



**SENATE BILL #2748**

**TITLE:** Revisions to the ASUW By-Laws – 2021 Omnibus Package

**DATE INTRODUCED:** April 20, 2021

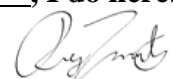
**AUTHOR:** Chief of Legislative Affairs Swilling

**SPONSORS:** The ASUW Steering Committee

1. WHEREAS, the purpose of the Associated Students of the University of Wyoming (ASUW)
2. Student Government is to serve our fellow students in the best manner possible; and,
3. WHEREAS, the By-Laws of the ASUW have multiple grammatical and formatting issues;
4. and,
5. WHEREAS, minor grammatical edits are necessary to make the working documents of the
6. ASUW professional and comprehensible; and,
7. WHEREAS, it is important to update working documents periodically so they reflect
8. changes that occur over time.
9. THEREFORE, be it enacted by the Associated Students of the University of Wyoming
10. (ASUW) Student Government that the ASUW By-Laws be amended to reflect the changes
11. outlined in Addendum A; and,
12. THEREFORE, be it further enacted that these changes take effect immediately upon passage
13. of this bill.

**Referred to:** Advocacy, Diversity, and Policy; Steering

**Date of Passage:** April 27, 2021 **Signed:**   
(ASUW Chairperson)

**“Being enacted on** April 27, 2021 **, I do hereby sign my name hereto and**  
**approve this Senate action.”** 

**ASUW President**

## **Addendum A**

### **Article 2. Legislative Branch**

#### **Section 2.02 The ASUW Senate**

##### **1. Responsibilities and Authorities**

- A. The ASUW Senate shall directly represent the students of the University of Wyoming in the best manner possible.
- B. The ASUW Senate shall have the power to enact legislation in the form of bills or resolutions in order to best serve the students of the University of Wyoming.
- C. It shall have the authority to assume whatever responsibilities it deems necessary to fulfill its obligations to the students.
- D. It shall have the authority to recommend to the Trustees the needed amount of ASUW fees to be assessed of all fee-paying students for financial support of ASUW sponsored programs and activities.
- E. In accordance with applicable University regulations, the provisions of the Constitution, and the ASUW Finance Policy, the ASUW Senate shall have the authority to annually allocate all ASUW funds received through student registration fees.
- F. It shall have the authority and responsibility to develop standards of good practice for sponsorship or financial support from ASUW.
- G. The Senate shall have the responsibility to establish an enduring Finance Policy to include restrictions and procedures for utilization of ASUW funds in the best interest of the ASUW's purposes.
- H. It shall have the authority to appoint and direct such special committees to study or investigate any issue of concern to the ASUW Senate in fulfilling its responsibilities for the University students. Such committees shall serve only during the Senate term in which they are appointed.
- I. It shall approve or reject by a two-thirds (2/3) vote any of the ASUW President's appointees or ASUW representatives to fill student held positions on University committees and boards.
- J. It shall approve or reject by a two-thirds (2/3) vote any of the ASUW Vice President's appointees to ASUW standing and special committees.
- K. The Senate shall have the power to move into Executive Session regarding matters that concern all paid employees of ASUW with the exception of the ASUW President and Vice President those that concern matters of legal affairs brought by or against ASUW, or for any other such reason that the Senate may deem it necessary. When moving into Executive session only voting members of the Senate, the member of the ASUW who is tasked with keeping the minutes for the meeting, the ASUW President, and the ASUW Chairperson shall be allowed to stay; unless otherwise specifically stated in the motion. The Senate shall reconvene into open session to take any formal action on discussion from Executive Session.

##### **2. Oath of Office**

- A. Each ASUW Senator and Officer shall take the following oath before being sworn into office: "I, (full name), do affirm before these assembled witnesses that, to the best of my ability, I will faithfully perform the duties of my office, and that I will support and uphold the Constitution and By-Laws of the ASUW."

### 3. Legislative Override

- A. Any action on a current bill or resolution will override previous Senate action on the same subject matter. Any legislation previously enacted by the ASUW Senate shall remain in full force and effect until such time as the ASUW Senate repeals or amends such prior actions, or the legislation expires of its own accord. Prior actions of the ASUW Senate shall automatically be considered superseded if inconsistent with these By-Laws, the Rules and Procedures, the Finance Policy, or the Constitution.

### 4. ASUW Senator Responsibilities

- A. Senators shall attend regularly scheduled meetings of the ASUW Senate, and any special meetings of the ASUW Senate as scheduled by the ASUW Vice President.
- B. Senators shall be allotted a set amount of unexcused absences, as determined by the ASUW Steering Committee on an annual basis.
- C. Senators shall serve on a minimum of two (2) ASUW Standing Committees, or one (1) ASUW Standing Committee and one (1) University Committee.
- D. ASUW Senators shall be required to attend a diversity workshop. This workshop should focus, but is not limited to, the diversity as it pertains to the University of Wyoming to increase awareness and decrease insensitivity towards underrepresented populations throughout campus. This diversity training will be developed by UMC in coordination with the ASUW Vice President. This training will count as one (1) service hours for the period in which it is held.
- E. ASUW Senators shall be required to attend a sexual misconduct prevention and awareness training. This training should focus on, but is not limited to, raising awareness of sexual assault at the University of Wyoming, how to prevent it, and how to support victims of sexual assault. This sexual assault prevention and awareness training will be developed by STOP Violence, or the equivalent program within Student Affairs in coordination with the ASUW Vice President. This training will count as one (1) service hour for the period in which it is held.
- F. Senators will be required to accumulate a total of two (2) service hours per service period.
- G. Service periods are defined in the following table:

**Service Periods**

August/September	January/February
October	March/April
November/December	

Service hours can be accumulated through the following means:

- A Documented office hour in the ASUW office.
  - B Documented participation in an ASUW student outreach event.
  - C Documented attendance or participation in an ASUW funded event.
  - D Documented volunteering with an ASUW program.
  - E Documented community service hour as a member of ASUW.
  - F Documented outreach to RSOs that Senators are not already affiliated with by attending an RSO meeting and sharing the resources ASUW can provide to RSOs to encourage stronger ties between ASUW and RSOs.
  - G Any other form of service hour, as pre-approved in writing by the ASUW Vice President, with the subsequent approval of the ASUW Steering Committee.
- B Senators must maintain good academic status in the College or School to which they were elected to represent.
- C Senators shall pay the ASUW Student fee.
- D Senators must maintain student enrollment at the University of Wyoming for the duration of their service.
- E Each Senator shall be required to spend two (2) service hours of their required hours as designated in the Senatorial Responsibilities in the ASUW By-Laws in the spring semester aiding the Elections Committee with outreach efforts that include, but are not limited to, speaking to classes about ASUW, speaking to RSOs about ASUW (preferably with focus in the Senator's college and/or that they are not already affiliated with), volunteering at different election outreach events, and/or formulating different elections materials.
- F Senators who are filling a vacancy during a Service Period will only be required to accumulate one (1) service hour for that period. If a Senator fills a vacancy within the last five (5) business days of a Service Period, they will not be required to accumulate any service hours for that period. Senators filling a vacancy will be required to fulfill requirements for all full service periods for the remainder of their term.

all:obj: Senators filling a vacancy will be required to fulfill requirements for full-service periods for the remainder of their term.

- G Appropriate documentation of service hours will be set and managed by the ASUW Vice President, with the subsequent approval of the Steering Committee.

The decisions of the Vice President regarding exceptions to the listed service hours can be verbally appealed to the Steering Committee at the next regular Steering Committee Meeting.

#### J. ASUW Senatorial Scholarship

- A. This scholarship shall be re-evaluated at least one time before the

legislative budget submission deadline.

- a. The Steering Committee shall be responsible for the yearly evaluation.
- B. The Budget and Planning Committee (or equivalent) shall be in charge of deciding upon an amount to be allocated toward the senatorial scholarship which will be included as a line item in the legislative budget. This is not to be construed to prevent the Budget and Planning Committee (or an equivalent committee) from changing the dollar amount allocated to each seat, but the committee may not allocate less than \$100 per Senate Seat, unless so decided by the Steering Committee. Each senate seat will have an allotted dollar amount available for the scholarship as previously decided by the Budget and Planning Committee
- C. The tiered system for the Senatorial Scholarship shall be as follows:
  - a. Senators will receive 60% of the total amount allocated toward their seat upon completion of the basic senator responsibilities as outlined in Section 2.02, subsection 4 of the ASUW By-Laws.
  - b. Senators will receive the remaining 40% of the amount allocated to their seat upon completion of the requirements outlined below.
    - Attend one (1) student organization event funded by ASUW per semester and complete an evaluation. The Steering Committee shall be tasked with the creation of the evaluation form and requirements.
    - Attend one (1) public meeting of any ASUW program, service, or strategic partner per semester.
    - Acquire one additional service hour per service period.
  - c. Senators who are elected during the year due to vacancies will only be eligible for 60% of the scholarship during their first semester in office. This will be earned upon completion of the senator requirements as outlined in the ASUW By-Laws. However, during consecutive terms they are eligible for the entirety of the scholarship.
  - d. Senators who begin their term in the second service period of the semester will only be eligible for 40% of the total scholarship allocation for their seat upon completion of the basic senator requirements.
  - e. Senators who begin their term in the third service period of the semester will only be eligible for 20% of the total scholarship allocation for their seat upon completion of the basic senator requirements.
- D. Senators will be required to accumulate an additional service hour per service period. Acceptable service hours include those outlined in Section 2.02, subsection 4, clause G of the ASUW By-Laws.
- E. If a Senator fills a vacancy within the last five (5) business days of a Service Period, they will not be required to accumulate any service hours for that period.
- F. Senators filling a vacancy will be required to fulfill all scholarship

requirements for all full service periods for the remainder of their term order to be eligible for the Senatorial Scholarship.

- G. Appropriate documentation of service hours will be set and managed by the ASUW Vice President, with the subsequent approval of the Steering Committee. The decisions of the Vice President regarding exceptions to the listed service hours can be verbally appealed to the Steering Committee at the next regular Steering Committee meeting.

#### A Membership

- b. Membership in the ASUW Senate shall consist of:

1. Thirty-two (32) elected Senators are apportioned using Hamilton's method as outlined below with two (2) Senators representing the sole degree-granting programs, and in accordance with Article 6, Section 1 of the ASUW Constitution.
2. Each of the University's colleges and sole degree-granting programs is allocated one (1) ASUW Senate Seat.
3. The remaining ASUW Senate Seat shall be allocated to those colleges and sole degree-granting programs with more than one-thirty second (1/32) of the total fee paying University students using Hamilton's method as follows:

Compute the natural quota for each college with more than one-thirty second (1/32) of the total fee paying University students using the formula:  $= \frac{NQ}{T}$  where

$x$  = the number of ASUW Senate seats (32) minus the number college and sole degree-granting programs

$NQ$  = a college or sole degree-granting program's natural quota

$E$  = the number of fee paying students enrolled in that college or sole degree-granting program

$T$  = the total number of fee-paying students enrolled in those colleges or sole degree-granting programs with more than one-thirty second (1/32) of the total fee paying University students

Allocate to each college with more than one-thirty second (1/32) of the total fee paying University students a number of student senators equal to the whole number portion of their natural quotas.

If all ASUW Senate Seats are not allocated in the previous step the remaining student senators are allocated one by one in order to the colleges with the largest fractional portions in their natural quotas.

2. The total allocation for each college is the sum of the ASUW Senate Seats allocated in steps 1 and 2.

#### 1. Ex-Officio Membership

Addition of New Ex-Officios to the ASUW Senate

All University organizations seeking an ex-officio position on the ASUW Senate must have that position approved by the Steering

Committee and further approved by the ASUW Senate by a two-thirds (2/3) majority.

The organization seeking an ex-officio position will submit a written letter of intent to the Steering Committee.

The Steering Committee will review the request. Upon approval, the Chairperson will submit the letter of intent to the ASUW Senate for approval.

Organizations seeking an ex-officio position must exhibit the following qualifications:

The organization must utilize educational opportunities, which promote growth and involvement enriching daily life.

The organization must demonstrate a need for representation in their area of focus that is not being adequately represented by the existing speaking members of the ASUW Senate.

#### Representatives' Rights and Responsibilities

The ex-officio position cannot be represented by current senators, executives or other ex-officio representatives.

The ex-officio shall serve on committees at the request of the ASUW Vice President and/or committee chairs.

Ex-officio members who shall enjoy all rights of Senate membership, except the right to vote include:

Representatives from organizations approved by the ASUW Senate.

Those who shall have speaking rights and parliamentary rights, excluding the right vote, include members of the ASUW Executive Branch. This shall occur during such times they have legislation they have authored up for debate on the floor.

- a. Speaking rights include the ability to take the floor if yielded to and the ability to make points of clarification and order.
- b. Parliamentary rights include the right to vote, make motions, the ability to take the floor with recognition from the Chairperson via speaking lists, and all other speaking rights.

#### C. Removal of Ex-Officios from the ASUW Senate

- A If an ex-officio position goes un-represented for 4 consecutive Senate meetings they will be notified of their absences and potential consequences by the Steering Committee in writing; if the organization is absent for another consecutive Senate meetings they will lose their ex-officio position.
- B Any organization that has lost its ex-officio position on the ASUW Senate will enter a period of probation and may not reapply for said position until the start of a new academic year. Upon reapplication, the organization must submit a new letter of intent to the Steering Committee.
- C If an organization wishes to voluntarily relinquish their ex-officio status, they may do so through a formal written notification to the Steering Committee indicating the date at which their status as an ex-officio will end.

## 10. ASUW Students-at-Large

### A. Definition

- a. A Student-at-Large is defined as outlined in Section 6 of the ASUW Constitution.

### B. Rights and Duties

- a. Students-at-Large have membership on various ASUW committees as outlined in Sections 11 and 12 of the ASUW By-Laws. Their rights and duties on these committees follow as outlined in Section 6 of the ASUW Constitution.
- b. Students-at-Large have the right to attend regularly scheduled ASUW Senate Meetings and are granted speaking rights, at said meetings.
- c. Students-at-Large have the right to author and/or sponsor legislation. Any Student-at-Large listed as an author on a piece of legislation will be granted parliamentary rights, except for the right to vote, for the duration of the time their legislation is being debated on the Senate Floor. These parliamentary rights will be revoked upon conclusion of debate.

## 11. Officers

### A. Chairperson

- a. The Chairperson of the ASUW Senate is the ASUW Vice President, who shall prepare the Order of Business, follow the Order of Business as outlined in, Article 2, Section 2.01, of the Rules and Procedures, be the presiding officer for all meetings, and tally all head count votes of the ASUW Senate.

### B. At the first business meeting following the installation of new Senators, the following officers shall be elected from the Senate voting membership:

- a. President Pro Tempore – They shall preside over the Senate and carry out the related duties of the Vice President in the case of the Vice President's absence or at their request. They shall assist the Chairperson of the Senate and serve as Chairperson of the Committee-of-the-Whole when it is in session. They shall assume the duties of the Chairperson of the ASUW Senate in the absence of the Chairperson. They shall be a voting member and serve on the Intersession Oversight Committee.
- b. Parliamentarian – They shall keep the ASUW Senate procedure in accordance with the ASUW Constitution, By-Laws, and the most recent Robert's Rules of Order. They shall inform the Chairperson of any procedural violations, which the Chairperson will remedy. They shall assume the duties of the President Pro Tempore in the absence of the President Pro Tempore. They shall be a voting member and serve on the Intersession Oversight Committee.
- c. Sergeant-at-Arms – They shall preserve order as the Chairperson may direct and assume the duties of the Parliamentarian in the case of the absence of



the Parliamentarian and/or duties of the Marshal in the absence of the Marshal.

They shall be a voting member and serve on the Intersession Oversight Committee.

- d. Marshal- Immediately following the call to order, they shall read the ASUW Senate's Mission Statement and Land Acknowledgement Statement, as stated in the ASUW Rules and Procedures. They shall perform roll call of the ASUW Senate. They shall record late arrivals and early departures of ASUW Senators. They shall read all first, second, and third readings of legislation before the ASUW Senate. They shall tally and record all roll call votes of the ASUW Senate and record all head count votes and voice votes. They shall assume the duties of the Sergeant-at-Arms in the absence of the Sergeant-at-Arms. They shall be a voting member and serve on the Intersession Oversight Committee.

C. Election Procedures

- a. Nominations can be from the Senate floor by anyone except the Chairperson.
- b. Written nomination may be submitted to ASUW Chairperson by any Senator.
- c. A vacancy of office shall be filled from within the Senate.

10. Fees

- A. The proceeds of collected fees shall be distributed by the ASUW Senate as provided in Paragraph B of this section and according to the ASUW Finance Policy, to promote the educational, professional, cultural, social, and athletic activities of its members. The ASUW Senate shall oversee the proper expenditure of funds allocated to a student organization from the ASUW General Budget.
- B. The ASUW Senate shall adopt an annual budget to be submitted to that body not later than five weeks prior to the end of the school year. This budget shall show projected income and proposed expenditures, and shall be approved by the outgoing Senate and the Board of Trustees before it becomes effective.

11. Standing Committees

A. The ASUW Advocacy, Diversity, and Policy Committee

- a. Purpose: The Committee shall serve as a medium for individual students, student organizations, and underrepresented communities to voice opinions and concerns regarding university policy, administration, or other issues associated with student life. The Committee shall work to advocate for all students on campus to achieve the diverse mission of our campus. The Committee shall have the responsibility to investigate said issues and will represent student opinion throughout the policy process.
- b. Powers: The Committee shall serve as a forum and liaison to the Senate for any individual student or group of students who have a concern about their welfare and quality services available at the University. These powers

include, but are not limited to, the ability to investigate student issues, meet with university administrators, officials, and personnel, draft legislation and make appropriate recommendations to the ASUW Senate regarding student issues and concerns, and represent the diverse views of students to outside policymakers. The Committee shall also have the power to recommend to the ASUW Senate and Executive Branch the best methods to foster student inclusivity, advocacy, and policy decisions. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules.

- c. Composition: The Committee shall consist of a minimum of six (6) ASUW Senators, one (1) of whom shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with a minimum of one (1) being a First-Year Senator. The ASUW Vice President shall appoint two (2) or more Executives to serve as ex-officios on the committee. The Committee will seek appointed members to represent the United Multicultural Council and the International Students Association with the approval of the ASUW Vice President.

### B. The ASUW Budget and Planning Committee

- a. Purpose: The Committee shall serve to provide internal ASUW fiscal accountability, provide a fiscal planning process for those programs and activities financially supported by ASUW funds, provide research into and recommendations about the cost effectiveness of ASUW programs, develop and recommend, for Senate approval, necessary changes or additions in the ASUW Finance Policy; and prepare for Senate approval all fiscal budgets for the ASUW and its subsidiary operations. ~~SEBMS is budgeting and utilizing~~ ~~Admission and Learning Support programs, and consider the social and financial resources,~~ and recommend to the Senate such changes or additions to the ASUW Finance Policy as are necessary and appropriate. Furthermore, the Committee shall give a presentation to the Senate covering the ASUW Finance Policy, as well as the ASUW budget, each fiscal year. If possible, this shall occur during a special event slot during a Senate meeting. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules.
- c. Composition: The Committee shall consist of a minimum of six (6) ASUW Senators (two of which shall be returning Senators, if possible) one (1) Senator shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with one (1) being a First-Year Senator, the ASUW Accountant, and the ASUW Advisor. The ASUW Vice President shall appoint one (1) or more Executives to serve as ex-officios on the committee.

### C. The ASUW Intersession Oversight Committee

- a. Purpose: The Committee shall be responsible for properly representing the ASUW Senate during all out-of-session matters of consequence, including but not limited to budgetary oversight and Executive Branch consultation.

- b. Powers: The Committee shall have the powers of approval of all summer budget actions including but not limited to: emergency budget cuts, realignments, and end-of-year spending. The committee will also have the power to consult with the Executive Branch on any statements or representative positions which the Executive Branch wishes to adopt out of session. The Committee will not have the power of proposal for any matter, and only has the power of approval and response to Executive Branch Action. The Committee must convene at least once per month, every month of which a portion is out-of-session, including the months that contain Summer Break, Winter Break, and Spring Break. The Committee can also meet as needed, when called by the Committee Chair, or when three (3) committee members request. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules.
  - c. Composition: The Committee shall consist of the Officers of the Senate: President Pro Tempore, Parliamentarian, Sergeant-at-Arms, Marshal, in addition to two (2) Senators-at-Large, and two (2) Students-at-Large. The Senators-at-Large shall be elected from within the Senate. The Students-at-Large of the Intersession Oversight Committee must be nominated by the Vice President and approved by the Senate prior to the last meeting of the Spring Semester. The Chair must be elected from amongst the Committee members prior to the end of the Spring Semester each year. Quorum for this committee shall be set at five (5) voting members. The ASUW President and Vice President shall also serve on the Committee.
- D. The ASUW Program and Institutional Development Committee
- a. Purpose: The Program and Institutional Development Committee shall serve as a means by which the ASUW Senate shall advise and assist with all ASUW Programs, Services and strategic partners. Furthermore, the committee shall be responsible for ensuring that the ASUW is constantly developing into a more effective organization.
  - b. Powers: The Committee shall advise and assist all ASUW Programs, Services, and strategic partners of the ASUW and shall formally and informally evaluate aspects of the each and provide recommendations which include but are not limited to the budget, student fee allocation, and staffing. The Committee will maintain regular contact with all Programs, Services, and strategic partners of the ASUW and will regularly provide institutional and programmatic support to each. The Committee will be responsible for submitting yearly reports to the Budget and Planning Committee pertaining to the effectiveness and need for funding in specific areas for each ASUW program. Additionally, the Committee shall be responsible for the formulation and execution of long-term policies and goals for the ASUW Student Government and its programs, services, and

strategic partners. It shall have the authority to request any information it deems necessary of other ASUW Committees and entities, and it shall use this information to determine areas that require additional focus.

Subsequently, the Committee

will be responsible for formulating action plans to address these areas of concern. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules.

- c. Composition: The Committee shall consist of a minimum of six (6) Senators of the ASUW, one (1) of whom shall serve as chairperson, three (3) ASUW Students-at-Large, at least one (1) being a First-Year Senator, and a unique student representative of each ASUW program or service shall have the opportunity to serve as a voting member. All these program and service representatives are subject to the final approval of the ASUW Vice President. All program and service representatives will have the right to vote in this Committee. The ASUW Vice President shall appoint at least one (1) Executive to serve as an ex-officio on the committee. The program and service representatives may be, but are not limited to the following:
  - 1. Associated Students Technical Services (ASTEC)
  - 2. United Multicultural Council
  - 3. A.L. Lupton Financial Literacy Program
  - 4. First-Year Senate
  - 5. Students' Legal Services
  - 6. Non-Traditional Student Council
  - 7. Panhellenic Council
  - 8. Interfraternity Council

#### The ASUW Student Organization

##### Funding Board

- a. Purpose: The Board shall, pursuant to the provisions of the ASUW Finance Policy, serve to consider and recommend approval by the Senate for the use of budgeted ASUW funds to facilitate, during a fiscal period, the on-going requests by students and student organizations for ASUW financial support.
- b. Powers: The Board shall have the responsibility of considering the requests of students and student organizations for ASUW funds; recommending Senate action on such requests, and the authority to administer the ASUW Finance Policy pursuant to budgeted allocations of such funds. The SO Funding Board is the only ASUW branch, program or service that has ability to allocate funds to student organizations. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules.
- c. Composition: The Board shall consist of a minimum of six (6) ASUW Senators, one (1) Senator with Board experience shall serve as chairperson, and a minimum of three (3) ASUW Students-at-Large, with at least one (1) being a First-Year Senator. The ASUW Vice President shall appoint at

least one (1) Executive to serve as an ex-officio on the committee. The ASUW Advisor, or designee, shall serve as advisor.

F. The ASUW Steering Committee

- a. Purpose: The Committee shall provide coordination for the various issues, legislative activities, program involvements of the ASUW Executive and Legislative branches, and serve to pursue ASUW recommendations and actions that are referred to, or require action by the University Trustees, the faculty, or administrative units of the University. The Committee shall also organize an informational meeting for Senators serving their first term in office before the first meeting of the new Senate. The Committee shall evaluate the efficacy of the senatorial scholarship program and work to recommend the amount allocated toward the senatorial scholarship as outlined in Section 2.02, subsection 5 of the ASUW By-Laws.
- b. Powers: The Committee shall refer proposed ASUW legislation to ASUW standing or special committees for specified action or recommendation prior to final consideration by the Senate. The Committee shall have the power to change any formatting, grammar, and spelling errors of proposed legislation. These changes will be made with Committee consensus, as long as these edits do not change the intent or function of the proposed legislation as written by the author(s). Further, the Committee may recommend the procedure for implementing consideration of ASUW decisions, actions, or legislation after final action by the Senate, and the committee shall provide regular reports to the Senate on the status or final outcome of all matters that require action by officials outside of the ASUW. The Committee will be responsible for the review of all proposed amendments to the ASUW Constitution, By-Laws, and Rules and Procedures to ensure that those working documents remain consistent with the purpose of the ASUW and its Constitution. The Committee shall review all ex-officio applications and submit approved applications to the ASUW Senate. The Committee shall have the power to investigate and administer warnings and take disciplinary actions against violations of the ASUW By-laws, Rules and Procedures and Senator Handbook. The Committee shall also make a bi-monthly report of those Senators who have failed or are currently failing to meet their Senatorial duties as outlined in the By-Laws. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules. The Committee shall serve to reevaluate the senatorial scholarship on a yearly basis. The Committee shall evaluate this prior to the legislative budget submission deadline and make a recommendation to the Budget and Planning Committee. The ASUW Steering Committee shall have the power and duty to change any formatting, grammar, and spelling errors that are present within ASUW's working documents. The Steering Committee shall conduct a thorough

review of ASUW's working documents on a yearly basis in order to find and correct these errors.

- c. Composition: The Committee shall consist of the ASUW Vice President, who shall serve as chairperson, the ASUW President Pro Tempore, the ASUW Parliamentarian, the ASUW Sergeant at Arms, the ASUW Marshal, two (2) ASUW Senators; the ASUW Advisor, and The ASUW Vice President shall appoint at least one (1) Executive to serve as an ex-officio on the committee. The ASUW Advisor, or designee, shall serve on the committee in an advisory role.

G. The ASUW Student Outreach and Programming Committee

- a. Purpose: The Committee shall assist in organization and execution of events, workshops, and all outreach (etc.) conducted by the ASUW Student Government. It shall also have the ability to come up with new programming and shall be responsible for the review of the effectiveness of such programming, determining whether a particular event will continue to be sustainable, and formulating proposals for future programming. The Committee shall also work with the Executive Branch to promote the current services, actions, and happenings of the ASUW, to consistently outreach to individual students and student organizations annually.
- b. Powers: The Committee shall assist in organization and execution of events, workshops, etc. conducted by the ASUW Student Government. . The Committee will actively research successful programming at other institutions, and will communicate with other student governments to continue to foster growth. The Committee shall also have the power to recommend to the ASUW Senate and Executive Branch the best methods of student outreach and promotion of the ASUW endeavors. The Committee shall also aide the ASUW Executive Branch, the ASUW Judicial Branch, and ASUW Programs in their programmatic events should they require and request assistance. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules.
- c. Composition: The Committee shall consist of a minimum of six (6) ASUW Senators, one (1) of whom shall serve as chairperson and three (3) ASUW Students-at-Large, with at least one (1) being a First-Year Senator. The ASUW Vice President shall appoint at least two (2) Executives to serve as ex-officios on the committee.

H. The ASUW Tuition Allocation and Student Fee Review Committee

- a. Purpose: The committee shall serve as ASUW's oversight board for all university fees, including programmatic, advising, mandatory student and student services fees, as well as tuition dollars. This committee's purpose can be broken up as follows:
  - i. Assessment and recommendation of proposed mandatory student and programmatic fee increases:

- a. Annual hearing of proposals from units requesting a fee increase with a subsequent recommendation made to the ASUW Senate through legislation and to university leadership.
  - ii. Annual report of all student dollars collected and their usage:
    - a. Conducting a comprehensive and detailed report of all units who collect student fees and their allocation of these fees. Accompanying outreach and education efforts.
  - iii. Outreach and education to the student body regarding tuition:
    - a. Annual outreach and education efforts in partnership with the President's office and the office of Financial Affairs regarding the Board of Trustee's tuition policy and any possible increases.
  - iv. Student Success Priorities:
    - a. Annual creation and passage through the ASUW Senate of a list of Student Success Priorities per the Board of Trustees' Tuition Policy. Accompanying outreach and education efforts.
  - v. Overall assessment of students' needs for their fee dollars:
    - a. Consistent outreach and data collection efforts to the student body in order to assess the merits of new and current fees. This committee should aim to be aware of students' needs and assess whether these needs are being met by current fees and suggest new fees as necessary.
- a. Powers: The Committee shall have the power to investigate all fees in a manner they deem appropriate in order to complete an annual report. The investigation may include, but is not limited to, hearing from representatives of University of Wyoming colleges, departments, and programs. The committee shall formulate appropriate feedback which may include recommended changes to any fees. Their recommendations shall be presented to the ASUW Senate in the form of legislation and shared with the appropriate university officials upon passage. The committee shall also hear mandatory fee increase requests from campus fee units and may recommend adjusting the requested fee, giving a vote of non-support for the request, or endorsing the requested amount. The committee shall follow the same process for the tuition allocation recommendations for the Student Success Priorities. This committee will also conduct general outreach and education efforts to ensure students' needs are being met with current fees and to gather information to accurately assess the merits of new fees.
- b. Composition: The Committee shall consist of a minimum of six (6) ASUW Senators, one (1) of whom shall serve as the co-chairperson alongside the ASUW Vice President. Three (3) ASUW Students-at-Large, with at least

one (1) being a First-Year Senator shall also serve on the Committee. The ASUW Vice President shall have the power to appoint Executives to serve as ex-officios on the committee.

- H. Each standing committee shall establish regular meeting times. The regular meeting time and place shall be permanently posted in the ASUW Senate Office and on the ASUW website during the academic year.
- I. Each ASUW Standing Committee shall be responsible for any and all outreach it deems necessary to complete the purpose it has been tasked with, and shall make all possible attempts within its jurisdiction to successfully carry out that purpose.
- J. All standing committees shall endeavor to publicize in advance their meetings and the matters they may have under consideration. Any member of the ASUW shall be entitled to appear before any standing committee and be heard upon any pending matter or upon matters within the functions and duties of the committee under the same procedures as established for any ASUW member to appear before the ASUW Senate.

## 12. Special Committees

- A. Special committees may be formed at the discretion of the ASUW Senate, and shall operate until dissolved by the ASUW Senate and according to By-Laws approved by the Senate at the time of committee formation, as well as all rules established for standing committees.
- B. The ASUW Census Committee:
  - a. Name: The ASUW Census Committee will also be referred to as the "Cowboy Count Committee."
  - b. Purpose: The Committee shall assist in local and regional efforts to enhance the results of the decennial census, specifically working to allow for the full and accurate count of student populations both on and off campus. They shall have the responsibility to promote the Census in a reasonable manner, be the contact organization for federal, state, and local officials while they conduct their efforts surrounding the Census, and work to enhance student understanding of the Census, its function and benefit to students and their community. The committee shall dissolve on the last full business day of the year in which the Census is conducted and be formed at the beginning of each fall semester prior to the next decennial census year.
  - c. Powers: The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under the ASUW By-Laws and its defined purpose. The ASUW Census Committee will have the authority to speak for ASUW on all matter surrounding the Census, be the contact organization for all interested parties involved in the Census, serve ASUW in an advisory capacity to expand their base of knowledge surrounding the Census, and shall recommend to the Senate actions it deems appropriate to fulfill its functions as a special committee of ASUW. The committee shall also have the power



to take action it deems necessary and appropriate to enhance the efficacy and scope of the Census.

- d. Composition: The Committee shall be composed of a minimum of three (3) ASUW Senators, with a minimum of two (2) ASUW Students-at-Large with at least one (1) being a First-Year Senator appointed by the First-Year Senate Presiding Officer, all subject to the approval of the ASUW Vice President. The ASUW Vice President shall serve as chairperson of the Committee. In addition, two ASUW Executives shall serve as ex-officio members of the committee, appointed by the ASUW Vice President.
- C. The ASUW Child Assistance Scholarships Committee
  - a. Purpose: The Committee shall serve as a means by which scholarships will be awarded for students who are parents and need financial assistance.
  - b. Powers: The Committee will meet during the fall semester and will review applications filled out by students applying for assistance. The Committee will then interview applicants and decide awardees for spring scholarships by November 30th. Upon choosing awardees, information for the scholarship recipients must be submitted by November 30th to the UW Financial Aid Office.
  - c. Composition: The Committee shall be composed of an Executive, who will be charged with the planning of this committee and will serve as chairperson, two (2) ASUW Senators, one (1) ASUW First-Year Senator, one (1) Student-at-Large, one (1) non-traditional student, and an ASUW Advisor or Dean of Students designee.
- D. The ASUW Elections Committee:
  - a. Purpose. The Committee shall convene three full academic weeks before the end of the fall semester and in the spring semester to administer all ASUW election policies for the general election in the spring. The Committee shall not administer special elections.
  - b. Powers. The Committee shall help plan and execute outreach for the promotion of ASUW elections. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules. The Committee shall hold no fewer than two (2) information sessions for all candidates and possible candidates seeking office within ASUW between the date applications are available and the time applications are due.
  - c. Composition. The Committee shall consist of a minimum of five (5) ASUW Senators, one (1) of whom shall serve as chairperson. The ASUW Vice President shall appoint a minimum of one (1) Executive Assistants to serve as an ex-officio on the committee. The ASUW Advisor, or designee, shall serve as advisor.
  - d. Additional information on the purpose, powers, and composition of the ASUW Elections Committee can be seen in Article 5, Section 5.01 of these By-Laws.
- E. The ASUW Homecoming Committee

- a. Purpose: The Committee shall help plan and execute Homecoming events. It shall meet within the first full week of the Fall Semester and shall continue to meet at least once per week up until Homecoming Week. The Committee shall then meet at least once after Homecoming Week to discuss the Homecoming events. It shall meet once in the Spring Semester to discuss its budgetary needs with the ASUW President. Each new administration's Vice President shall appoint one senator to serve with them on the University homecoming planning committee during the summer. This Senator will then sit on the ASUW Homecoming Committee and act as a liaison between the University committee and the ASUW Committee.
  - b. Powers: The Committee shall help plan and execute Homecoming events. It shall help promote and conduct outreach for Homecoming events, including but not limited to: ASUW Horseshoe Hunt and the ASUW Pizza and T-Shirt Giveaway. It shall help promote other Homecoming events not associated with ASUW as it deems necessary. The Committee shall work on Homecoming events in conjunction with other departments and organizations on campus, including but not limited to: Athletics, Fraternity and Sorority Life, the Alumni Association, and Student Affairs as deemed appropriate by the committee and the ASUW Vice President. The Committee shall be vested with all necessary and appropriate powers to carry out its purpose under these rules.
  - c. Composition: The Committee shall consist of the ASUW Vice President, who will serve as temporary chairperson, a minimum of five (5) ASUW Senators with at least one (1) coming from Student Outreach and Programming, one (1) from Budget and Planning, and one (1) from Advocacy, Diversity and Policy, and two (2) ASUW Students-at-Large, with one (1) being a First-Year Senator. The Committee shall elect a chairperson from within the Committee. The ASUW Vice President shall appoint at least one (1) Executive to serve as an ex-officio on the Committee. Ex-officios from various groups on campus including but not limited to: Athletics, Fraternity and Sorority Life, the Alumni Association, Student Affairs, and United Multicultural Council shall be invited and encouraged to attend committee meetings.
- F. The ASUW Safety and Wellness Committee
- a. Purpose: The Committee shall serve as a means by which the ASUW shall seek to provide the community with education and resources to promote wellness practices that enhance health and safety. The Committee shall work to advocate to promote the safety and wellness of all students. The Committee shall have the responsibility to investigate said issues and will represent students when ways of addressing issues concerning student safety and wellness are being devised across campus.

- b. Powers: The Committee shall serve as a forum and liaison to the Senate for any individual student, group of students, or other university body who have a concern about student safety or welfare. The Committee's powers shall include, but are not limited to, the ability to investigate student issues, meet with university administrators, officials, and personnel, draft legislation and make appropriate recommendations to the ASUW Senate regarding student issues and concerns, and represent the safety and wellness needs of students during the policy-making process. The Committee also has the power to put on related programming and events pertaining to students' safety and wellbeing.
- c. Composition: The ASUW Safety and Wellness Committee shall be composed of three (3) ASUW Senators, and three (3) Students-at-Large appointed by the ASUW Vice President. The ASUW Vice President shall appoint an ASUW executive to serve as chairperson of the committee. The University Counseling Center, the Wellness Center, the No More Committee, the Students for Sensible Drug Policy student organization, and other related organizations as they arise and evolve shall serve as ex-officios on the committee. The ASUW Vice President may appoint ASUW executives to serve as ex-officios on the committee.
- H. Except where otherwise noted, each committee shall be responsible for electing its respective chair from among its approved members at its first business meeting after the approval of committee assignments. Until such time as a chair is elected, the senator with the longest consecutive service on a respective committee shall preside.
- I. The ASUW President and Vice President may require reports from any ASUW committees, program directors, or senators in such form and at such times, as they deem necessary and proper for the furthering of the goals and objectives of the ASUW.
- J. All special committees shall endeavor to publicize in advance their meetings and the matters they may have under consideration. Any member of the ASUW shall be entitled to appear before any special committee and be heard upon any pending matter or upon matters within the functions and duties of the committee under the same procedures as established for any ASUW member to appear before the ASUW Senate.

## **Article 7.     Removal from Office**

### **Section 7.01   Ineligibility**

- 1. Any member of the ASUW Legislative, Executive or Judicial branches shall be removed from office through automatic disqualification during an election or term of office if found to be in violation of academic or disciplinary requirements as established in the ASUW Constitution or these By-Laws.

- A. The ASUW Advisor, or designee of the Dean of Students Office, shall have the authority to remove any ASUW official who is ineligible due to academic or conduct violations.
  - B. The ASUW Advisor, or designee of the Dean of Students Office, shall be responsible for reviewing the eligibility of each member of ASUW at least once during the ASUW election and once during each academic semester.
  - C. If a current ASUW Senator is ineligible for office, the ASUW Advisor, or designee of the Dean of Students Office, shall be responsible for notifying the ASUW Elections Committee of an open seat and the individual in question within (1) one academic week.
  - D. Election candidates who are found to be ineligible for office shall be removed from the ballot upon notification. Elected or appointed officials found to be ineligible shall be removed from their respective office.
2. Election candidates who are removed from the ballot due to cases of disciplinary ineligibility shall have the privilege of being reinstated on the ballot if the appeals process of the Dean of Students Office clears the individual in question of all charges before the election.
  - A. In cases when an official in the Legislative, Executive or Judicial branches is found to be ineligible, their position shall remain vacant until all appeals processes are exhausted or if the appeals process as found in the Student Code of Conduct clears the individual of all charges. If an individual is cleared of charges then that person shall be reinstated to their position. If the appeals processes fails to clear an individual of charges then the appropriate ASUW body shall be instructed by the ASUW Advisor or designee of the Dean of Students Office that a replacement ought to be found to fill the vacant position.

#### Section 7.02 Change of Major

1. Any member of the ASUW Senate who changes their major during their term in office resulting in a change in college shall automatically be terminated from their office.

#### Section 7.03 Impeachment

1. Articles of Impeachment shall be brought against any member of the Executive, Legislative, or Judicial branch of the ASUW if it is suspected that the persons in question violated the ASUW Code of Ethics as found in the ASUW By-Laws, is unable to fulfill their duties of office, or has committed any other acts that would compromise their integrity as a student leader or representative of ASUW.
2. The ASUW Senate shall have the sole power to try all impeachments.
3. The impeachment proceeding shall be considered legislative action and carry the same weight as legislation.
4. A vote of two-thirds (2/3) of the current membership of the Student Senate shall be necessary to bring the charge of impeachment.

5. The trial of impeachment must be commenced following the vote of the Student Senate to authorize the charge of impeachment.
6. The accused must have a fair trial consistent with the concept of due process as provided by the University Procedures in such matters.
  - A. The trial of impeachment shall consist of the following proceedings:
    - a. The President Pro Tempore shall preside over all trials of impeachment.
      1. In the event that Articles of Impeachment are brought against the President Pro Tempore, the ASUW Vice President shall preside.
    - b. The author of the articles of impeachment may address the ASUW Senate with concerns and/or reasons why the charged should be removed from office.
  - B. The charged may then plead guilty or not guilty of allegations and address or present a letter to the Student Senate addressing concerns and/or a list of reasons of why they should not be removed from their position.
  - C. The Student Senate will then debate whether to convict the charged member.
7. Charges of impeachment must be publicized by being published on the ASUW website and the ASUW Senate Student Right to Know.
8. A person shall not be convicted without the concurrence of at least three-fourths (3/4) of the voting members of the ASUW Senate.
9. Individuals who are being charged with impeachment shall not have the privilege to vote in their own impeachment.
10. If found guilty, there shall be no punishment other than the removal of office.
11. If found not guilty, the individual shall be cleared of all charges and cannot be tried for the same incident without new evidence arising for the remainder of their term.
12. All ASUW Legislative, Executive, and Judicial Branch vacancies shall be filled as outlined in Article 4 of the ASUW By-Laws.

## **Article 8.     Programs, Services, and Strategic Partners**

### **Section 8.01   Programs and Services**

1. All services and programs funded by the ASUW shall be placed in one (1), and only one (1), of the following categories:
  - A. High Interaction Governance Groups
    - a. These groups experience a high degree of interaction with students who come before them to petition for support of various student needs and concerns. These include:
      1. ASUW Senate
      2. All traditionally sponsored ASUW programming
      3. ASUW Budget and Planning Committee
      4. First-Year Senate (business meetings only)
      5. The Tuition Allocation and Student Fee Review Committee.

6. Non-Traditional Student Council (business meetings only)
  7. ASUW Student Organization Funding Board
  8. United Multicultural Council (business meetings only)
  - b. No program or service may be classified as a High Interaction Governance Group without meeting all of the criteria specified above or without a two-thirds (2/3) vote of the ASUW Senate and consent of the ASUW Vice President.
  - c. All scheduling under this section must be completed through the ASUW Secretary, or the relevant position. Any group that chooses to schedule its meetings on its own will be considered part of week three priority scheduling.
- B. Low Interaction Governance Groups
- a. These groups provide governance which is either internal to ASUW, require little interaction with the public or both. Because of this, these groups are not to be considered priorities for scheduling during the first run-week one priority scheduling block in the Wyoming Union. These groups should be encouraged to make use of the ASUW Office for their weekly meetings whenever possible. Groups which choose not to use the ASUW Office are subject to the availability and scheduling policies of all other student groups of the Union Events Office. These include:
    1. ASUW Advocacy, Diversity, and Policy Committee
    2. ASUW Program and Institutional Development Committee
    3. Safe Ride Advisory Board
    4. ASUW Steering Committee
    5. ASUW Student Outreach and Programming Committee
- C. Other Programs and Services
- a. These groups operate either in an advisory capacity to ASUW, have little need for consistence in meeting times and locations, or have available meeting space which they should be encouraged to utilize. These include:
    1. A.L. Lupton Financial Literacy Program
    2. Associated Students Technical Services (ASTEC)
    - 3.
    4. Honorary Cowboy
    5. Non-Traditional Student Council
    6. Student Legal Services
    7. United Multicultural Council

## Section 8.02 Strategic Partnerships

1. Strategic Partners
  - A. These strategic partners must have direct oversight through a Dean of Students Office staff member or be advised by a faculty or staff member who must have regularly scheduled meetings with the ASUW Advisor. The organization must

be student-run, and there must be a direct advantage to both ASUW and the organization throughout the partnership. Strategic partnerships are not ASUW Programs, and as such they shall not experience oversight by the ASUW Executive Branch, or by the ASUW Programs and Institutional Development Committee. However, there shall be an expectation of collaboration with the ASUW Executive Branch and relevant ASUW standing Committees in order to maximize the potential of the partnership and uphold the expectations of strategic partners. These include:

- a. Interfraternity Council
- b. College Panhellenic Council
- c. Sustainability Coalition

## 2. Creation of Partnerships

- A. A strategic partnership may be created by the ASUW Student Government and a strategic partner campus entity through a letter requesting the creation of a strategic partnership. The letter must be submitted to the ASUW President by the President or student leader of the organization. A meeting between the ASUW President, and relevant ASUW executives, and the ASUW Advisor and the strategic partner's President or student leader and advisor must be scheduled within 15 business days. The organization must have evidence of how the strategic partnership aligns with the goals of the ASUW Student Government and how the partnership would benefit both the ASUW Student Government and the strategic partner. Potential strategic partners should outline a new program ASUW Student Government and their organization can build together to benefit the whole of campus. If at the end of the meeting about the creation of the partnership both parties are in agreement that the partnership is beneficial to both the ASUW Student Government and the organization, legislation should be drafted to amend the list of strategic partners within these By-Laws. The letter requesting the creation of the strategic partnership and any other relevant documents submitted to the ASUW President should be included in the legislation as addendum.

## 3. Expectations of Strategic Partners

- A. The expectations of the strategic partners defined above include:
  - a. The strategic partner must follow all rules outlined in the ASUW Finance Policy Article 9, Section 9.03 in regards to any monetary support supplied by ASUW.
  - b. The strategic partner will use the ASUW sponsored logo on all printed material for public consumption advertisements where ASUW funds were used for printing (excluding recruitment and internal meetings). When ASUW and a strategic partner collaborate on events, both partners' logos should appear on printed material.

- c. The strategic partner will help advertise ASUW elections, vacancies, and ASUW events and initiatives when asked by the ASUW President or other relevant Executives.
  - d. The strategic partner and ASUW shall cosponsor one event per semester, unless outside circumstances render this unfeasible. Collaboration on planning, funding, and advertising is expected.
  - e. The strategic partner and ASUW shall collaborate on one continuous campus wide program for the duration of the partnership. The strategic partner and ASUW shall work to expand the program each year of the partnership.
  - f. Fall semester requirements are as follow:
    - 1. An introductory meeting between ASUW Executives and relevant strategic partner leaders. This shall take place in the first three weeks after ASUW Executives are confirmed.
    - 2. The strategic partner will send a memo to the ASUW President and relevant ASUW Executive five days after the end of the semester detailing accomplishments of their organization during the semester, collaboration between the partners, and ways the partnership can improve next semester.
    - 3. A general update will be given to the Senate by relevant parties as proof the meetings and memos were completed.
  - g. Spring semester requirements are as follow:
    - 1. Another introductory meeting will be held in the first three weeks of the semester, with any new relevant members of ASUW or strategic partner leadership.
    - 2. The strategic partner will send a memo to the ASUW President and relevant ASUW Executive five days after the end of the semester detailing accomplishments of their organization during the semester, collaboration between the partners, and ways the partnership can improve next semester.
    - 3. A general update will be given to the Senate by relevant parties as proof the meetings and memos were completed.
    - 4. If money is budgeted to the strategic partner, a fiscal report will be submitted to the ASUW President and relevant Executives at the end of the fiscal year detailing how ASUW money was used through the year. The fiscal report shall be distributed to the ASUW Budget and Planning Committee when the partner submits their budget request for the next fiscal year.
  - h. If there are concerns about a memo, the strategic partner's president or student leader and advisor must attend a meeting with the ASUW President, ASUW Vice President, and/or relevant ASUW Executives in order to discuss the concerns and to create a strategy to remedy further concerns.
4. Expectations of the ASUW Student Government



- A. The expectations of the ASUW Student Government in relation to strategic partners defined above include:
  - a. The ASUW Student Government must financially support a strategic partner as defined by the ASUW Finance Policy.
  - b. The ASUW Student Government will help advertise a strategic partner's events and initiatives.
  - c. If requested by the strategic partner, relevant ASUW Executives will work together with the President or Student Leader from the Partner organization to write legislation.
  - d. ASUW will send a memo to the appropriate strategic partner leadership five days after the end of the semester detailing accomplishments of ASUW during the semester, collaboration between the partners, and ways the partnership can improve next semester.
  - e. If there are concerns about a memo, the ASUW President and relevant ASUW Executives and the ASUW Advisor must attend a meeting with the strategic partner's President or student leader in order to discuss the concerns and to create a strategy to remedy further concerns.
- 5. Dissolution
  - A. A strategic partnership may be dissolved by the ASUW Student Government or a strategic partner through the following steps:
    - a. If the ASUW Student Government wishes to dissolve the partnership: A letter requesting the dissolution of the partnership must be submitted to the relevant student leaders and advisor. A meeting between the ASUW President, relevant ASUW Executives, the ASUW Advisor, the strategic partner's Student Leaders, and Advisor must be scheduled within 10 business days. At this meeting, the ASUW must show proof of a meeting where a concern recognized by a memo was discussed and a strategy was developed to remedy further concern. In addition, there must be proof the strategy was not followed, and the concern was not remedied by the ASUW Student Government. The dissolution of a partnership requires amendment to the list of strategic partners in these By-Laws, and the legislation for the dissolution must show proof of a meeting where a concern recognized by a memo was discussed and a strategy was developed to remedy further concern. In addition, there must be proof the strategy was not followed, and the concern was not remedied by the strategic partner. If a meeting was requested and no response was given within 5 business days, or if the meeting could not be scheduled within 15 business days, or if a meeting was scheduled and the strategic partner did not attend then the legislation for the dissolution only needs proof of the concern recognized by a memo. Dissolution of the partnership will require two-thirds vote of the current ASUW Senate membership.
    - b. If both the strategic partner and ASUW would like to dissolve the partnership for reasons unrelated to meeting expectations outlined above:

the dissolution of the partnership will require a simple majority vote of the current ASUW Senate body. The legislation dissolving the strategic partnership shall contain the rationale for the dissolution and must have the strategic partner as a sponsor.

- c. If a strategic partnership is dissolved the partner will be allowed to finish using the money allocated to them for the current Fiscal Year, as a partner with the expectation money still be used for the designated line items. They will not be allowed to request funding for the next Fiscal Year, as a partner. If the Partner has already been awarded money for the next Fiscal Year, when the partnership is dissolved the leadership members of the partner shall collaborate with Budget & Planning and the Executive branch to establish a revised budget allocation- with the goal of reducing their budget while supporting their organizational activities during the transition.

### Section 8.03 Scheduling

#### 1. Priority Scheduling

- A. Because of the highly interactive nature of High Interaction Governance Groups and strategic partnerships, these groups require consistent public visibility, especially of their meetings times and locations. Therefore, the following groups will be considered to have first priority when the ASUW schedules meeting times and locations with the Union during the first week of priority scheduling. These include in specific order:
  - a. ASUW Senate
  - b. All Traditionally Sponsored ASUW Programming
    1. First-Year Senate (business meetings only)
    2. United Multicultural Council (business meetings only)
  - c. ASUW RSO Funding Board
  - d. Mandatory Student Fee Committee
  - e. strategic partners
    1. Interfraternity Council (business meetings only)
    2. College Panhellenic Council (business meetings only)
- B. This privilege will be granted to programs and partners if they meet the following criteria:
  - a. Meeting times and places must be visible to the student body, and must appear on the program or partner's website.
  - b. At least half of the program or partner's meeting time must be open to the general student body. During this time, students must have the ability to address the group and raise concerns to be discussed.

This section shall become effective upon approval of related policy changes to the Union Events Office scheduling policy.

## Article 10. Revisions and Adoptions

### Section 10.01 Revisions

1. All revisions and amendments to these By-Laws shall facilitate the requirements of the Constitution and not be in conflict with the Constitution.

The ASUW Steering Committee shall have the power and duty to change any formatting, grammar, and spelling errors that are present within ASUW's working documents without going through the typical legislative process. The Steering Committee shall conduct a thorough non-legislative review of ASUW's working documents on a yearly basis in order to find and correct these errors. This shall be referred to as the Titus Clause.

#### Section 10.02 Adoptions

1. Any amendment to these By-Laws must be presented to the ASUW Senate membership and be approved by a two-thirds (2/3) majority of the current ASUW Senate body.