Department of Atmospheric Sciences

Annual PhD student progress report –

**Month, Year**

**Student name**  **Semester/Year of Admission: semester, year**

**Instructions:** download a copy of this Word doc to your computer. Please substitute all yellow-highlighted text with your information, and complete yellow table entries. Entries are cumulative, year after year, updated annually near the end of the Spring semester. This form is complete when your advisor and each committee member have provided input. Please submit to the Dept of Atmospheric Science office (Charlotte While) upon completion.

**Note**: this report does not serve as a substitute for your committee meeting requirements. But it can be presented to and signed by the committee, as part of a scheduled committee meeting.

**Required core courses:** (include those taken as MS student at UW, if applicable, and any transferred equivalents)

|  |  |  |  |
| --- | --- | --- | --- |
| **Course #** | **Title** | **Semester (or transfer)** | **Grade\*** |
| ATSC5010 | Physical Meteorology I |  |  |
| ATSC5014 | Dynamic Meteorology I |  |  |
| ATSC5018 | Ethics and Research Methods |  |  |
| ATSC5011 | Physical Meteorology I |  |  |
| ATSC5016 | Synoptic Meteorology |  |  |

\* Mark as T, in case of transfer

PhD students may take ATSC 5155, *Weather Analysis and Forecasting*, for 1 cr per semester up to a cumulative total 3 credit hours, and ATSC 5890, *Atmospheric Science Seminar*, for a cumulative total of 6 credit hours with a S grade, throughout their career at U. Wyoming (including MS). Enter the semesters you have taken these courses:

|  |  |  |  |
| --- | --- | --- | --- |
| **Course #** | **1st take** | **2nd take** | **3rd take** |
| ATSC 5155 |  |  |  |
| ATSC 5890 |  |  |  |
| **Course #** | **4th take** | **5th take** | **6th take** |
| ATSC 5890 |  |  |  |

**Elective coursework:** (include those taken as MS student at UW, if applicable, and any transferred equivalents)

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| --- | --- | --- | --- |
| **Course #** | **Title** | **Semester (or transfer)** | **Grade\*** |
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\* Mark as T, in case of transfer

**Cumulative GPA:** \_\_\_\_\_\_

**Coursework credit hours completed by end of spring year (total required: 42 for PhD\*): \_\_\_\_\_\_\_**

**Research credit hours completed by end of spring year (total required: 30 for PhD\*): \_\_\_\_\_\_\_**

\* these numbers include credits received while MS student at UW, and transfer credits.

**Actual or expected dates of completion:**

Research Plan: \_\_\_\_\_\_

Preliminary Exam: \_\_\_\_\_\_

Dissertation Defense:\_\_\_\_\_\_

**Advisor:** \_\_\_\_\_\_

**Current Financial Support:**

 (examples: King Air, NSF SNOWIE, DOE ASR, WGE, State, Program Fee, URDM …)

**TA responsibilities** in the last two semesters, (if any): Fall: \_\_\_\_\_\_ Spring: \_\_\_\_\_\_ (enter course)

**STATUS OF RESEARCH:**

**Dissertation working title:**

|  |
| --- |
|  |

**Peer-Review Papers:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **title** | **journal** | **1st author or co-author?** | **Published** | **Submitted** | **In Progress** |
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**Presentations at Conferences, Workshops, etc:**

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| --- | --- | --- |
| **title** | **conference / workshop** | **oral or poster?** |
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**Meetings with PhD committee:**

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| --- | --- |
| **date** | **purpose** |
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**List any important changes (eg in subject, in advisor, academic status, set-backs in data availability, etc.) that might affect academic progress, in the past year:**

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| --- |
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**Student’s self-evaluation on last year’s progress: Max 1 page**

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| --- |
|  |

**Coursework plan for next year: (to be completed together by the advisor & student)**

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| --- |
|  |

**Research goals for next year: (to be completed together by the advisor & student) Max 1 p**

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|  |

**Advisor’s comments on last year’s progress and next year’s coursework and research plans:**

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|  |

**I have met with my Advisor to finalize this progress report, and I am ready to share this with my committee for their recommendations.**

\_\_\_\_\_\_

Student signature/date

This form is complete when your advisor and each committee member have provided input. Please submit to Charlotte While upon completion.

**Committee Members Recommendations/Comments:**

Instructions: it is recommended that the Advisor completes this form first, before the committee members, so committee members can be guided by the Advisor’s input.

\* Definition of *normal time limit*: generally, this is 5.0-5.5 years from start at UW, if MS was completed at UW with the same advisor, and 4.0-5.0 years from start at UW, if MS was completed elsewhere, depending on the relevance of the MS coursework and research to the PhD curriculum.

|  |
| --- |
| **Advisor:**  Name\_\_\_\_\_ The student is making normal progress towards completion of his/her doctoral dissertation within the *normal time limit*\*.\_\_\_\_\_ The student will exceed/has exceeded the *normal time limit*\* for the completion of the PhD degree. However, I believe that he/she is making substantial progress toward completion of his/her dissertation, and support a time extension.\_\_\_\_\_ I am concerned that the student is not making adequate progress towards the timely completion of his/her dissertation, and recommend that the committee meet as a group to discuss the student’s progress.**Comments**:  |
| **Committee member:**  Name\_\_\_\_\_ The student is making normal progress towards completion of his/her doctoral dissertation within the *normal time limit*\*.\_\_\_\_\_ The student will exceed/has exceeded the *normal time limit*\* for the completion of the PhD degree. However, I believe that he/she is making substantial progress toward completion of his/her dissertation, and support a time extension.\_\_\_\_\_ I am concerned that the student is not making adequate progress towards the timely completion of his/her dissertation, and recommend that the committee meet as a group to discuss the student’s progress.**Comments**:  |
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