

**SENATE BILL #2816**



**TITLE:** Establishing Rules for Open Forum in ASUW's Rules and Procedures

**DATE INTRODUCED:** April 19, 2022

**AUTHOR:** Senator Castronovo

**SPONSORS:** Senators Ewalt, Laverell, Rhymes, Smith, and Willis

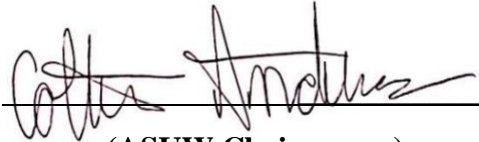
1. WHEREAS, the purpose of the Associated Students of the University of Wyoming
2. (ASUW) is to serve our fellow students in the best manner possible; and,
3. WHEREAS, there are currently no set rules for Open Forum in ASUW's Rules and
4. Regulations; and,
5. WHEREAS, most governmental organizations have established rules regarding Open
6. Forum; and,
7. WHEREAS, the Vice President or Presiding Officer of the Senate creates an unwritten
8. expectation of the procedure regarding Open Forum; and,
9. WHEREAS, it can be interpreted that the Vice President or Presiding Officer is creating
10. a bias towards different organizations and/or concerned constituents.
11. THEREFORE, be it enacted by the Associated Students of the University of
12. Wyoming (ASUW) Student Government that a clear set of rules be established for
13. Open Forum, as outlined in Addendum A in ASUW's Rules and Procedures, to ensure
14. all organizations and constituents wishing to speak during Open Forum are held to the
15. same standard; and,
16. THEREFORE, be it further enacted that these changes take place upon the passage of
17. this bill.

PASSED 21-0

**Referred to:** Advocacy, Diversity, and Policy; Program and Institutional Development;  
Steering

**Date of Passage:** April 26, 2022

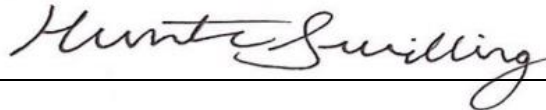
**Signed:**



(ASUW Chairperson)

**“Being enacted on** April 26, 2022 **, I do hereby sign my name**  
**hereto**

**and approve this Senate action.”**



## **Addendum A**

### **Article 2. Order of Business**

#### **Section 2.01 Order of Business**

1. The following shall be the order of business, unless amended on the floor of the Senate:
  - A. Call to Order
  - B. Land Acknowledgement Statement: “We collectively acknowledge that the University of Wyoming occupies the ancestral and traditional lands of the Cheyenne, Arapaho, Crow, and Shoshone Indigenous peoples along with other Native tribes who call the Great Basin and Rocky Mountain region home. We recognize, support, and advocate alongside Indigenous individuals and communities who live here now, and with those forcibly removed from their Homelands.”
  - C. Pledge of Allegiance (at individual member’s discretion)
  - D. Mission Statement: “The purpose of the Student Government of the Associated Students of the University of Wyoming is to serve our fellow students in the best manner possible through accurate representation, professional interaction with campus programs and organizations, and responsible, effective leadership.”
  - E. Roll Call- all voting and non-voting members of the Senate.
  - F. Approval of the Minutes.
  - G. Approval of the Agenda.
  - H. Open Forum- Any persons who wish to address the Senate.
  - I. Special Event- Determined by Chairperson and if necessary
  - J. RSO Funding Board Requests- Listed by group name.
  - K. Communications- Shall be restricted to what is pertinent to Senate business and shall not contain exorbitant or redundant information and shall exclude the announcement of events unless pertinent to the Senate business.
    1. President
    2. Executive Assistants
    3. Judicial Council
    4. Vice President
    5. Advisor
    6. Ex-Officio Communications
    7. Committee Reports- Steering first, followed by others in alphabetical order, followed by Ad-Hoc Committees.
    8. College Contact Reports- Information of consequence to the greater University.
  - L. Old Business
  - M. New Business
  - N. Announcements- Any information not pertaining to the above items
  - O. Processing
  - P. Adjournment

#### **Section 2.02 ASUW Senate Meeting Agendas**

1. All ASUW Senate Meeting Agendas shall be posted no less than 24 hours prior to a meeting.

### **Section 2.03 ASUW Senate Meeting Governance**

1. All ASUW Senate Meetings shall be conducted in accordance with the most recent revision of Robert's Rules of Order.
  - A. In the event that Robert's Rules of Order contradict the ASUW Constitution, ASUW By-Laws, and/or ASUW Rules and Procedures, the procedures outline in these governing documents shall take precedence over Robert's Rules of Order.

### **Section 2.04 ASUW Senate Meeting Attire**

1. Attire for ASUW business meetings shall be business casual.
2. Breaches of business dress shall be addressed by the ASUW Steering Committee.

### **Section 2.05 Open Forum Rules**

1. In order to speak during Open Forum, the person wishing to speak must be addressed by the Vice President or Presiding Officer;
  - a. Once called upon, the person must use appropriate language for a professional setting;
    - i. The Vice President or Presiding Officer are responsible for determining if the language used is appropriate.
2. The speaker, recognized by the Vice President or Presiding Officer will be allocated a total of five (5) minutes to speak;
  - a. One of the members of Head Table shall be responsible for timing the speaker and informing the Vice President or Presiding Officer of when the speaker's time has run out;
  - b. The Vice President or Presiding Officer shall non-verbally inform the speaker of when they have one (1) min remaining in their time to speak.
3. A form shall be provided in the Open Forum seating as a way to leave their name and contact information;
  - a. This is entirely optional and not required to be filled out by anyone wishing to speak as it is intended to be used by ASUW Senators and Executives for following up on the matters.