



**SENATE BILL #2667**

**TITLE:** Defining Funding of Programs and Strategic Partners ; Finance Policy

**DATE INTRODUCED:** April 9, 2019

**AUTHOR:** Chief of Staff Harris

**SPONSORS:** Senator Strock, Trent; Interfraternity Council, College Panhellenic Council

1. WHEREAS, the purpose of the Associated Students of the University of Wyoming
2. (ASUW) Student Government is to serve our fellow students in the best manner possible;
3. and,
4. WHEREAS, ASUW holds Recognized Student Organizations (RSOs) to a strict financial
5. code to use student fees in the most responsible manner possible; and,
6. WHEREAS, there are no written rules for Programs or Strategic Partners use of ASUW
7. money; and,
8. WHEREAS, this often leads to budgets being set by the philosophy of the current Budget and
9. Planning Committee with little justification; and,
10. WHEREAS, this is not a transparent system for Programs or Strategic Partners; and,
11. WHEREAS, clarifying the rules will create a transparent system for students, Programs,
12. Strategic Partners, and the Budget & Planning Committee; and,
13. WHEREAS, being a program of ASUW afford these groups advantages over being a
14. Strategic Partner; and,
15. WHEREAS, Programs can only get their budget from the ASUW but Partners can get
16. funding from other entities on and off campus; and,
17. WHEREAS, currently Section 8.02 subsection 3 states “The Strategic Partner must follow all

18. rules outlines in the ASUW Finance Policy” but then does not clarify how they must and

19. Partners have never been held to this standard, causing confusion from both sides of the

20. Partnerships; and,

21. THEREFORE, be it enacted by the Associated Students of the University of Wyoming

22. (ASUW) Student Government that the Finance Policy be amended to reflect the changes in

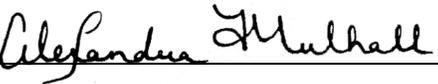
23. Addendum A; and,

24. THEREFORE, be it further enacted that these changes be added to the ASUW Finance

25. Policy immediately and used for Fiscal Year 2021 deliberations.

**Referred to:** Budget and Planning; Programs and Institutional Development

**Date of Passage:** 4/16/19 **Signed:**   
(ASUW Chairperson)

“Being enacted on \_\_\_\_\_, I do hereby sign my name hereto and  
approve this Senate action.”   
ASUW President

## **Addendum A**

### **Article 9. ASUW PROGRAMS, SERVICES AND, STRATEGIC PARTNERS**

#### Section 9.01 ASUW Programs

1. ASUW Programs shall use their budget to further their mission statement for the good of the students they represent.
2. Programs shall be allowed to use the Realignment request function per Sections 2.04 and 2.05 of this document.
3. Programs may receive funding for programs or activities that have the potential of generating revenue.
4. Programs may not generate any revenue through charging admission or registration fees to students.
5. No more than 10% of event budget may be used for decorations for the event. Programs should make a good faith effort to use decorations that the ASUW own already.
6. Programs shall not receive funding for any program or event that includes any illegal substances or related paraphernalia.
7. Programs shall not allocate funds for charitable donations including donations that support charity organizations and fundraising activities. Programs can fund events that may generate funds for charity fundraisers. Regardless of their charitable nature, any fundraisers shall be required to also be educational in nature.
8. Programs shall not bestow gifts on individuals.
9. Payment cannot be allotted for:
  - A. Donations.
  - B. Flowers.
  - C. Tangible Prizes.
  - D. Expenses for funerals.
  - E. Personal memberships in social, professional, or fraternal organizations unless the membership is required by specific job descriptions.
  - F. Expenses related to social events for retiring employees.
  - G. Purchase of alcohol.
10. Allocations for Conference Registration Fees
  - I. Programs wishing to receive funds for conference registration fees may request this in their annual budget. Programs may only receive \$1000 per semester for conference registration.
    - A. "Per Semester" is determined by conference date;
    - B. Conferences occurring between July 1<sup>st</sup> and December 31<sup>st</sup> shall be defined as occurring in the Fall Semester;

C. Conferences occurring between January 1<sup>st</sup> and June 30<sup>th</sup> shall be defined as occurring in the Spring Semester.

D. Only those who are members of the ASUW are eligible to receive monies for registration fees.

E. Programs may also request funding for conference travel, lodging, meals, or any other travel expenses related per the rules for funding of these outlined in Section 2.01 of this document.

#### 11. Funding for Travel

A. Programs shall be held to the rules outlined in Article 6 of this document for travel funding.

#### Section 9.02 ASUW Services

1. ASUW Services shall use their budget to provide their outlined service for the good of the student body per their mission statement.

#### Section 9.03 ASUW Strategic Partners

1. Strategic Partners may receive a portion of their budget from the ASUW by following the budget process outlined in Section 2.01 of this document.

2. Strategic Partners will use the Realignment request function per Sections 2.04 and 2.05 of this document.

3. No more than 10% of event budget from ASUW monies may be for decorations for the event. Partners shall make a good faith effort to use the decorations the ASUW or their organization already own.

4. Strategic Partners may receive funding for programs or activities that have the potential of generating revenue.

A. Strategic Partners may not generate any revenue through charging admission or registration fees to students.

B. Strategic Partners may generate revenue by charging admission or collecting registration fees from anyone who is not a UW student.

C. Strategic Partners may generate revenue by holding auctions or selling goods or services (if in accordance with city laws and all University regulations).

D. Regardless of their charitable nature, any fundraisers shall be required to also be educational and/or enriching in nature.

##### a. Circumstances Under Which Funding Shall Not Be Awarded

1. Strategic Partners shall not receive funding for any program or event that includes any illegal substances or related paraphernalia.

2. Strategic Partners shall not allocate ASUW funds for charitable donations including donations that support charity organizations and fundraising activities. Regardless of their charitable nature, any fundraisers shall be required to also be educational in nature.

3. Strategic Partners shall not use ASUW funds to bestow gifts on individuals.

4. Payment cannot be allotted for:

- A. Donations.
- B. Flowers.
- C. Tangible Prizes.
- D. Expenses for funerals.
- E. Personal memberships in social, professional, or fraternal organizations unless the membership is required by specific job descriptions.
- F. Expenses related to social events for retiring employees.
- G. Expenses for refreshments for employee or guest consumption unless directly related to a university business purpose.
- H. Purchase of appliances for preservation, preparation, or conditioning of food products for employee consumption.
- I. Purchase of alcohol.

5. Allocations for Conference Registration Fees

- A. Strategic Partners may request funds for conference registration fees during their budget request. Partners may only receive \$750 per semester for conference registration.
  - 1. "Per Semester" is determined by conference date;
  - 2. Conferences occurring between July 1<sup>st</sup> and December 31<sup>st</sup> shall be defined as occurring in the Fall Semester;
  - 3. Conferences occurring between January 1<sup>st</sup> and June 30<sup>th</sup> shall be defined as occurring in the Spring Semester.
- B. Only those who are members of the ASUW are eligible to receive monies for registration fees.

6. Funding for Travel

- A. Partners shall be held to the rules outlined in Article 6 of this document for travel funding.

7. Only funding allocated to the Strategic Partner from ASUW shall fall under this policy.