

Date Passed: 3/22/16
Vote Count: 24-0-0

SENATE RESOLUTION #2493

TITLE: Course Syllabus Requirements for Title IX Mandatory Reporting

DATE: February 29, 2016

AUTHOR: Vice President Kath

SPONSORS: President Schueler; Senator Hernandez, Krell, and Maze




1. WHEREAS, it is the duty of the Associated Students of the University of
2. Wyoming (ASUW) Student Government to represent our fellow students accurately; and,
3. WHEREAS, according to the University of Wyoming (UW) Regulation 1-256 Policies
4. and Procedures Governing Sexual Misconduct, every administrative officer, dean, director,
5. department head, supervisor, and instructional personnel are mandatory reporters (unless
6. otherwise exempt) of Title IX violations, which include domestic and dating violence,
7. sexual harassment, sexual exploitation, sexual misconduct, stalking, and retaliation, as
8. defined in that UW Regulation; and,
9. WHEREAS, all university employees, with the exception of those with statutory privilege,
10. are trained mandatory reporters; and,
11. WHEREAS, information regarding the status of mandatory reporters is not frequently
12. distributed to students; and,
13. WHEREAS, all students should be informed of this status and the implications that follow in
14. the case that they may disclose information to the aforementioned individuals that would
15. result in an actionable report to the university; and,
16. WHEREAS, course syllabi provide an appropriate outlet for that information to be
17. transmitted to students before those students begin to engage in a level of interaction with
18. mandatory reporters where they may apprise that individual with evidence that necessitates a
19. report under federal and state law; and,

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20. WHEREAS, an additional requirement to the UW Regulation 6-809 Course Syllabus
21. Requirements would ensure that all students have been made aware of mandatory reporting
22. under Title IX processes.
23. THEREFORE, be it resolved by the Associated Students of the University of Wyoming
24. (ASUW) Student Government that the Faculty Senate, Dean of Students, Vice President of
25. Student Affairs, Vice President of Academic Affairs, and the Office of the General Counsel
26. review and implement the recommended change to UW Regulation 6-809 Course Syllabus
27. Requirements, as outlined in Addendum A; and,
28. THEREFORE, be it further resolved by the ASUW Student Government that this change be
29. recommended to the UW Board of Trustees for approval before the end of the 103rd
30. Administration of the ASUW Student Government; and,
31. THEREFORE, be it further resolved by the ASUW Student Government that this change be
32. implemented before the 2016-17 Academic Year.

Referred to: Academics, Technology, and Sustainability; Student Outreach and Policy

Date of Passage: 3/22/16 Signed: 
(ASUW Chairperson)

“Being enacted on 3/28/2016, I do hereby sign my name hereto and
approve this Senate action.” 
ASUW President

Addendum A

UW Regulation 6-809 Course Syllabus Requirement

- I. **PURPOSE.** To establish guidelines for the development and distribution of course syllabi.
- II. **GENERAL INFORMATION.** A syllabus makes clear the expectations and requirements the parties are expected to fulfill.
- III. **GUIDELINES**
 - A. The instructor of a course shall provide a copy of the course syllabus to the students at the beginning of the semester.
 - B. The syllabus may be distributed via hard copy or by electronic means.
 - C. The contents of a syllabus are flexible, but shall include the following:
 - i. A description of the course, including its purpose, content, and goals;
 - ii. Meeting times and/or schedule of the course;
 - iii. The general requirements and expectations for the course;
 - iv. The instructor's contact information and office hours;
 - v. Academic dishonesty policies, with a statement or a reference to UW Regulation 6-802 "Procedures and Authorized University Actions in Cases of Student Academic Dishonesty";
 - vi. Grading and attendance policies;
 - vii. A list of required materials, including texts, etc;
 - viii. A statement or a reference to the University Disability Support Services website, which may be found at <http://uwadmnweb.uwyo.edu/udss/facultyandstaff/tipsforteaching.asp>;
 - ix. A statement or a reference to the responsibility to report for all identified Title IX mandatory reporters, outlined in UW Regulation 1-256 as "every administrative officer, dean, director, department head, supervisor, and all instructional personnel," included on the Office of the General Counsel website:
<http://www.uwyo.edu/dos/sexualmisconduct/sexual%20misconduct%20policy.pdf>
 - x. A statement or a reference to the available confidential resources listed in UW Regulation 1-256 under Section 5, included on the Office of the General Counsel website:
<http://www.uwyo.edu/dos/sexualmisconduct/sexual%20misconduct%20policy.pdf>
 - xi. ~~ix.~~ If a USP course, include what requirement(s) it fulfills.
 - D. Substantive changes made to the syllabus by the instructor during the semester shall be communicated in writing to the students.
 - E. Individual colleges and departments may develop additional guidelines for course syllabi.
 - F. An instructor's failure to comply with this regulation does not relieve a student from the responsibility to meet the academic requirements of the course as determined by the instructor.