Date Passed: 3/22/16 Vote Count: 24-0-0

SENATE RESOLUTION #2493

TITLE:

Course Syllabus Requirements for Title IX Mandatory Reporting

DATE:

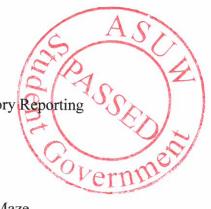
February 29, 2016

AUTHOR:

Vice President Kath

SPONSORS: President Schueler; Senator Hernandez, Krell, and Maze

- 1. WHEREAS, it is the duty of the Associated Students of the University of
- 2. Wyoming (ASUW) Student Government to represent our fellow students accurately; and,
- 3. WHEREAS, according to the University of Wyoming (UW) Regulation 1-256 Policies
- 4. and Procedures Governing Sexual Misconduct, every administrative officer, dean, director,
- 5. department head, supervisor, and instructional personnel are mandatory reporters (unless
- 6. otherwise exempt) of Title IX violations, which include domestic and dating violence,
- 7. sexual harassment, sexual exploitation, sexual misconduct, stalking, and retaliation, as
- 8. defined in that UW Regulation; and,
- 9. WHEREAS, all university employees, with the exception of those with statutory privilege,
- 10. are trained mandatory reporters; and,
- 11. WHEREAS, information regarding the status of mandatory reporters is not frequently
- 12. distributed to students; and,
- 13. WHEREAS, all students should be informed of this status and the implications that follow in
- 14. the case that they may disclose information to the aforementioned individuals that would
- 15. result in an actionable report to the university; and,
- 16. WHEREAS, course syllabi provide an appropriate outlet for that information to be
- 17. transmitted to students before those students begin to engage in a level of interaction with
- 18. mandatory reporters where they may apprise that individual with evidence that necessitates a
- 19. report under federal and state law; and,



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- 20. WHEREAS, an additional requirement to the UW Regulation 6-809 Course Syllabus
- 21. Requirements would ensure that all students have been made aware of mandatory reporting
- 22. under Title IX processes.
- 23. THEREFORE, be it resolved by the Associated Students of the University of Wyoming
- 24. (ASUW) Student Government that the Faculty Senate, Dean of Students, Vice President of
- 25. Student Affairs, Vice President of Academic Affairs, and the Office of the General Counsel
- 26. review and implement the recommended change to UW Regulation 6-809 Course Syllabus
- 27. Requirements, as outlined in Addendum A; and,
- 28. THEREFORE, be it further resolved by the ASUW Student Government that this change be
- 29. recommended to the UW Board of Trustees for approval before the end of the 103rd
- 30. Administration of the ASUW Student Government; and,
- 31. THEREFORE, be it further resolved by the ASUW Student Government that this change be
- 32. implemented before the 2016-17 Academic Year.

Referred to: Academics, Technology, and Sustainability; Student Outreach and Policy		
Date of Passage: 3/22/10	Signed:_	Em Skille
"Being enacted on 3/28/2016		(ASUW Chairperson) , I do hereby sign my name hereto and
approve this Senate action."		
ASUW President		

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Addendum A

UW Regulation 6-809 Course Syllabus Requirement

I. PURPOSE. To establish guidelines for the development and distribution of course syllabi.

II. **GENERAL INFORMATION.** A syllabus makes clear the expectations and requirements the parties are expected to fulfill.

III. GUIDELINES

- A. The instructor of a course shall provide a copy of the course syllabus to the students at the beginning of the semester.
- B. The syllabus may be distributed via hard copy or by electronic means.
- C. The contents of a syllabus are flexible, but shall include the following:
 - A description of the course, including its purpose, content, and goals;
 - ii. Meeting times and/or schedule of the course;
 - iii. The general requirements and expectations for the course;
 - iv. The instructor's contact information and office hours;
 - v. Academic dishonesty policies, with a statement or a reference to UW Regulation 6-802 "Procedures and Authorized University Actions in Cases of Student Academic Dishonesty";
 - vi. Grading and attendance policies;
 - vii. A list of required materials, including texts, etc;
 - viii. A statement or a reference to the University Disability Support Services website, which may be found at http://uwadmnweb.uwyo.edu/udss/facultyandstaff/tipsforteaching.asp;
 - ix. A statement or a reference to the responsibility to report for all identified

 Title IX mandatory reporters, outlined in UW Regulation 1-256 as "every administrative officer, dean, director, department head, supervisor, and all instructional personnel," included on the Office of the General Counsel website:

http://www.uwyo.edu/dos/sexualmisconduct/sexual%20misconduct%20policy.pdf

- X. A statement or a reference to the available confidential resources listed in UW Regulation 1-256 under Section 5, included on the Office of the General Counsel website:
- http://www.uwyo.edu/dos/sexualmisconduct/sexual%20misconduct%20po licy.pdf
- xi. ix. If a USP course, include what requirement(s) it fulfills.
- D. Substantive changes made to the syllabus by the instructor during the semester shall be communicated in writing to the students.
- E. Individual colleges and departments may develop additional guidelines for course syllabi.
- F. An instructor's failure to comply with this regulation does not relieve a student from the responsibility to meet the academic requirements of the course as determined by the instructor.