



SENATE RESOLUTION #2747

TITLE: Statement of Support for Change of UW Regulation 2-100

DATE INTRODUCED: April 20, 2021

AUTHOR: Senator St. Marie

SPONSORS: Senators Knight, Laverell, and Wilkins; President Talamantes;
Vice President Titus; Chief of Legislative Affairs Swilling

1. WHEREAS, the purpose of the Associated Students of the University of Wyoming (ASUW)
2. Student Government is to serve our fellow students in the best manner possible; and,
3. WHEREAS, UW Regulation 2-100 stipulates that students will not be required to take more
4. than two (2) final examinations in a single day; and,
5. WHEREAS, each final examination is scheduled and typically written for two (2) hours; and,
6. WHEREAS, Disability Support Services (DSS) grants accommodations that extend
7. examination time for qualified students; and,
8. WHEREAS, under UW Regulation 2-100 students who have been granted extended time
9. accommodations through DSS can still be required to take two (2) final examinations in a
10. single day examinations in a single day; and,
11. WHEREAS, this results in those students with extended time accommodations being forced
12. to take between six to twelve hours of final exams in a single day; and,
13. WHEREAS, it is unrealistic to expect any student to be successful in their final examinations
14. given those time requirements; and,
15. WHEREAS, the proposed change to UW Regulation 2-100 as shown in Addendum A, would
16. not change the two (2) final examination requirement for students without DSS approved
17. accommodations; and,
18. WHEREAS, this change would grant students with extended time accommodations a realistic
19. expectation for their final examinations.

20. THEREFORE, be it resolved that the Associated Students of the University of Wyoming

21. (ASUW) Student Government supports the proposed changes to UW Regulation 2-100 as

22. shown in Addendum A; and,

23. THEREFORE, be it further resolved that a copy of this resolution and its addendums will be

24. sent to the Office of the President, the Office of Academic Affairs, the Office of General

25. Counsel, the Director of Disability Support Services, and the Office of the Registrar upon


26. passage.

Referred to: Advocacy, Diversity, and Policy; Program and Institutional Development

Date of Passage: April 27, 2021 **Signed:** 

(ASUW Chairperson)

“Being enacted on April 27, 2021, I do hereby sign my name hereto and

approve this Senate action.” 

ASUW President

Addendum A

V. FINAL EXAMINATIONS

A. Authorization for Scheduling

The Registrar is authorized to schedule final examinations. With only the exceptions outlined below, exams will be given at the designated times. The examination schedule shall be published at least one month before the first day of final examinations.

Exceptions for which no examination time will be shown in the final examination schedule are: (1) all classes listed entirely as TBA; (2) classes blocked to the first half of semester; (3) classes meeting off campus; (4) extension classes; (5) student teaching; and (6) labs, discussions and recitations.

B. Group Examinations

In classes in which the same material is taught in more than one section and a common examination is deemed desirable, a group examination will be scheduled by the Registrar if such can be arranged within the limits of the examination period and without creating serious conflicts.

C. Student Scheduling Exceptions

No student shall be required to take more than **four hours of ~~two~~** final examinations in any one day. Along with the specific final examination schedule, the Registrar shall publish a system of priorities that will determine which class is expected to offer an examination at a different time for a student who is scheduled for more than **four hours of ~~two~~** final examinations in one day or more than one at the same hour.

D. Final Examination Preparation Day

At least one final examination preparation day shall separate the last day of classes and the first day of final examinations.

E. Reading Week

To avoid excessive pressure on students during the week before final examinations, no examination or graded exercise should be given in the last week of classes unless it is essential for the effective functioning of the class, it is a makeup test or examination, or it is a regularly scheduled weekly exercise. If an examination or graded exercise in the last week of classes is deemed essential, the instructor must notify the students of it in a class syllabus distributed at the beginning of the class. Examinations or graded exercises given during the last week of classes are appropriate in the following circumstances: Academic

Class Management Page 5 of 6 1. Laboratory examinations in those classes that do not have a separately scheduled final examination for the laboratory portion of that class. 2. Evaluations in classes that require individualized performances that cannot be incorporated into a scheduled final examination, such as recitations and musical performances.

F. Take-Home Finals and Summative Class Projects

Take-home finals and summative class projects may be distributed prior to final week and shall be due no earlier than the regularly scheduled final examination time for that class. If, in the opinion of the instructor and department head, a final examination would be inappropriate for a particular class a final examination need not be administered.

G. Grade of I

Instructors should make every effort, but are not obligated to give final examinations before the scheduled time to students who, for legitimate reasons connected with official University activities, cannot take the final examination at the scheduled time. In such cases, students are entitled to receive a grade of "I", subject to the usual procedures and conditions of the grade of "I". H. Exemptions The College of Law and the WWAMI (Washington, Wyoming, Alaska, Montana and Idaho) medical education program are exempt from this final examination policy.