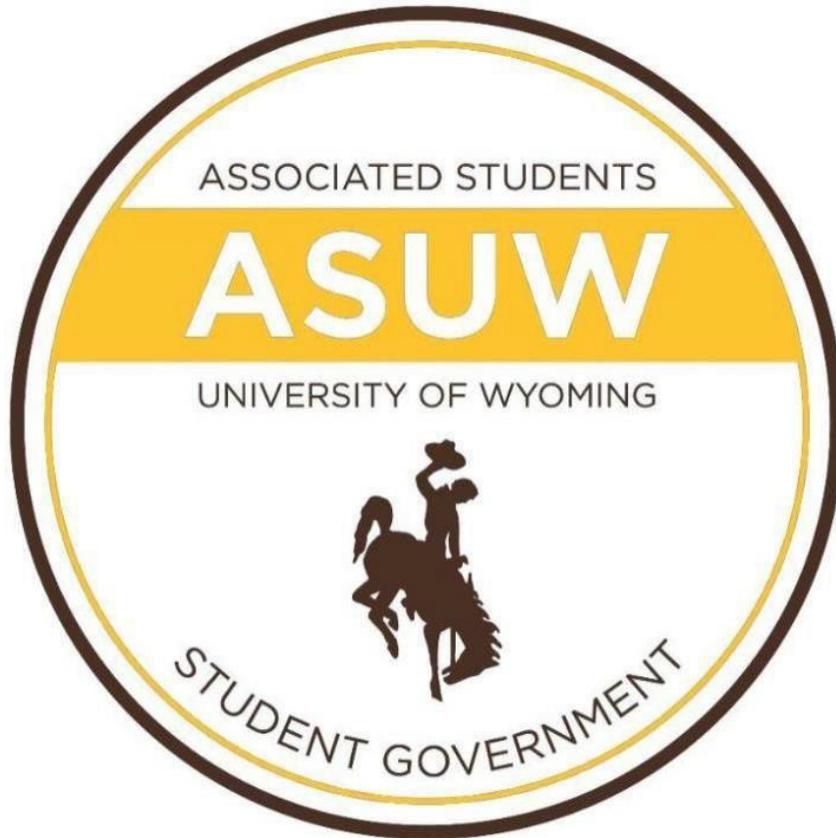


# ASUW Elections Policy



## Section 1.01 ASUW Homecoming, Outreach, Programming, and Elections Committee

### 1. Responsibilities and Authorities

- A. The Homecoming, Outreach, Programming, and Elections Committee shall annually prescribe and disseminate to all official candidates the following:
  - a. All election related and-associated dates as determined by the Committee to fit the current academic calendar following the guidelines set forth in this article. Every effort shall be made to swear in the newly elected candidates on the first Monday in May, unless this date is not a business day, or in such cases where this date falls after the end of the Academic Year, or during finals week, in which case the Homecoming, Outreach, Programming, and Elections Committee shall modify the date to conform as closely as possible to this ideal.
  - c. The Homecoming, Outreach, Programming, and Elections Committee will be allowed to determine the quantity of funds included in the candidate printing fund and they will determine the amount of money each candidate will be eligible for, as long as it is within the parameters of the budget
  - d. Any other information deemed relevant to elections by the same Committee.
- B. Applications and financial expense report forms shall be made available to all University of Wyoming Fee Paying students that qualify under the election requirements by 9:00 a.m. on a school day selected by the Committee before the end of the second month of the spring semester.
- C. The results of the voting in each election, including the number of votes received by each candidate, shall be released by the Committee after they have been announced by the ASUW Assistant Director.
- D. The Committee, along with the ASUW Assistant Director, are authorized to determine the software needed to conduct voting and to count all ballots of the elections according to the principles of Instant-Runoff Voting for the ASUW President and Vice President election and Approval Voting for the ASUW Senatorial Election.
- E. The Committee will work in collaboration with the ASUW Assistant Director to ensure that all candidates adhere to all rules outlined in this Article.
- F. ASUW professional staff will be responsible for communicating all official elections information through the ASUW elections email.
- G. Other responsibilities and authorities of the Homecoming, Outreach, Programming, and Elections Committee are outlined throughout this article.

### 2. Composition

- A. The Chair of the Homecoming, Outreach, Programming, and Elections Committee cannot run for any position in a General Election they are overseeing.

- a. Should the Chair of the Committee decide to run for a Senate position they can remain Chair with the approval of the ASUW Senate before the filing deadline. This approval will require a 4/5 vote of confidence by the Senate.
- B. No member of the Committee can run for President or Vice President in the ASUW Student Representative Elections.
- C. If a member of the Committee wishes to declare their candidacy for President or Vice President, they must resign as a member of the Committee in order to officially declare their candidacy before filing closes. If someone believes there is a possibility they may run, but have not yet made up their mind, they should make every good faith effort not to serve on the committee.

## Section 1.02 ASUW Assistant Director

### 1. Responsibility and Authority

- A. The ASUW Assistant Director can delegate any of their responsibilities within this Article to the Chair of the Homecoming, Outreach, Programming, and Elections Committee or to any members of the ASUW Business Office who are not running in the ASUW Election. If the ASUW Assistant Director position is vacant, the members of the ASUW Business Office will assume the responsibilities outlined for the ASUW Assistant Director.
- B. The ASUW Assistant Director, along with the Homecoming, Outreach, Programming, and Elections Committee is authorized to determine the software needed to count all ballots of the elections according to the principles of Approval and Instant- Runoff Voting.
- C. The ASUW Assistant Director will be responsible for compiling the list of eligible voters prior to the opening of voting.
- D. The ASUW Assistant Director and other members of ASUW's professional staff shall ensure that no speech, advertisement, or any other related activity pertaining to the current election and its respective races occurs inside the ASUW Office, or at official ASUW functions, other than those sponsored and conducted by the Homecoming, Outreach, Programming, and Elections Committee.
- E. The ASUW Assistant Director will work in collaboration with the Homecoming, Outreach, Programming, and Elections Committee to ensure that all candidates adhere to the Elections Policy.
- F. All votes will be counted, tabulated, and announced by the ASUW Assistant Director following the procedures outlined in Section 1.03 of this Elections Policy .
- G. The ASUW Assistant Director will be responsible for hosting the candidate

workshop to explain the elections rules on the date applications are due at a time and place to be announced by the ASUW Homecoming, Outreach, Programming, and Elections Committee.

- H. The ASUW Assistant Director will be responsible for enforcing any sanctions put on candidates by the Judicial Council.
- I. Other responsibilities and authorities of the ASUW Assistant Director are outlined throughout this Article.

### Section 1.03 Criteria for General Elections

#### 1. Definition:

- A. An ASUW Election shall be considered a General Election if it conforms to all of the following criteria: A general election must be initiated by the ASUW Senate with a two-thirds (2/3) vote in affirmation. Matters to be considered in a general election can be brought before the ASUW Senate by any student. Whereupon a general election is initiated, the Homecoming, Outreach, Programming, and Elections Committee shall be vested with both the power to determine when the election will be held and the responsibility of coordinating the election.
  - B. All University of Wyoming fee-paying students shall be able to vote.
  - C. Voting shall be open for a minimum of 72 hours, and the election shall be advertised for no less than 10 business days prior to taking place.
  - D. Pre-approval by the ASUW Assistant Director or, if vacant, a designee determined by the Dean of Students Office, after the Senate has initiated.
2. While there may be multiple general elections per academic year, if, for example, it is necessary to receive approval to amend the ASUW Constitution, an election in which candidates for the ASUW Senate, the ASUW President, and the ASUW Vice President are elected shall be held only once per academic year. This shall be called the ASUW Student Representative Election. This is the only election in which these candidates may be elected.

### Section 1.04 Process for ASUW Student Representative Elections

- 1. An ASUW Student Representative Election shall be defined as the election in which ASUW Senators, the ASUW President, and the ASUW Vice President are elected. An ASUW Student Representative Election is a type of general election, and thus ballot initiatives may also be voted on.
- 2. The remainder of this section outlines the process solely for a Student Representative Election and shall not be construed so as to be binding on other elections that may take place.
- 3. Applications:
  - A. Applications will be created by the Homecoming, Outreach, Programming, and Elections Committee and monitored by the ASUW Assistant Director.

- B. The filing deadline for all applications will be no later than 4:30 p.m. on a date that is no less than three (3) weeks following the release of the applications.
- C. All candidates who submit applications after the filing deadline will be considered write-in candidates.
- D. All dates related to the applications will be decided by the Homecoming, Outreach, Programming, and Elections Committee.

#### 4. Candidate Workshop

- A. The candidate workshop will be scheduled planned and hosted by the ASUW Assistant Director and will be used to explain the elections, process, rules, and dates to all candidates.
- B. All candidates will be required to attend the candidate workshop. Candidates who are unable to attend the workshop must inform the ASUW Assistant Director prior to the workshop and will be required to attend a makeup session.
- C. The candidate workshop will be held after the filing deadline on the same day.

#### 5. Ballots

- A. The names listed on the ballot will include all qualified President and Vice President tickets and all qualified Senate candidates. The names of write-in candidates will not be included on the ballot.
- B. The ballot will include an appropriate photo and statement submitted by each candidate. The length of the candidate statements will be set by the Homecoming, Outreach, Programming, and Elections Committee and must be included in the application. Photos will be taken at the Candidate Workshop. Other photos may be used and deemed appropriate at the discretion of the ASUW Assistant Director.
- C. The order of candidates on the ballots will be determined by the Assistant Director at random for each individual voter, if possible. If not, a drawing to randomize the ticket order shall be conducted by the ASUW Assistant Director prior to the finalization of the ballot.
- D. All voting will be conducted using electronic online ballots.
  - a. The use of alternative voting methods is permitted and will be developed by the ASUW Assistant Director and the Homecoming, Outreach, Programming, and Elections Committee and use of such methods will be at the discretion of the ASUW Assistant Director.
- E. Should an initiative be included on the ballot it must follow the procedures outlined in Section 1.07.

#### 6. Elections

- A. The elections will be held no less than three (3) weeks after the filing deadline and the elections end date must allow for at least one (1) regular senate meeting to be held before the spring semester finish date as outlined by the

Office of the Registrar.

- B. The Homecoming, Outreach, Programming, and Elections Committee shall make an effort to provide a two (2) week transition period between administrations.
- C. Twenty-one (21) total Senators will be elected. These seats will all be at-large, and will not represent any particular college or school, but instead all students at the University of Wyoming.

## 7. Voting Methods

- A. Subsection 7.01 President and Vice President
  - a. All fee paying students will be permitted to vote online.
  - b. Voting must be open between seventy-two (72) and ninety (90) hours.
  - c. Voting for President and Vice President tickets will be conducted according to the principles of Instant- Runoff Voting and thus voters will rank their preferences of candidates from first to last.
    - i. The procedures for instant-runoff Voting, also known as the Alternative Vote or Preferential Voting, is described in Robert's Rules of Order Newly Revised in Chapter XIII §45.11th edition, 2011, p. 425-28.
  - d. The candidates for ASUW President and Vice President who are not eliminated after the instant- runoff shall be declared the winners of those positions.
- B. Subsection 7.02 Senatorial Candidates
  - a. Any fee paying student will be permitted to vote online.

## 8. Results

- A. Voting for Senatorial candidates will be conducted according to the principles of Approval Voting and thus voters will be allowed to indicate whether or not they "approve" of every single candidate running in the election.
- B. Those who receive the highest number of approval votes shall be elected, until at such point either all candidates have been elected or all the seats are filled.

- C. Write-in candidates may be elected, if they receive sufficient support.
  - a. Voting results shall be tabulated by the ASUW Assistant Director using the method they deem most efficient and effective.
  - b. No voting information shall be available until the ASUW Assistant Director has finished tabulating all ballots. With the approval of the ASUW Homecoming, Outreach, Programming, and Elections Committee the Assistant Director can publish current vote tallies up to twenty-four (24) hours before voting closes.
  - c. The results of voting in each election shall be announced by the ASUW Assistant Director at a location chosen by the Election Committee within (24) hours of when the elections results are available.
  - d. Any write-in candidate or ticket who wins an election must fulfill the write-in candidate requirements outlined in Section 1.04 Subsection 3 and must abide by the campaign rules outline in Section 1.05.
  - e. The order of replacement seats in the case of a resignation in the Senate shall be determined by reverse order of elimination from the election.

#### 9. Financial Expense Reports:

- A. The Financial Expense Report Form will be provided by the Homecoming, Outreach, Programming, and Elections Committee on the same date applications are made available.
- B. The Financial Expense Reports are an itemized statement of expenses incurred during a candidate's or ticket's campaign, and must include the following criteria:
  - i. Items or services that are donated to the candidate must be included in the expense statement at retail value. All copying and printing costs (including those made in University labs or on personal printers) must be included.
  - ii. Receipts for all expenditures must be attached to the expense statement. If for any reason a receipt is unavailable, the candidate must note the lack of receipt on the expense statement. If the exact amount for expenditures is not known, candidates are expected to accurately estimate the cost involved.
- D. The submission deadline for Financial Expense Reports shall be determined by the Homecoming, Outreach, Programming, and Elections Committee on a date that is at least three (3) days prior to the inauguration of the incoming administration.

### Section 1.05 Candidate Requirements

#### 1. Senator Candidates

- A. A candidate for Senator must meet the following requirements:
  - a. They must be an ASUW fee paying student and maintain this status.

- b. They must have and maintain the minimum GPA which is required for their associated college program.
  - c. Graduate students – either current graduate students or people going into a graduate program during the next academic year – running for this position through the election process must have to have completed nine (9) credits at the University of Wyoming through either undergraduate programs or within their graduate program, or may be in the process of completing nine (9) credits by the conclusion of the current semester in the event of filling a vacancy.
  - d. Undergrad students – Any person fulfilling this position either through election or vacancy has to have completed twenty-four (24) credits at any college, University, or higher education institute. At least twelve (12) of these credits have to have been done solely at the University of Wyoming and not through any AP, Dual enrollment, IB programs or similar programs. They cannot be a currently serving member of the ASUW Judicial Council. In the event that an individual who wishes to declare their candidacy for Senator and is currently serving as the ASUW Chief Justice or a Justice, they must resign as a member of the ASUW Judicial Council in order to officially declare their candidacy when filing closes.
  - e. Incumbent senators may run for re-election, but their campaigning must not interfere with any of their current official ASUW duties. This includes campaigning during ASUW Senate or committee meetings.
- B. The ASUW Assistant Director will automatically verify that all candidates are not on Conduct Probation as assigned by the Assistant Dean of Students for Judicial Affairs or designee in the Dean of Students Office. If a candidate is on Conduct Probation, they will be ineligible for the election. All candidates for Senator will run individually.
2. President and Vice President Candidates
- A. Both candidates on a ticket for ASUW President and Vice President must meet the following requirements:
    - a. They must be a full-time ASUW fee paying student and maintain this status.
    - b. They must have and maintain the minimum GPA which is required for their associated college program.

- c. They must submit an application by the required deadline (as outlined in Article 5, Section 5.01, Subsection 1, Clause A of these By-Laws) provided by the Homecoming, Outreach, Programming, and Elections Committee.
  - d. They must have completed no less than sixty (60) hours of university credit by June 10 of the calendar year in which they were elected as an undergraduate student.
  - e. They must have completed no less than twenty-four (24) of those hours as an undergraduate student.
  - f. They cannot be a currently serving member of the ASUW Judicial Council or the ASUW Homecoming, Outreach, Programming, and Elections Committee. In the event that an individual who wishes to declare their candidacy or is currently serving in one of these capacities, they must resign as a member of the ASUW Judicial Council or the ASUW Homecoming, Outreach, Programming, and Elections Committee in order to officially declare their candidacy when filing closes.
  - g. Incumbent ASUW Senators and ASUW Executives shall be allowed to run for President or Vice President. However, their campaigning may not interfere with any of the current official duties. Campaigning during official ASUW meetings of one of the three branches shall not be allowed.
  - h. The ASUW Assistant Director will automatically verify that all candidates are not on Conduct Probation as assigned by the Assistant Dean of Students or designee in the Dean of Students Office. If a candidate is on Conduct Probation, they will be ineligible for the election.
- B. Candidates for President and Vice President will run jointly on a combined ticket. Students will not be able to vote for a President and Vice President individually but must instead vote for a ticket. All election rules will apply jointly to candidates for President and Vice President running on the same ticket.
  - C. Candidates for President and Vice President who wish to be eligible as candidates for Senator must submit a separate application (by the required deadline as outlined in Article 5, Section 5.01, Subsection 1, Clause A of these By-Laws) to run for Senate.
3. Write-in Candidates
- A. Write-in Candidates must fulfill the same candidate requirements as all other Senate and President and Vice President candidates.
  - B. All candidates who submit applications after the filing deadline will be considered write-in candidates.
  - C. If a write-in candidate would like to be eligible to campaign after they have submitted their application, they must notify the ASUW Outreach,

Programming, and Elections Committee and the ASUW Assistant Director and must abide by all the rules outlined in Section 1.06 Subsection 7 of this Article.

- D. After being notified of winning an election write-in candidates will be given seven (7) days to submit an application and financial expense report.
4. Candidate Responsibility Statement:
- A. In addition, to the requirements listed above candidates must agree to the Candidate Responsibility Statement which is as follows:
    - a. “I verify, that I am, to the best of my knowledge, qualified to run in the ASUW Elections. I have read all the rules governing the ASUW Elections, and understand I am responsible for abiding by these rules. I will conduct myself in a fair, democratic fashion, representative of the ASUW Student Government consistent with the ASUW Code of Ethics.”
  - B. The Candidate Responsibility Statement should be included in the Elections Applications all candidates must agree to the Candidate Responsibility Statement before the conclusion of the candidate workshop.

## Section 1.06 Campaign Rules

- 1. General Campaign Rules
  - A. All candidates are responsible for abiding by understanding all the rules outlined by the Elections Policy.
  - B. Candidates who submit applications after that date will not have their names placed on the ballot. Candidates will be required to attend a workshop to explain the election rules on the date applications are due at a time and place to be announced by the ASUW Homecoming, Outreach, Programming, and Elections Committee. Reasons constituting legitimate excuses for missing the workshop will be determined in advance by the Committee. Candidates with valid excuses must submit them to the Committee prior to the workshop and will be required to attend an alternate session with the ASUW Assistant Director.
  - C. No candidate will be eligible to begin campaigning until the Outreach, Programming, and Elections Committee has received the candidate’s application and the filing deadline has passed. Additional requirements can be added so long as they are included in the Elections Application.
  - D. All campaign materials worth \$5 or more must include a disclaimer identifying the sponsor. The disclaimer must state either “paid for by” or “sponsored by.” Materials not bearing this statement are prohibited and subject to removal at the

discretion of the Homecoming, Outreach, Programming, and Elections Committee and sanctions may be imposed by the Judicial Council.

- E. The use of the ASUW logo on campaign materials is prohibited. Exceptions to this rule can be defined by the Homecoming, Outreach, Programming, and Elections Committee.
  - F. No ASUW-purchased merchandise can be used while campaigning including, but not limited to, name tags, padfolios, jackets, and polos.
  - G. No campaign material shall be displayed or stored in the ASUW Office.
  - H. There shall also be no active campaigning within 30 feet of these polling places on the dates of the elections. This includes, but is not limited to previously hung posters, spoken word campaigning and possession of campaign materials such as buttons, flyers, clothing, posters etc.
  - I. Candidates must account for any costs incurred by the use of or acquisition of all campaign materials.
  - J. It will be at the discretion of the Homecoming, Outreach, Programming, and Elections Committee to determine the definition of campaign materials should the issue arise.
  - K. Campaigning at meetings of the ASUW programs listed under Article 8, Section 8.01 of these By-Laws shall be allowed at the discretion of the student leaders of the programs.
  - L. There shall be no disruptive campaigning in class, and this will be at the discretion of the presiding instructor.
  - M. Candidates will be held responsible for making their associated supporters aware of all election rules.
  - N. If any person is elected to more than one position in the election, that person must resign from all but one position before the inauguration per Article 4 Section 2 of the ASUW Constitution. Candidates running in multiple elections will be given the opportunity to designate their preferred position.
  - O. All candidates shall adhere to the University of Wyoming's Student Code of Conduct during the course of campaigning
2. Physical Campaign Materials
- A. Physical campaign materials are, posters, banners, fliers, handouts and all other tangible materials used for a candidate's campaign.
  - B. All materials displayed must conform to the restrictions placed on them by the administrator of that area.
  - C. Campaigns may use the services of Student Technical Services; however, these fees must be reported on their campaign expense reports.
  - D. There shall be no defacing or removal of another candidate's campaign materials by a candidate or a candidate's campaign staff.
  - E. All candidates are responsible for removing all election materials in a timely manner.

### 3. Virtual Campaign Materials

- A. Virtual campaign materials will include, but are not limited to, social media, websites, and email. The Homecoming, Outreach, Programming, and Elections Committee will be allowed to define virtual campaigning should the issue arise.
- B. All candidates are responsible for abiding by the Terms of Service for any social media site they are campaigning on.
- C. All costs associated with the virtual campaigning must be included in the candidate's financial expense report and must comply with Section 1.04 subsection 9.
- D. Candidates are allowed to share virtual posts from student organizations but must include a disclaimer clarifying their involvement with the Student Organization or event. This disclaimer could be as follows, "This event is not hosted or funded by the candidate".
- E. Candidates are not allowed to share any posts that include the ASUW Logo except for posts directly related to ASUW Elections in compliance with Subsection 1 Clause D of this Section.
- F. No candidate may send campaign emails to more than fifty (50) UW email accounts within a 24-hour period. Each email within a University list serves shall be counted, and third-party list serves are prohibited.
- G. Candidate Social Media Code of Conduct
  - a. No candidate in a Senatorial election may post more than five (5) times on a single social media platform in a 24-hour period. No candidate in a Presidential/Vice-Presidential election may post more than seven (7) times on a single social media platform in a 24-hour period.
    - i. Any social media posting methods vanish after 24 hours (e.g. Instagram stories, etc.) do not apply to this section.

### 4. Financial Expense Reports

- A. All candidates must submit a completed and signed financial expense report using the financial expense report form provided by the Elections Committee even if no costs were incurred.
- B. Candidates must submit their financial expense report to the ASUW Accountant by the submission deadline outlined in Section 1.04 Subsection 3 of this Article and any financial expense report submitted after the deadline will be subject to review by the ASUW Judicial Council.
- C. All candidates must submit a signed financial expense report.
  - a. President and Vice President tickets are required to submit one financial expense report for their campaign.
- D. Separate signed expense statements must be submitted for each campaign if a candidate is running for a senate position, as well as on the President and Vice President ticket.

- E. Expense statements filed after the aforementioned deadline are subject to discretionary review and sanctions by the Judicial Council.

5. Endorsements

- A. For the purposes of the ASUW Elections there will be two classifications of endorsements, financial endorsements, and public endorsements.
- B. Financial endorsements are all items or services that are donated to a candidate or ticket. All financial endorsements must be included on a candidate's or tickets financial expense report.
- C. Should a Student Organization (SO) endorse a candidate or ticket which results in the waiver of Student Technical Services fees, this must be noted as a donation or financial endorsement in the financial expense report.
- D. Public endorsements are statements of support for a candidate or ticket by any individual, or group.
- E. All ex-officio members of the ASUW Senate will be allowed to endorse any candidate with the exception of ASUW Programs and Strategic Partners who will not be allowed to financially endorse any candidates.
- F. Members of the ASUW Homecoming, Outreach, Programming, and Elections Committee will not endorse any candidate.
  - a. Current Members of the ASUW Homecoming, Outreach, Programming, and Elections Committee are allowed to be a candidate and are allowed to campaign for themselves or their ticket. However, their campaigning must not interfere with their official duties.
- G. Members of the ASUW Executive Branch will not endorse any candidate.

6. Violations

- A. Any campaign material in violation of any of the above rules will be subject to removal by the Elections Committee. Candidates in violation will also be subject to sanctions by the Judicial Council.

7. Write-in Candidates

- A. Write-in candidates are defined by Section 4, Subsection 3, Clause B of this Article.
- B. Write-in candidates must follow all rules previously outlined in the Sections one(1) through six (6) of this Article and will be required to follow the additional rules outlined in this Section.
- C. The names and information of specific write-in candidates will not be included on the Elections ballot or in any ASUW Elections marketing between the filing deadline and the closure of voting.
- D. Write-in candidates will not be eligible to participate in any ASUW Elections events as a candidate between the filing deadline and the closure of voting.
- E. Write-in candidates will not be given access to funds or resources provided to candidates by the Elections Committee.

## Section 1.07 Complaints and Sanctions

### 1. Complaints

- A. All complaints must be submitted in writing to the Judicial Council. Verbal complaints will not be considered.
- B. Each complaint will only be reviewed once. If one complaint is submitted by multiple people, the Judicial Council can combine the complaints.
- C. The Judicial Council will review and decide on all complaints within ten (10) academic days of the submission of the complaint.
- D. The Judicial Council may impose sanctions for all officially written complaints and violations.
- E. The Judicial Council may also impose sanctions against the complainant should the Judicial Council feel that the complainant has intentionally filed erroneous complaints.
- F. All appeals to the Judicial Council will follow the method prescribed in the ASUW By-Laws and the Rules and Procedures of the Judicial Council.

### 2. Sanctions

- A. Any candidate who fails to abide by the verdict and sanctions of the Judicial Council may be disqualified from the election or from the position won in the election.
- B. No candidate shall be disqualified from a currently elected position or appointed office for a campaign violation for the most recent election, nor shall a candidate be disqualified from running for or serving in another ASUW position.
- C. If sanctions were imposed by the Judicial Council, appeals may be made following the method prescribed in the ASUW By-Laws and the Rules and Procedures of the Judicial Council.
- D. Sanctions may include, but are not limited to, reduction of the spending limit for that candidate, removal from the ballot, or disqualification from office.
- E. The ASUW Assistant Director will be responsible for enforcing all sanctions imposed by the Judicial Council.

## Section 1.08 Ballot Initiatives and Referendum Votes

### 1. Student Initiatives

- A. Any ASUW member may propose a referendum vote of the student body during an ASUW Election through a student initiative.
  - a. For a student initiative to be considered it must be submitted to the ASUW Elections Committee at least forty (40) days prior to the ASUW General Election accompanied by student signatures representing at least ten percent (10%) of ASUW members.

- b. The format for student initiatives will be published and updated by the Elections Committee every two (2) years.
  - c. The student initiative shall be presented to the Senate by the author(s) of the initiative, during the next regularly scheduled meeting following submission to the Elections Committee as “NewBusiness.”
  - d. At least fifty percent (50%) of the accompanying signatures shall be verified by the ASUW Homecoming, Outreach, Programming, and Elections Committee with the assistance of the ASUW Assistant Director. The verification process shall extend no more than thirty (30) days beyond the date the initiative has been presented to the Senate. At the end of the verification process or at the end of thirty (30) days, the ASUW Homecoming, Outreach, Programming, and Elections Committee shall report the results of the verification process to the Senate.
- B. A referendum vote proposed through a student initiative will be added to the ballot of the next ASUW General Election when the Homecoming, Outreach, Programming, and Elections Committee has verified the required signatures.

## 2. Senate Initiatives

- A. The ASUW Senate may propose a referendum vote of the student body during an ASUW Election through a senate initiative.
- a. Any proposed senate initiative shall come to the Senate in the form of legislation four (4) weeks prior to the ASUW Election.
  - b. The exact language and format of the proposed referendum vote shall be included as a part of the legislation, in the form of an addendum.
  - c. Legislation to place a senate initiative upon the ballot shall require a two-thirds (2/3rds) vote of the Senate.
- B. A referendum vote proposed through a senate initiative will be added to the ballot of the next ASUW General Election when it is passed by the ASUW Senate.

## 3. Referendum Votes

- A. All referendum votes included on any ASUW Elections Ballot will use the St. Marie Referendum Format which includes the following components, Referendum Number and Title, Description, Ballot Question and Full Text. These components are described in Clauses B through E of this Subsection.
- B. The ASUW Senate may initiate a General Election, by a two-thirds (2/3) vote, to accompany any approved Senate initiative.
- C. Initiative Description
- a. The initiative description is a concise, two to four (2-4) sentence, explanation of the initiative and the changes that would occur upon approval of the referendum.

- D. Ballot Question
    - a. The ballot question for all referendums will be: “Do you support the proposed initiative? Yes [ ] No [ ]”
  - E. Full Text
    - a. A link to the full text of the proposed initiative will be supplied after the ballot question and the link must be accessible to all voting students.
4. Elections for a Ballot Initiative
- A. All ballot initiatives shall only be voted on in an ASUW General Election.
  - B. The ASUW Student Government shall work to enact any such measure passed by a majority of the voting student body, so long as the measure is under the direct control of the ASUW Student Government. Any measure passed that is not under the direct control of the ASUW Student Government shall be the subject of a report by the ASUW President to the University of Wyoming Board of Trustees at their next meeting. In the case that such a question relates to off campus entities, the ASUW President shall inform the appropriate body of the vote of the students.

#### Section 1.09 Amendments and Suspension

- 1. Amendments
  - A. No amendments or changes will be made to this Policy two (2) weeks before the ASUW General Election.
- 2. If any changes are made to this Article after the applications open for the ASUW General Election, the Elections Committee will be responsible for informing all the candidates of these changes.
- 3. Suspension
  - A. From the time the application for elections is published until results are announced, any portion of this policy may be suspended only with the consent of a four-fifths (4/5ths) vote of the ASUW Senate, the ASUW Assistant Director, and the ASUW Chief Justice.
  - B. At all other times, any portion of this policy may be suspended with a four-fifths (4/5ths) vote of the ASUW Senate.