



SENATE BILL #2731

TITLE: Finance Policy Edits – Article 4

DATE INTRODUCED: November 24, 2020

AUTHOR: Senator Hoversland

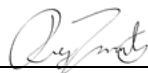
SPONSORS: Student Organization Funding Board

1. WHEREAS, the purpose of the Associated Students of the University of Wyoming (ASUW)
2. Student Government is to serve our fellow students in the best manner possible; and,
3. WHEREAS, the Finance Policy of the ASUW can be convoluted and confusing to students
4. both outside and within the ASUW; and,
5. WHEREAS, in an effort to promote transparency and accessibility for the ASUW, the
6. Student Organization Funding Board is working as a committee to balance marketing its
7. services to student organizations (SOs) to be able to expend the funds allocated to them,
8. assist SOs and their leaders with holding events, and updating its internal documents to be
9. more understandable for SOs and their leaders; and,
10. WHEREAS, minor grammatical edits are necessary to make the working documents of the
11. ASUW professional and comprehensible; and,
12. WHEREAS, the SOFB strives to be advocates for the students and leaders of SOs; and,
13. WHEREAS, the SOFB allocates funds budgeted to it and received from student fees back to
14. students; and,
15. WHEREAS, the SOFB strives to be good fiduciaries of this precious money; and,
16. WHEREAS, updates to policies are needed every so often to reflect the changing times; and,
17. WHEREAS, the changes shown in Addendum A fulfill the missions stated above.
18. THEREFORE, be it enacted by the Associated Students of the University of Wyoming
19. (ASUW) Student Government that the Finance Policy be amended to reflect the changes
20. outlined in Addendum A; and,

21. THEREFORE, be it further enacted that these changes take effect at the beginning of Fiscal
22. Year 2022.

Referred to: Budget and Planning; Student Organization Funding Board

Date of Passage: December 1, 2020 **Signed:** 
(ASUW Chairperson)

**“Being enacted on December 1, 2020, I do hereby sign my name hereto and
approve this Senate action.”** 

ASUW President

Addendum A

Article 4. Sanction for Failure to Comply with ASUW Finance Policy

Section 4.01 General Violations of ASUW Finance Policy

1. ~~RSOs~~ receiving allocations of ASUW funds shall use them in accordance with their itemized requests and any additional stipulations placed on the allocations by the ~~RSO~~ Funding Board and/or the ASUW Senate. ~~Any changes made to an approved request must be reconsidered and approved by the RSO Funding Board prior to their use~~ of the allocated funds.
2. Failure to comply with any provisions of this Article may result in the loss of funding for events that have not already taken place.
3. If ~~an RSO~~ uses ASUW ~~funds~~money for items explicitly disallowed by the ASUW Finance Policy, that ~~RSO~~ must repay those funds to the ASUW Student Government.
4. If ~~an RSO~~ violates any portion of the ASUW Finance Policy or any additional stipulations placed on the allocations by the ~~RSO~~ Funding Board and/or the ASUW Senate, it may be placed on ~~probation~~an advisory term or suspended from applying for funding in the future.
5. All infractions of the ASUW Finance Policy or additional stipulations placed on ~~an RSO~~ by the ~~RSO~~ Funding Board or ASUW Senate stay on the ~~RSO's~~ record for one calendar year from the most recent infraction.
6. Infractions will be categorized into major and minor infractions as defined by the following table:

A. Minor Infractions

1. Failed to spend in accordance with itemized request submitted to the SO Funding Board;
2. Failed to use approved ticketing venue;
3. Failed to advertise ticketing locations in accordance with the ASUW Finance Policy;
4. SO bought things disallowed by the ASUW Finance Policy;
5. Post-event SO self-evaluation was not completed within thirty (30) days;
6. Videos purchased by ASUW were not returned to ASUW;
7. SO failed to put ASUW Logo on all promotional materials, including but not limited to: all social media outlets, posters, flyers, and handouts.

B. Major Infractions

1. Charged admission for or collected registration fees from UW students;
2. Failed to advertise ticketing locations in accordance with ASUW Finance Policy;
3. Failed to advertise off-campus events on campus;

4. Violated any laws, including but not limited to: presence of illegal substances, paraphernalia, underage drinking at an event;
5. SO violated any ASUW Finance Policies while being on an advisory term;
6. Disregard of prior notice of infraction provided by an ASUW executive;
- 4.7. For any single SO event funded that violates three (3) or more minor infractions those cumulative infractions constitute a major infraction.

B-C. Any other rule in the ASUW Finance Policy that is not explicitly defined in this table will be considered ~~a minor infraction~~ either a major or minor infraction, at the discretion of the SO Funding Board.

Section 4.02 Probationary-Advisory Term

1. Minor Infractions of the ASUW Finance Policy will result in the ~~RSO~~ being placed on an advisory term~~probation~~. The ~~probationary period~~advisory term for an ~~RSO~~ will be a full calendar year from the date of the most recent infraction. The ~~probationary period~~advisory term shall never exceed a full year from the date of the infraction(s).
2. ~~RSOs~~ being considered for ~~probation~~an advisory term will receive proper notice of their infraction(s) and will be given the opportunity to be heard in front of the ~~RSO~~ Funding Board regarding the alleged infraction(s) at least one week prior to formal action taking place.
 - A. Once officially placed on probation an ~~RSO~~ will be required to meet with the ~~designated-relevant~~ ASUW ~~eExecutive~~ and sign an ASUW Finance Policy Violation Agreement for ~~RSOs~~ form outlining the terms and conditions of the ~~probationary period~~advisory term. If the ~~RSO~~ fails to meet with the relevant ASUW ~~eExecutive~~, the ASUW Finance Policy Violation Agreement for ~~RSOs~~ form will be sent to their student emails and listed ~~a~~Advisor or the Student Organizations and Entertainment Office.
- ~~3.~~ During the probationary period, any further violation, either major or minor, of the ASUW Finance Policy will result in the temporary suspension of the ~~RSO's~~ ability to apply for funding through the ~~RSO~~ Funding Board. The length of this suspension will include one full calendar year from date of the most recent infraction, followed by a subsequent ~~probationary period~~advisory term of one calendar year.
3.
 - A. ~~RSOs~~ will have notice regarding the alleged infraction(s) while on ~~probation~~an advisory term and an opportunity to be heard in front of the ~~RSO~~ Funding Board one week prior to formal action taking place.
4. If an ~~RSO~~ uses ASUW money for items explicitly disallowed by the ASUW Finance Policy, that ~~RSO~~ must repay those funds by the end of their ~~probation~~advisory term or suspension period. If an ~~RSO~~ does not repay those funds, their probation period will be extended until the ~~RSO~~ is able to repay the funds.

Section 4.03 Suspension of Funding

1. Major Infractions of the ASUW Finance Policy will result in the temporary suspension of the **RSO**'s ability to apply for funding through the **RSO** Funding Board.
2. Major Infractions will mean an **an RSO** will be ineligible to apply for funding for a full calendar year from the date the most recent infraction(s) occurred.
- ~~3. **RSO Funding Board** may request a two-thirds 2/3 standing vote of the ASUW Senate to reduce the suspension of funding for a **RSO** by up to half of the calendar year.~~
- ~~4. **Suspension of funding may never exceed a full year from time of initial major infraction.**~~
- ~~5.3.~~ Immediately following the term of suspended funding, the **RSO** will be placed on probation an advisory term for a full calendar year.
- ~~6.4.~~ **RSOs** being considered for suspension of funds will receive proper notice of their infraction(s) and will be given the opportunity to be heard in front of the **RSO** Funding Board and/or ASUW Senate regarding the alleged infraction(s) at least one week prior to formal action taking place.
- ~~7.5.~~ Once an **an RSO** is officially suspended from funding, the **RSO** will be required to meet with the ~~designated-relevant~~ ASUW eExecutive and sign an ASUW Finance Policy Violation Agreement for **RSOs form** outlining the terms and conditions of the suspension. If the **RSO** fails to meet with the relevant ASUW eExecutive, the ASUW Finance Policy Violation Agreement for **RSOs form** will be sent to their student emails and listed aAdvisor or the Student Organizations and Entertainment Office.
- ~~8.6.~~ Once the suspension of funding period has passed the **RSO** will be required to meet with the ~~designated-relevant~~ ASUW eExecutive and sign an ASUW Finance Policy Violation Agreement for **RSOs form** outlining the terms and conditions of the ~~probationary period~~ advisory term. If the **RSO** fails to meet with the relevant ASUW eExecutive, the ASUW Finance Policy Violation Agreement for **RSOs form** will be sent to their student emails and listed aAdvisor or the Student Organizations and Entertainment Office.

Section 4.04 General Procedure for Sanctions

1. The **RSO** Funding Board or the ~~designated-relevant~~ ASUW eExecutive shall impose the suspension outlined above.
- ~~2. **The length of a RSO's suspension of funding or probationary period must not exceed the above guidelines.**~~
- ~~3.2.~~ Additional stipulations placed on an **an RSO** by the **RSO** Funding Board and/or the ASUW Senate are binding. Infractions of any additional stipulations placed on a funding request will be considered as minor infractions, unless otherwise explicitly specified by the **RSO** Funding Board and/or ASUW Senate at the time of placing the stipulation.
- ~~4.3.~~ **RSOs** may appeal this suspension through the process outlined below in Article 5.
- ~~5.4.~~ Any Senator may make a motion to lift or reduce the length of an **an RSO**'s advisory term or suspension, regardless of the **RSO**'s decision to appeal. This motion requires a two-thirds (2/3) standing vote of the Senate to pass.