

**FRESHMAN SENATE Bill #30**

**TITLE:** Updates to the Freshman Senate Constitution

**DATE:** February 25, 2014

**AUTHOR:** Senators Hanson, Kristy, Lotfy and Ryan

**SPONSORS:** Senator Hernandez,



1. WHEREAS, the constitution of the Freshman Senate of the Associated Students of the University of
2. Wyoming (ASUW) is the working document of the ASUW Freshman Senate, and;
3. WHEREAS, current phrasing of parts of the constitution is unclear, and;
4. WHEREAS, an essential part of working documents is keeping them up to date, and;
5. WHEREAS, the ASUW Freshman Senate has an obligation to leave a functional document for
6. future Senates.
7. THEREFORE, be it enacted by the Freshman Senate of the Associated Students of the University of
8. Wyoming that the constitution of the Freshman Senate be amended to reflect the changes in
9. Addendum A.

**Referred to:** programming, spirit and traditions, 1 steering

**Date of Passage:** March 11, 2014

**"Being enacted on** March 25, 2014 **, I do hereby sign my name hereto and**

**approve this Senate action."** Dan & Kaleb

**Freshman Senate Presiding Officer**

**Addendum A:**

**ARTICLE II**

Delegation of Authority and Responsibility

Section 1.

As an inseparable part of the ASUW, the Freshman Senate derives all power and authority from the ASUW Student Senate. The authority and responsibility of the Freshman Senate must be in accordance with the ASUW Constitution, Bylaws, Rules and Procedures, and all working documents. *Any procedures not derived in this document shall be derived from the ASUW Bylaws.*

**ARTICLE IV**

Appointed or Selected Officers

Section 5.

Absenteeism

- A. An absence from a weekly meeting of ASUW Freshmen Senate will count as one (1) absence.
- B. An absence from an ASUW committee meeting will count as one-half (1/2) absence.
- C. An absence from a Freshman Senate committee meeting will count as one-half (1/2) absence.
- D. *Absences for academic reasons can be excused by the Advisor and Secretary prior to the Tuesday of the meeting in question.*
- E. Any Senator with three (3) absences *in a given semester* shall appear before the Steering Committee of the Freshman Senate to determine whether he/she is able to continue serving and what remedial actions, if any, should be taken. In such a case, the Steering Committee must make either a recommendation of remedial action to the Freshman Senate.
  1. The chair of the Steering Committee shall notify the Senator in question regarding the Steering Committee's decision immediately following the Steering Committee meeting.
  2. The Steering Committee shall have the power to bring impeachment charges should the Committee find such action necessary and appropriate under the circumstances.
  3. No senator shall be removed from the Freshman Senate for absences except through the impeachment process.

Section 7.

Ex-Officio Members

- A. All University organizations seeking an ex-officio position on the Freshman Senate must have that position approved by the Procedures Committee and further approved by the Freshman Senate by a two-thirds (2/3) majority.
  1. Organizations seeking an ex-officio position must exhibit all of the following qualifications:
    - a. The organization must strongly impact first-year students.

- b. The organization must provide a diverse array of co-curricular activities including cultural, international, athletic, and/or student life programs.
  - c. The organization must utilize educational opportunities, which promote growth and involvement enriching daily life.
  - d. The organization must be a University Recognized Student Organization, but special exemptions may be granted for the representative bodies of University faculty and staff.
  - e. The organization must demonstrate inadequate representation by the existing ex-officio members.
  - f. Any organization that has lost its ex-officio position on the Freshman Senate will enter a period of probation and may not reapply for said position until a period of one semester has passed. Upon reapplication, the organization must provide a detailed account of activities conducted during this period of probation.
- 2. The ex-officio position cannot be represented by current senators, executives or other ex-officio representatives.
  - 3. If an ex-officio position representing a student organization goes unrepresented for four (4) consecutive senate meetings they will be notified of their absences and potential consequences by the Presiding Officer in writing; if the organization is absent for another four (4) consecutive senate meetings they will lose their ex-officio position *excluding the ASUW President and Vice President*.
- B. Ex-officio members who shall enjoy all rights of Freshmen Senate membership, except the right to vote include:
    - 1. ASUW President
    - 2. ASUW Vice President
    - 3. Representatives from organizations approved by the Freshman Senate

## ARTICLE VI

### Meetings and Quorum

Section 2. The following shall be the order of business:

- A. Call to Order
- B. Mission Statement: "The purpose of the Freshman Senate is to serve our fellow first-year students in the best manner possible through accurate representation, professional interaction with campus programs and organizations, and responsible, effective leadership."
- C. Roll Call
- D. Approval of the Minutes
- E. Approval of the Agenda
- F. Open Forum
- G. Special Event
- H. Communications
  - a. Advisors
  - b. Senate Officers
    - i. Presiding Officer
    - ii. Parliamentarian
    - iii. Secretary

- iv. Treasurer
- c. *Freshmen Senate Committee Reports*
  - i. *Steering*
  - ii. *Procedures*
  - iii. *Programming*
  - iv. *Spirit and Traditions*
- d. *ASUW Student Senate Committee Reports*
  - i. *(One Freshmen Senator from each ASUW Committee shall give a report)*
- I. Old Business
- J. New Business
- K. Announcements
- L. Processing
- M. Adjournment

## ARTICLE VIII

### Selections

- Section 1. Selections of the Freshman Senate will be administered by the ASUW *Freshman Senate* Advisor, or designee within the first four (4) weeks of the fall semester. *The Advisor shall make a prioritized list of applicants not selected, for use in the case of a vacancy at a later date in the year.*
- Section 2. Specific filing and election dates, application procedures, interview procedures, selection committee composition, result announcements, new Freshman Senate orientation, and any other matters of elections will be circulated by the ASUW Advisor, or designee, no later than June 1 the summer preceding the fall of the formal selection process.
- Section 3. All information specified in Section 2 will be circulated in an annual "Freshman Senate Selection Code" and will also be available on the ASUW website.
- Section 4. Between official selections, vacancies will be filled through the following procedures.
- A. Upon the resignation, permanent absence or incapacity of any Senator, the senatorial candidate who ~~received the next highest number of votes in the preceding election~~ *shall fill the vacancy— was next highest on the advisors prioritized list shall fill the vacancy.*
  - B. The Procedures Committee will notify the person ~~with the next highest number of votes within two~~ *Next highest on the advisors prioritized list within two (2) business days of the Senator's resignation.* The person notified will have two (2) business days to accept or refuse the Senate position. Upon acceptance, the person will be sworn in at the next regular Freshman Senate meeting. In the event of refusal, the same procedure will be followed with the next available candidate.
  - C. Following the resignation of a Senator, where no candidate exists, an application procedure set by the Procedures Committee in conjunction with the ASUW Advisor or designee, with the consent of the Freshman Senate, will begin immediately.
  - D. Applications will be accepted for ten (10) business days following the approval of the application, and the deadline date will be advertised. The deadline will be extended, or late applications accepted, only if no applications are filed within the allotted time.
  - E. Interview Procedure:
    - i. ~~Each candidate who applies and is eligible shall be granted a personal interview with the Procedures Committee.~~

- ii. Interview time and questions shall be consistent for each candidate.
  - iii. Guidelines for interviewing will be developed by the Procedures Committee.
  - iv. Any interested ASUW representative or Freshman Senator may attend Procedures Committee interviews if he notifies the Committee in advance.
- F. After all interviews are completed and the Procedures Committee has reached a decision, all candidates will be notified by the Procedures Committee Chairman within one (1) business day following the completion of all interviews.
- G. Following the completion of interviews, the Procedures committee shall compile a ranking list of the applicants not selected. For any further vacancies the Committee shall refer to this list and recall the next ranking applicant.