

Passed via Unanimous Consent



SENATE Bill #2948

TITLE: ASUW Reserves Spending Proposal
DATE INTRODUCED: 02/19/24
AUTHOR: President Murfitt
SPONSORS: Senators Hennigar, Hulen, Knull, Directors Bouma, Mahieu, Meester, Murphy, Vice President Anderson

1. WHEREAS, the purpose of the Associated Students of the University of Wyoming
2. (ASUW) is to serve our fellow students in the best manner possible; and,
3. WHEREAS, ASUW currently has \$318,762 in the ASUW Unrestricted Reserves
4. account; and,
5. WHEREAS, according to the ASUW Internal Audit that was assessed in the fall of 2023,
6. it is recommended that ASUW spend down their Unrestricted Reserves by June 30th,
7. 2024; and,
8. WHEREAS, ASUW has looked at different projects around the university for potential
9. funding and has decided on two projects; and,
10. WHEREAS, the first project is the “North Willet Sidewalk Lighting” project which will
11. install lighting along the north side of Willet between 15th street and 19th street as
12. outlined in addendum A; and,
13. WHEREAS, this project will cost \$350,000 as shown in addendum B to complete; and,
14. WHEREAS, the second project is to update the Senate Chambers AV equipment and the
15. estimate for this project is at \$63,776.88 as shown in addendum C; and,
16. WHEREAS, ASUW believes that funding these two projects is a good use of student
17. fees.

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18. THEREFORE, be it enacted by the Associated Students of the University of
19. Wyoming (ASUW) Student Government that ASUW provide \$260,000 from the
20. Unrestricted Reserves to UW Operations to help fund the “North Willet Sidewalk
21. Lighting” project; and,
22. THEREFORE, be it further enacted that the remaining \$58,762 of the Unrestricted
23. Reserves be allocated to the Wyoming Union for the AV project, leaving \$5,014.88 left
24. which ASUW will fund from the ASUW Facilities Endowment; and,
25. THEREFORE, be it further enacted that a copy of this be sent to the Vice-President of
26. Student Affairs office and the Board of Trustees (BoT) for approval; and
27. THEREFORE, be it further enacted that after approval from the BoT, a copy of this be
28. sent to UW Operations and the Director of the Union Erik Kahl; and,
29. THEREFORE, be it further enacted that this bill take effect immediately upon its
30. passage.

Referred to: Committee of the Whole

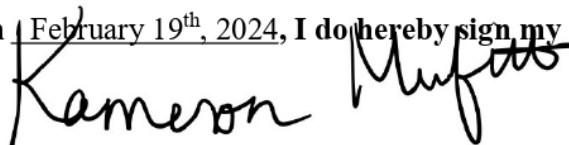
Date of Passage: February 19th, 2024

Signed: 

(ASUW Chairperson)

“Being enacted on February 19th, 2024, I do hereby sign my name hereto and approve this

Senate action.”



ASUW President

Addendum A

UW Operations

Dept. 3227 • 1000 East University Avenue • Laramie, WY 82071 (307)766-6225•Fax(307)766-4040 •svsdesk@uwyo.edu

To: ASUW Director of Finance From: Anders Dahl

Date: 12/11/2023

Re: North Willet Sidewalk Lighting

Thank you for the opportunity to provide UW Operations services for your project. As requested, a budgetary estimate for the project “North Willet Sidewalk Lighting” has been prepared based on the scope as indicated below.

The project scope for this estimate *includes*:

- Purchase and installation of lighting along the sidewalk on the north side of Willet from 15th to 19th streets.
- All required trenching, landscaping, and concrete work to provide electricity to the lights.

This estimate *excludes*:

- The addition or repair of lighting in any location not specified above.
- Any concrete or landscaping work not associated with the installation of the lighting.

Attached is a Request for Estimate (RFE) form for this project. Please review the scope indicated above and the estimate amount on the attached RFE and complete Part III of the RFE to authorize the project. The form is to be signed by a person authorized to commit departmental funds. Design work on this project will be scheduled after receipt of the signed RFE.

The estimate provided is a budgetary estimate. The project will be bid to outside contractors at which time the estimate will be finalized. You will then be asked to authorize the construction. If you decide not to proceed with the construction, your department will be responsible for the design and project documentation costs incurred to date. Any changes to project scope as stated above must be identified, estimated, and then approved by the person who signed the RFE.

Should any unforeseen conditions arise during the execution of the project, you will be notified of the issue, provided with an estimate of costs associated with these unforeseen conditions and the project budget will be adjusted accordingly. UW Operations is willing to contribute money to push this project to completion. We will be in touch about specifics.

If you have any questions or concerns please contact me. Respectfully,

Anders Dahl

Design Engineer Facilities Engineering 307-766-2033 Adahl2@uwyo.edu

Addendum B



UW Operations
1000 E. University Ave, Dept 3227
Laramie, WY 82071
Phone 307-766-6225 Fax: 307-766-4040

Date Received:	11.9.23
AIM Project #:	24-11696

REQUEST FOR ESTIMATE

PART I:

INSTRUCTIONS FOR PART I (completed by department):

1. Complete ALL fields in Part I.
2. Obtain signature of authorizing departmental authority. Email signature is acceptable.
3. Forward to Heather Earl (hearl@uwyo.edu) at the Service Building. For additional information, call 766-6883.
4. A UW Operations representative will contact originator with additional information.

Request Date:	11/06/2023	Desired Project Completion Date:	6/30/2024
Originator:	ASUW Director of Finance	Email Address:	Asuwexcl@uwyo.edu
Department Name:	ASUW	Phone Number:	307-272-6457
Job Location - Building:	E Willet Dr.	Job Location - Room:	E Willet Dr.
Job Description:	Placing street lights along Willet going to the Dome for increased nighttime visibility for students.		

_____ Date: 11/6/2023
 Department Signature

PART II: ESTIMATED COSTS

(Completed by UW Operations)

Customer Contacted Date: _____

Estimator:	<u>Anders Dahl</u>	Date of Estimate:	<u>12/8/23</u>	Estimate is valid for 60 days
Estimator Phone Number:	<u>766-2033</u>	Estimate Amount:	\$350,000	<input type="checkbox"/> Budgetary purposes only
Estimator Comments:	<input type="checkbox"/> See attached memo		<u>\$350,000</u>	

- Capital
 Non-Capital (Department will be notified if project is classified as a capital project)

_____ Date: 12/8/23
 Manager, Facilities Engineering

PART III: JOB AUTHORIZATION

INSTRUCTIONS FOR PART III (completed by department):

1. Complete ALL fields in Part III for entire estimated amount.
2. Obtain signature of authorizing departmental authority.
3. Forward to Estimator at the Service Building. *** Please indicate which fiscal year funds are budgeted: _____

Entity	Fund Class	Fund Source	Org	Exp Class	Program	Activity	Amount (if splitting sources)
10	200	005001	32001	500	0000	0000	

Org	Project (SPO)	Amount (if splitting sources)

_____ Date: _____
 Dean, Director, or Dept. Head (Print Name) Dean, Director, or Dept. Head Signature

Admin Authorization Required _____ Date: _____
 Associate VP, UW Operations

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Addendum C

System Locations – Wyoming Union, Rooms 221, 223

System Description

Functionality: Combinable multi-purpose rooms with presentation and video conferencing.

Source Devices (per room):

Installed PC

Laptop HDMI connection

Wireless sharing appliance (HDMI and USB-C dongles)

Camera (1x PTZ with auto-preset recall to current talker)

Displays (per room):

LCD TVs (1x OFE – existing, mirroring content from the projectors)

Video projector – 1x (mirroring content from the LCD TVs)

Audio (per room):

Microphone – 1x ceiling beamforming microphone array

Speakers – 4x ceiling (distributed)

Audio playback from all sources

Conferencing:

Soft-client (Zoom, Teams, Google, etc.)

Audio conferencing (Zoom, Teams, Google, etc.)

Lecture capture (Zoom, Teams, Google, etc.)

Controls:

Touch panel in each room

Equipment Location:

AV rack in existing casework in each room

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WU 223 East

Equip Subtotal	\$18,877.75	Install Subtotal	58.60
Contingency (25%)	\$4,719.44	Contingency (25%)	14.65
Equipment Total	\$23,597.19	Install Labor	\$5,493.75 at \$75/hr
		Programming	\$1,000.00 at \$125/hr
		Labor Total	\$6,493.75
Project Total	\$30,090.94		

WU 221 West

Equip Subtotal	\$21,753.75	Install Subtotal	58.60
Contingency (25%)	\$5,438.44	Contingency (25%)	14.65
Equipment Total	\$27,192.19	Install Labor	\$5,493.75 at \$75/hr
		Programming	\$1,000.00 at \$125/hr
		Labor Total	\$6,493.75
Project Total	\$33,685.94		