Department of Atmospheric Sciences

**Annual MSc student progress report**

Month, Year

**Student name**  **Semester/Year of Admission:** **semester, year**

**Instructions:** download a copy of this Word doc to your computer. Please substitute all yellow-highlighted text with your information, and complete yellow-filled table entries. Entries are cumulative, year after year, updated annually near the end of the Spring semester. This form is complete when your advisor and each committee member have provided input. Please submit to the Dept of Atmospheric Science office (Charlotte While) upon completion.

**Note**: this report does not serve as a substitute for your committee meeting requirements. But it can be presented to and completed by the committee on paper, as part of a scheduled committee meeting.

**Required core courses:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course #** | **Title** | **Semester (or transfer)** | **Grade** |
| ATSC5010 | Physical Meteorology I |  |  |
| ATSC5014 | Dynamic Meteorology I |  |  |
| ATSC5018 | Ethics and Research Methods |  |  |
| ATSC5011 | Physical Meteorology I |  |  |
| ATSC5016 | Synoptic Meteorology |  |  |

MS students may take any combination of ATSC 5155, *Weather Analysis and Forecasting*, and ATSC 5890, *Atmospheric Science Seminar*, for 1 cr per semester, for a cumulative, combined total of 3 credit hours with a S grade. Enter the semesters you have taken these courses:

|  |  |  |  |
| --- | --- | --- | --- |
| **Course #** | **1st take** | **2nd take** | **3rd take** |
| ATSC 5155 |  |  |  |
| ATSC 5890 |  |  |  |

**Elective coursework**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course #** | **Title** | **Semester (or transfer)** | **Grade** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Cumulative GPA:** \_\_\_\_\_\_

**Coursework credit hours completed by end of spring year (total required: 26 for MS): \_\_\_\_\_\_\_**

**Research credit hours completed by end of spring year (total required: 4 for MS): \_\_\_\_\_\_\_**

**Actual or expected dates of completion:**

**Research Plan:** \_\_\_\_\_\_

**Thesis Defense:** \_\_\_\_\_\_

**Advisor:** \_\_\_\_\_\_

**Current Financial Support:** \_\_\_\_\_\_

(examples: King Air, NSF SNOWIE, DOE ASR, WGE, State, Program Fee, URDM …)

**TA responsibilities** in the last two semesters, (if any): Fall: \_\_\_\_\_\_ Spring: \_\_\_\_\_\_ (enter course)

**STATUS OF RESEARCH:**

**Thesis working title:**

|  |
| --- |
|  |

**Peer-Review Papers:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** | **Journal** | **1st author or** **co-author?** | **Published** | **Submitted** | **In Progress** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Presentations at Conferences and Workshops:**

|  |  |  |
| --- | --- | --- |
| **Title** | **conference / workshop** | **oral or poster?** |
|  |  |  |
|  |  |  |
|  |  |  |

**Meetings with MS committee:**

|  |  |
| --- | --- |
| **date** | **purpose** |
|  |  |
|  |  |
|  |  |

**List any important changes (eg in subject, in advisor, academic status, set-backs in data availability, etc.) that might affect academic progress, in the past year**

|  |
| --- |
|  |

**Student’s self-evaluation on last year’s progress:**

|  |
| --- |
|  |

**Coursework plan for next year: (to be completed together by the advisor & student)**

|  |
| --- |
|  |

**Research goals for next year: (to be completed together by the advisor & student)**

|  |
| --- |
|  |

**Advisor’s comments on last year’s progress and next year’s coursework and research plans**

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| --- |
|  |

**I have met\* with the members of my Thesis Committee listed below and have been advised of their conclusions and recommendations.**

*\* This meeting can be in person, or synchronous remote, or asynchronous (e.g., vi email).*

\_\_\_\_\_\_

Student signature/date

This form is complete when your advisor and each committee member have provided input. Please submit to Charlotte While upon completion.

**Committee Members Recommendations/Comments:**

Instructions: it is recommended that the Advisor completes this form first, before the committee members, so committee members can be guided by the Advisor’s input.

|  |
| --- |
| **Advisor:**  Name\_\_\_\_\_ The student is making normal progress towards completion of his/her MS thesis within the desired period of 2.0-2.5 years.\_\_\_\_\_ The student will exceed/has exceeded the normal time limit for the completion of the MS degree (5 semesters). However, I believe that he/she is making substantial progress toward completion of his/her dissertation, and support a time extension.\_\_\_\_\_ I am concerned that the student is not making adequate progress towards the timely completion of his/her dissertation, and recommend that the committee meet as a group to discuss the student’s progress.**Comments**: |
| **Committee member:**  Name\_\_\_\_\_ The student is making normal progress towards completion of his/her MS thesis within the desired period of 2.0-2.5 years.\_\_\_\_\_ The student will exceed/has exceeded the normal time limit for the completion of the MS degree (5 semesters). However, I believe that he/she is making substantial progress toward completion of his/her dissertation, and support a time extension.\_\_\_\_\_ I am concerned that the student is not making adequate progress towards the timely completion of his/her dissertation, and recommend that the committee meet as a group to discuss the student’s progress.**Comments**: |
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