applications for an RSO Asset Storage locker unit to determine which RSO is granted access to any vacant locker unit with coordination from the RSO Funding Board,
 - b. If there are no applications to fill such an RSO Asset Storage locker unit vacancy, then a new application process for the distribution of any vacant RSO Asset Storage locker unit will begin.
 - i. This application process for the distribution of any vacant RSO Asset Storage Locker unit will follow the same procedures described above.

Addendum C

UNIVERSITY OF WYOMING

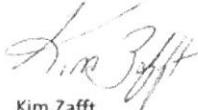
November 11, 2014

RE: ASUW RSO Asset Storage Installation

Dear ASUW Leadership,

To support the ASUW RSO Asset Storage project the Wyoming Union agrees to cover all expenses related to a secure installation. This includes the cost of all labor and materials needed for a safe and professional installation. The storage units will be installed in the alcove in corridor 004, adjacent to the Computer Lab. It is ASUW's responsibility to purchase and manage these storage units. Furthermore, it will be the responsibility of ASUW to maintain and address any issues related to the upkeep or damage that may occur to these storage units.

Sincerely,



Kim Zafft
Wyoming Union, Associate Director



Darcy DeTienne
Wyoming Union, Director