



SENATE BILL #2730

TITLE: Finance Policy Edits – Article 3, Sections 3.12-3.14

DATE INTRODUCED: November 24, 2020

AUTHOR: Senator Hoversland

SPONSORS: Student Organization Funding Board

1. WHEREAS, the purpose of the Associated Students of the University of Wyoming (ASUW)
2. Student Government is to serve our fellow students in the best manner possible; and,
3. WHEREAS, the Finance Policy of the ASUW can be convoluted and confusing to students
4. both outside and within the ASUW; and,
5. WHEREAS, in an effort to promote transparency and accessibility for the ASUW, the
6. Student Organization Funding Board is working as a committee to balance marketing its
7. services to student organizations (SOs) to be able to expend the funds allocated to them,
8. assist SOs and their leaders with holding events, and updating its internal documents to be
9. more understandable for SOs and their leaders; and,
10. WHEREAS, minor grammatical edits are necessary to make the working documents of the
11. ASUW professional and comprehensible; and,
12. WHEREAS, updates to policies are needed every so often to reflect the changing times; and,
13. WHEREAS, the changes shown in Addendum A fulfill the missions stated above.
14. THEREFORE, be it enacted by the Associated Students of the University of Wyoming
15. (ASUW) Student Government that the Finance Policy be amended to reflect the changes
16. outlined in Addendum A; and,
17. THEREFORE, be it further enacted that these changes take effect at the beginning of Fiscal
18. Year 2022.

Referred to: Budget and Planning; Student Organization Funding Board

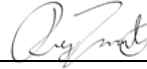
Date of Passage: December 1, 2020

Signed: _____

A handwritten signature in black ink, appearing to read "Senator Hoversland", written over a horizontal line.

(ASUW Chairperson)

“Being enacted on December 1, 2020, I do hereby sign my name hereto and
approve this Senate action.”



ASUW President

Addendum A

Article 3. ASUW SO FUNDING BOARD AUTHORITY AND GUIDELINES

Section 3.12 Post Event Requirements and Program Evaluation

1. All invoices and ~~RSO~~ post-event evaluations must be submitted to the ASUW Business Office within thirty (30) days following the event or the allocation shall be void and the funds shall be revoked.
2. A program evaluation must be completed by ~~an RSO~~ representative and turned in to the ASUW Business Office within thirty (30) days following the event. ~~—~~Failure to complete the program evaluation may affect the ~~RSO's~~ future ~~RSO~~ Funding Board requests.
 - A. ~~A c~~Completed program self-evaluation and attendee evaluations of events funded by ASUW should be given by the relevant ASUW ~~Director of RSO~~ Relationship executive for review.
3. ASUW and the ~~Campus Activities Center~~Student Organizations and Entertainment Office staff shall serve as advisors to ASUW funded programs and events. The ASUW Business Office shall serve as the financial advisor for all ASUW funded activities.

Section 3.13 Allocations for Conference Registration Fees

1. ~~RSOs~~ wishing to receive funds for conference registration fees may apply to the ~~RSO~~ Funding Board. ~~RSOs~~ may only receive \$750.00 per semester for conference registration.
 - A. "Per Semester" is determined by conference start date;
 - B. Conferences ~~occurring-beginning~~ between July 1st and December 31st shall be defined as occurring in the Fall Semester;
 - C. Conferences ~~occurring-beginning~~ between January 1st and June 30th shall be defined as occurring in the Spring Semester.
2. Applications for funding must be submitted at least thirty (30) days prior to the conference start date and in accordance with ~~RSO~~ funding guidelines.
 - A. Exceptions to this policy may be considered by the ~~RSO~~ Funding Board.
3. Only those who are members of the ASUW are eligible to receive monies for registration fees.
4. ASUW funds allocated through the ~~RSO~~ Funding Board for conference registration cannot be applied to travel, lodging, meals, or any other travel expenses.
5. All registration documentation and ~~documentation-receipts~~ must be submitted to the ASUW Business Office ~~thir~~sixty (360) days ~~before the conference~~after the allocation is approved by the SO Funding Board or the allocation shall be void and the funds revoked.
6. All ~~RSOs~~ who receive funds for conference registrations fees will be required to host a presentation about the conference within thirty (30) days of attending the conference. They will also be required to complete a participant evaluation form about the conference; this form should be turned into the relevant ASUW executive for review.

Section 3.14 Allocations for Academic Competition Registration Fees

1. ~~RSOs~~ wishing to receive funds for academic competition registration fees may apply to the ~~RSO~~ Funding Board. ~~RSOs~~ may only receive \$2000.00 for competitions per year.
 - A. Per “Year” is determined by academic competition start date;
 - B. Competitions beginning between July 1st and December 31st shall be defined as occurring in the Fall Semester;
 - A.C. Competitions beginning between January 1st and June 30th shall be defined as occurring in the Spring Semester.
2. Applications for funding must be submitted at least thirsixty (360) days prior to the academic competition date and in accordance with ~~RSO~~ funding guidelines.
 - A. Exceptions to this policy may be considered by the ~~RSO~~ Funding Board.
3. Only those who are members of the ASUW are eligible to receive monies for registration fees. ~~RSOs~~ must be associated with a College within the University of Wyoming to be eligible to receive monies.
4. ASUW funds allocated through the ~~RSO~~ Funding Board for academic competition registration cannot be applied to travel, lodging, meals, or any other travel expenses. They can be applied to monetary fees or physical materials for the competition registration.
5. ~~RSOs~~ wishing to receive funds must show that they have looked for outside funding.
 - A. If requesting \$625.00 or less, the ~~RSO~~ is not required to obtain any outside funding.
 - B. If requesting between \$625.01 and \$2,004,250.00, the ~~RSO~~ is required to obtain outside funding that is equivalent to 10% of the amount requested.
 - i. Exceptions to this policy may be considered by the SO Funding Board.
 - ~~B. If requesting \$1,250.01 or more, the RSO is required to obtain outside funding that is equivalent to 25% of the amount requested and the request must be approved by the Senate.~~
6. All registration documentation and receipts must be submitted to the ASUW Business Office within thirsixty (360) days after the allocation is approved by the SO Funding Board of the academic competition or the allocation shall be void and the funds revoked.
7. All ~~RSOs~~ who receive funds for academic competition registration fees will be required to host a presentation about the academic competition within thirty (30) days of attending the academic competition. They will also be required to complete a participant evaluation form about the competition; this form should be turned into the relevant ASUW executive for review.