



JOB DESCRIPTION

Director of Wellness and Sustainability

The ASUW Director of Wellness and Sustainability serves as a member of the ASUW Executive Staff and reports to the ASUW President. This position is appointed by the ASUW President with the advice and consent of the Vice President and approval by the ASUW Senate. This is a paid ASUW Executive Staff position with monthly compensation determined by the ASUW Senate. During the academic year (August through late April) for which they serve, the ASUW Director of Wellness and Sustainability will receive \$13.00 per hour, 15 hours per week.

Minimum Qualifications

- Must be an enrolled student at the University of Wyoming throughout the term of employment
- Currently have a cumulative GPA of no less than the university mandated minimum GPA to graduate in their current major, and maintain that minimum throughout the term of employment
- Excellent written, verbal, and interpersonal communication skills

Desired Qualifications

- Previous experience and knowledge of student resources on campus in any capacity
- Enthusiasm for service to students
- Knowledge and expertise in areas of sustainability

General Responsibilities

As a member of the ASUW Executive Staff, the ASUW Director of Wellness and Sustainability shall:

- Meet individually with the ASUW Chief of Staff weekly to discuss and report on projects and goals
- Meet individually with the ASUW President when necessary to discuss and report on projects and goals
- Attend ASUW Executive Staff meetings
- Participate in the mandatory ASUW orientation
- Conduct oneself in a professional and respectable manner at all times
- Publicly support the agenda and mission of the ASUW Student Government and Executive Branch

Specific Responsibilities

- Create wellness events that students desire on campus

ASUW Student Government
Dept. 3625; Room 020, Wyoming Union
1000 E. University Avenue Laramie, WY
82071



Phone: 307.766.5204
Fax: 307.766.3762
asuwgov@uwyo.edu

- Continue to work on specific actionable platforms that address safety concerns on campus
 - Promote Green Dot, Cup Cover Project, Ice Safety
- Expand efforts on mental health awareness
 - Specifically promoting campus resources
- Work with the Sustainability Coalition to help bring sustainable events to campus
- Work on a follow up to a climate action plan with obtainable goals to decrease emissions and waste on campus
 - There is the possibility of one already existing, so work update as needed
- Attend summits, meetings, and other events pertaining to sustainability efforts
- Work on updating the campus heartbeat program

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Director of Wellness and Sustainability Application

This application should be used to apply for ASUW Executive Staff positions. Please submit applications as soon as possible, ideally before Sunday, July 21st, at 11:59 pm 2024. **Applications will be reviewed on a rolling basis, and interviews will be scheduled accordingly.** Any questions regarding the application and/or hiring process should be emailed to asuwpres@uwyo.edu

Name: _____ W#: _____

Phone Number: _____ Email Address: _____

Class Standing: _____ Major: _____

Cumulative GPA: _____ Hours Currently Enrolled in: _____

How many hours per week are you willing to serve: _____

Attach to this Application:

1. Resume
2. Answers to the following questions (maximum of ~250 words per question):
 - a. Why are you interested in the position and serving in the ASUW Student Government?
 - b. What experience/background and/or knowledge, if any, do you have in wellness and sustainability efforts?
 - c. What are some ideas you have for promoting wellness and sustainability on campus?

I hereby grant the UW Dean of Students Office permission to provide verification of my grade point average, hours carried, and the lack of any judicial record the ASUW Advisor to ensure that the ASUW Constitutional requirements are not violated. This release remains in effect as long as I serve as an appointed member of ASUW at the University of Wyoming. (Members of the ASUW shall not be eligible to serve as a representative of the ASUW Executive, Legislative, or Judicial branches if they have committed acts which compromise their integrity as a student leader and representative of the ASUW or on conduct probation through the Dean of Students office).

Signature: _____

Date: _____

Please email the answered questions, resume, and this application sheet to
asuwpres@uwyo.edu

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