



**SENATE BILL #3104**

**TITLE:** Amending the Student Organization Funding Board Ticketing Policy to an RSVP Policy

**DATE INTRODUCED:** 04/17/2026

**AUTHOR:** Senators Smith and Wellikson; Chief of Legislative Affairs Heffley; Director of Student Organizations Elwood; First-Year Senator Jordan

**SPONSORS:** Student Organization Funding Board

1. WHEREAS, the purpose of the Associated Students of the University of Wyoming
2. (ASUW) is to serve our fellow students in the best manner possible; and,
3. WHEREAS, ticketing for events funded by ASUW Student Organization Funding Board
4. (SOFB) has created significant strain for Recognized Student Organizations (RSOs),
5. ASUW, and Wyoming Union staff when planning and executing large-scale events; and,
6. WHEREAS, utilizing an RSVP system in place of physical ticketing will reduce this
7. logistical burden while increasing student body outreach; and,
8. WHEREAS, an RSVP system is inherently more accessible because it can be distributed
9. electronically and via QR code on physical materials.
10. THEREFORE, be it enacted by the Associated Students of the University of
11. Wyoming (ASUW) Student Government that the changes reflected in Addendum A and
12. B take effect at the beginning of the 114<sup>th</sup> ASUW Administration on May 1, 2026.

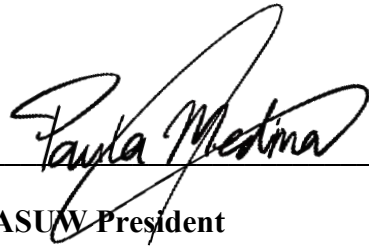
**Referred to:** \_\_\_\_\_ SOFB & PID \_\_\_\_\_

**Date of Passage:** 04/28/26 **Signed:** Aidan McGuire  
(ASUW Chairperson)

**“Being enacted on 04/28/26, I do hereby sign my name hereto and approve this**

Passed 24-0-0

Senate action.”



Paula Medina

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ASUW President

## **Addendum A**

### **Section 3.07 Tickets RSVPs**

- ~~1. RSOs may not be solely responsible for ticket distribution. Any ticketed RSO event funded by the SOFB shall utilize the Wyoming Student Union Information Desk for ticket dispersal to students.~~
  - ~~2. Alternative venues for ticket distribution must be physical locations on the UW campus, staffed by UW employees, and must be approved by the SOFB.
    - ~~a. Failure to comply with the ticketing venue's rules, regulations, and/or procedures regarding ticket distribution will constitute a minor fraction as outlined in Section 7.03.~~~~
  - ~~3. RSOs may request up to 20% of the total ticket amount to be distributed to non-students, guests, and student members of the RSO who are deemed necessary to carry out the ticketed event (i.e. student staff, performers, presenters, donors, children, etc.) subject to the approval of the SOFB.
    - ~~a. An additional 2% of the total ticket amount must be reserved and delivered to the ASUW Business Office or the primary ASUW Executive of the SOFB for event review. These tickets should be delivered at least five (5) business days before the event.~~~~
  - ~~4. Ticketing Policy
    - ~~a. Tickets will be distributed at the approved ticketing location during the week of the event.~~
    - ~~b. In order to receive a ticket, a student must present their student identification.
      - ~~i. Students will receive one ticket per ID.~~
      - ~~ii. Faculty and staff may not receive tickets unless given a ticket from the RSOs requested 20%.~~~~
    - ~~c. Amendments to this ticketing policy must be approved by the Wyoming Union before taking effect.~~~~
1. RSOs may work in collaboration with the SOFB to receive an RSVP form for events requiring attendees to RSVP. ASUW will administer an RSVP form with the event capacity limit provided by the RSO in their original event funding request.
    - a. RSVPs will be necessary for events over \$4,500.00. This requirement can be waived at the discretion of the SOFB.
    - b. RSOs may still table in the Union Breezeway and use physical marketing similar to a ticket, with the inclusion of the RSVP link on the physical marketing.
    - c. All physical promotional materials must include a link or QR code to the event RSVP. Failure to do so will result in a minor violation of the SOFB policy.
  2. The SOFB will use the RSVP form to evaluate the attendance of the event. Events with mandated RSVPs must have at least 50% UW students, staff, and faculty in attendance.

## **Addendum B**

### **Section 7.03 Minor Violations**

1. Minor violations of the SOFB Policy are listed as follows:
  - a. Failure to spend in accordance with the itemized request approved by the SOFB without going over the approved budget.
  - b. Failure to use an approved ticketing venue or failure to comply with the rules, regulations, and/or procedures of the ticketing venue.
  - c. Failure to advertise ticketing locations.
  - d. Purchase of prohibited items in the SOFB Policy.
  - e. Failure to put the ASUW Logo on all promotional materials (i.e. social media marketing, posters, flyers, etc.).
  - f. Failure to include an RSVP for events over \$4,500 on all promotional materials (i.e. social media, marketing, posters, flyers, etc.) in the form of a link or QR code. RSO events over \$4,500 that are waived by the SOFB do not need to include an RSVP.
  - g. Any minor violation of SOFB, University, or Union policy not explicitly outlined above may be considered a minor infraction.
2. Minor violations will result in the RSO being placed on an Advisory Term, as outlined in Section 7.04.